

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, April 17, 2013
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, April 17, 2013, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Airport Manager, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

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|-------------------|-----------------------|
| FRANK FEILER | CHAIR |
| PAUL W. CARMAN | VICE CHAIR |
| BRUCE BENEFIELD | SECRETARY & TREASURER |
| CHERYL BUDD | MEMBER |
| GENE A. FOLDEN | MEMBER |
| DAVID FREUDENBERG | MEMBER |
| BILL SCHWARTZ | MEMBER |

II. APPROVAL OF MINUTES

- A. Consider approval of minutes for the Regular Meeting of March 20, 2013; and

- B. Consider approval of minutes for the Emergency Meeting of April 3, 2013

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. FINANCIAL REPORT

- A. Consider a Motion for approval of the financial report for March 2013; chaired by Mr. Benefield, Secretary & Treasurer; and
- B. Status report on the Boca Raton Airport Authority's Inland Marine Property Insurance Policy renewal for May 2, 2013 through May 2, 2014; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Authority's Inland Marine Property Insurance Policy for the period of May 2, 2012 through May 2, 2013.

VII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of March 2013; Mr. McDermott, Assistant Airport Manager.

VIII. TENANT REPORTS AND REQUEST

IX. AIRPORT MANAGER AND STAFF REPORTS

- A. Status report from Airport Management on the Marksman Security Corp. Agreement for Security Guard Services at the Boca Raton Airport;

Consider Resolution Number 04-17-13 of the Boca Raton Airport Authority approving renewal of the Agreement between the Boca Raton Airport Authority and Marksman Security Corp., for Security Guard Services at the Boca Raton Airport for the period beginning May 1, 2013 and ending at midnight April 30, 2014;

- B. Status report on TASK 12 - Runway 05 Blast Fence - Design/Construction; chaired by Mr. Schwartz;

Consider Resolution Number 04-18-13 of the Boca Raton Airport Authority awarding the contract for Jet Blast Deflector to MBR Construction, Inc.;

- C. Status report on TASK 27 - Airport Administration Building; chaired by Mr. Feiler;

Consider Resolution Number 04-19-13 of the Boca Raton Airport Authority approving contract award for Civil-Site Utilities for Proposed Administration Building to Johnson-Davis, Inc.

- D. Status report on TASK 28 - Automated Weather Observing System (AWOS); chaired by Mr. Carman;

Consider Resolution Number 04-20-13 of the Boca Raton Airport Authority approving Change Order No. 1 to the contract for TASK 28 – Automated Weather Observing System (AWOS) to Hypower, Inc.

- E. Status report on TASK 29 - Expand Airport Road and Utility Corridor - Airport Monument Signs; chaired by Mr. Folden;

- F. Status report on TASK 40 - Customs and Border Protection Facility - Feasibility Study; chaired by Mr. Freudenberg;

Aviation and Trade Solutions, Inc. will provide a presentation on the status of the Custom Feasibility Study.

- G. Status report by Airport Legal Counsel on the first reading to amend the Boca Raton Airport Authority's Bylaws;

Consider a Motion of the Boca Raton Airport Authority acknowledging that the proposed amendment to the Bylaws attached hereto was read at the Authority meeting of April 17, 2013, and directing the Airport Manager to schedule approval of this amendment to the Bylaws for the next regularly scheduled meeting of the Authority occurring within ninety (90) days.

- H. Status report on the Greater Boca Raton Chamber of Commerce Washington D.C. Fly-In scheduled May 20-22, 2013 and the Florida Airports Council Conference scheduled for July 28-31, 2013;

- I. Status report on the proposed closure of the Boca Raton Airport's Control Tower; chaired by Mr. Benefield; and report from Airport Legal Counsel on Litigation against the Federal Aviation Administration (FAA), and discussion on funding options:

Consider Resolution Number 04-21-13 of the Boca Raton Airport Authority authorizing a two-step procurement process for Air Control Tower Operators for the air control tower at the Boca Raton Airport, including issuance of a Request for Qualifications for the purpose of pre-qualifying contractors and a Request for Proposals for pre-qualified contractors.

X. AUTHORITY MEMBERS REQUESTS AND REPORTS

Status report from the Governance Committee, chaired by Ms. Budd, on the filing of four (4) Contact Disclosure Forms by Ms. Budd and three (3) by Mr. Schwartz, one (1) by Mr. Folden, and one (10) by Mr. Feiler.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for May 15, 2013 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Ken A. Day
Airport Manager