



**Boca Raton Airport Authority
Aviation Advisory Committee
Regular Meeting
MINUTES – November 26 , 2013
Boca Raton Community Center – Royal Palm Room
150 Crawford Boulevard, Boca Raton, FL 33431**

Chair Melvin Pollack called the meeting to order at 2:00 PM.

MEMBERS PRESENT

Melvin Pollack	Chair	Quadrant A
Kenneth Henratty	Vice-Chair	Quadrant C
Frank Dziewit	Member	Quadrant B
Barry Gauch	Member	City of Delray Beach
Daniel Mancini	Member	City of Deerfield Beach
Paul Resnick	Member	Town of Highland Beach

MEMBERS ABSENT

Marvin Diamond	Member	Quadrant D
Benjamin McCaul	Secretary	City of Boca Raton
Sheri Scarborough	Member	Palm Beach County

OTHERS PRESENT

Janet Sherr, Deputy Executive Director for Landside Operations/Facilities,
Business Development and Communications
Paul McDermott, Deputy Executive Director for Airside Operations and Airport
Construction Projects
Russ Buck, Noise Abatement Administrator
Kim Whalen, Office Manager

APPROVAL OF MINUTES

A MOTION to approve the minutes of the May 28, 2013 meeting was made by Mr. Dziewit and SECONDED by Mr. Mancini. The minutes were accepted by acclamation.

AIRPORT STAFF REPORTS

Mr. McDermott provided the Operations / Noise Abatement Summary and Runway 5 Departure Report for May 2013 - October 2013;

Mr. McDermott provided a status report on TASK 12 – Construct Runway Blast Fence.

Mr. McDermott provided a status report on TASK 28 – Design Automated Weather Observing System (AWOS).

NEW BUSINESS

Discussion ensued regarding the funding for the control tower. Ms. Sherr stated that federal funding has been granted through January 15, 2014.

Discussion ensued regarding the construction of the Administration Building. Ms. Sherr stated that the 30% design plans have been completed and that staff is currently reviewing the 60% design plans. The final plans should be completed in February of 2014.

PUBLIC INPUT

No public input provided.

MEMBER COMMENTS

There were no member comments provided.

ADJOURNMENT

The next scheduled meeting is February 25, 2014 at 2:00 p.m. in the Royal Palm Room at the Boca Raton Community Center.

The meeting adjourned at approximately 2:30 p.m.

APPROVED BY THE AVIATION ADVISORY COMMITTEE:



Melvin Pollack, Chair



Date