

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, February 20, 2013
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, February 20, 2013, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Airport Manager, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

FRANK FEILER	CHAIR
PAUL W. CARMAN	VICE CHAIR
BRUCE BENEFIELD	SECRETARY & TREASURER
CHERYL BUDD	MEMBER
GENE A. FOLDEN	MEMBER
DAVID FREUDENBERG	MEMBER
BILL SCHWARTZ	MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of January 16, 2013.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. FINANCIAL REPORT

- A. Consider a Motion for approval of the financial report for January 2013; chaired by Mr. Benefield, Secretary & Treasurer;

- B. Status report on the Authority's Investment Guidelines; chaired by Mr. Benefield, Secretary & Treasurer;

- C. Status report on Boca Raton Airport Authority's Commercial Automobile Insurance Policy; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Commercial Automobile Insurance Policy from March 13, 2013 through March 13, 2014; and

- D. Status report on purchasing Employment Practices Liability Insurance; chaired by Mr. Folden;

Consider Resolution Number 02-05-13 of the Boca Raton Airport Authority authorizing approval to purchase Employment Practices Liability Insurance with Great American Insurance Company.

VII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of January 2013; Mr. McDermott, Assistant Airport Manager.

VIII. TENANT REPORTS AND REQUEST

Request from Boca Airport Inc., d/b/a Boca Aviation of the Boca Raton Airport Authority authorizing approval of a Special Event with South Florida Business Aviation Association for its 1st Quarter General Membership Meeting scheduled for February 26, 2013;

Consider Resolution Number 02-06-13 of the Boca Raton Airport Authority authorizing approval to Boca Airport Inc., d/b/a Boca Aviation to host a Special event on their leasehold in Hangar B-3 with South Florida Business Aviation Association for February 26, 2013.

IX. AIRPORT MANAGER AND STAFF REPORTS

A. Status report on the Website Design and Development Committee; chaired by Ms. Budd;

B. Status report from the Airport Manager of the statewide General Aviation Airport Security Assessments and future security enhancement measures at the Boca Raton Airport;

C. Status report by Airport Legal Counsel on the first reading to amend the Boca Raton Airport Authority's Bylaws;

Consider a Motion of the Boca Raton Airport Authority acknowledging that the proposed amendment to the Bylaws attached hereto was read at the Authority meeting of February 20, 2013, and directing the Airport Manager to schedule approval of this amendment to the Bylaws for the next regularly scheduled meeting of the Authority occurring within ninety (90) days.

- D. Status report on TASK 27 - Airport Administration Building; chaired by Mr. Feiler;

Consider Resolution Number 02-07-13 of the Boca Raton Airport Authority authorizing approval of an Amendment to Sign and Utility Easement Agreement with Boca R&D Finance 16 Parcel 6, LLC and Boca R&D Finance 7 Parcel 3, LLC, and approving a Utility Easement Agreement with John V. Doyle Development, Inc.;

Report on the Notice to Bid for the Civil Site Utilities work as approved in Resolution Number 06-19-12; and

Report on the Ground Breaking Ceremony scheduled for March 20, 2013.

Consider Resolution Number 02-08-13 of the Boca Raton Airport Authority authorizing approval of a Parking License and Indemnity Agreement by and between Boca R&D Finance 16 Parcel 6 LLC; Boca R&D Project 16 LLC and the Boca Raton Airport Authority;

- E. Status report by Airport Management on Suite 205 Sublease Agreement;

Consider Resolution Number 02-09-13 of the Boca Raton Airport Authority authorizing approval of Acknowledgement of Suite 205 Sublease Agreement by and between Florida Atlantic Research and Development Authority and Boca R&D Project 7, LLC;

- F. Status report on TASK 28 Automated Weather Observing System (AWOS) - Construction; chaired by Mr. Carman; and

G. Status report on TASK 40 - Customs and Border Protection Facility - Feasibility Study; chaired by Mr. Freudenberg.

X. AUTHORITY MEMBERS REQUESTS AND REPORTS

Status report from the Governance Committee, chaired by Ms. Budd, on the filing of seven (7) Contact Disclosure Forms by Mr. Freudenberg; one (1) by Mr. Benefield; two (2) by Mr. Folden; and one (1) by Mr. Feiler.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for March 20, 2013 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Ken A. Day
Airport Manager