

# **BOCA RATON AIRPORT AUTHORITY MEETING AGENDA**

**Wednesday, January 16, 2013  
Council Chambers – City Hall  
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, January 16, 2013, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Airport Manager, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

## **I. ROLL CALL**

FRANK FEILER	CHAIR
PAUL W. CARMAN	VICE CHAIR
BRUCE BENEFIELD	SECRETARY & TREASURER
CHERYL BUDD	MEMBER
GENE A. FOLDEN	MEMBER
DAVID FREUDENBERG	MEMBER
BILL SCHWARTZ	MEMBER

## **II. APPROVAL OF MINUTES**

Consider approval of minutes for the Regular Meeting of December 19, 2012.

## **III. AGENDA CHANGES**

## **IV. CONSENT AGENDA**

There are no items to be considered.

## **V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT**

**VI. FINANCIAL REPORT**

Consider a Motion to approve the Financial Report for December 2012; chaired by Mr. Benefield, Secretary/Treasurer.

**VII. NOISE ABATEMENT PROGRAM**

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of December 2012; Mr. McDermott, Assistant Airport Manager.

**VIII. TENANT REPORTS AND REQUEST**

- A. Status request by Airport Management of the Boca Raton Airport Authority authorizing approval to execute the annual Hangar Lease Renewals for Building Number 5, Hangar 1A and Building Number 4, Hangar 2 with Boca Aircraft Owners, Inc.;

Consider Resolution Number 01-01-13 of the Boca Raton Airport Authority authorizing approval to execute the annual Hangar Lease Renewal for Building Number 5, Hangar 1A by and between the Boca Raton Airport Authority and Boca Aircraft Owners, Inc.; and authorizing approval for Civil Air Patrol to use Building Number 5, Hangar 1A for their operation and storage of equipment for the effective date of February 1, 2013 thru January 31, 2014 at the Boca Raton Airport;

Consider Resolution Number 01-02-13 of the Boca Raton Airport Authority authorizing approval to execute the annual Hangar Lease Renewal for Building Number 4, Hangar 2 by and between the Boca Raton Airport Authority and Boca Aircraft Owners, Inc.; and authorizing approval for Airport Management to use Building Number 4, Hangar 2 to store materials and equipment for the effective date of February 1, 2013 thru January 31, 2014 at the Boca Raton Airport; and

- B. Request from Signature Flight Support of the Boca Raton Airport Authority to host a Special Event on their leasehold for February 1-4, 2013 for the Collings Foundation "Wings of Freedom Tour";

Consider Resolution Number 01-03-13 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support to host a Special Event on their leasehold for February 1-4, 2013 for the Collings Foundation "Wings of Freedom Tour" whereby, the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsements in accordance with the Authority's Minimum Standards and Requirements and submission of applicable safety, security and barricade plans.

## **IX. AIRPORT MANAGER AND STAFF REPORTS**

- A. Contact Disclosure Form - Governance Committee; chaired by Ms. Budd

Status report by Airport Legal Counsel regarding the filing of the Authority's Contact Disclosure Form in accordance with the approved Bylaws as amended;

- B. Status report by Airport Legal Counsel on the Memorandum of Understanding with the Palm Beach County Commission on Ethics;

Consider a Motion to direct the Airport Manager as assisted by Airport Legal Counsel to negotiate the terms of a new Memorandum of Understanding with the Palm Beach County Commission on Ethics to cover the Airport Authority Members with/without the Airport employees;

- C. Status report from the Disadvantaged Business Enterprise Committee; chaired by Ms. Budd;

- D. Status report on TASK 12 - Runway 05 Blast Fence - Design/Construction; chaired by Mr. Schwartz;

Consider Resolution Number 01-04-13 of the Boca Raton Airport Authority authorizing issuance of Invitation to Bid No. 2013-BRAA-001 for construction and installation of Runway 05 Jet Blast Deflector;

E. Status report on TASK 27B - Airport Administration Building - Stormwater Improvements; chaired by Mr. Feiler;

F. Status report on the Website Design and Development Committee; chaired by Ms. Budd; and

G. Status report on TASK 40 - Customs and Border Protection Facility - Feasibility Study; chaired by Mr. Freudenberg.

**X. AUTHORITY MEMBERS REQUESTS AND REPORTS**

Status report from the Governance Committee, chaired by Ms. Budd.

**XI. PUBLIC COMMENT**

**XII. OTHER BUSINESS**

**XIII. MISCELLANEOUS**

The next meeting is scheduled for February 20, 2013 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

**XIV. ADJOURNMENT**

Respectfully submitted,

Ken A. Day  
Airport Manager