

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, March 19, 2014
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, March 19, 2014, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

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|-------------------|-----------------------|
| CHERYL BUDD | CHAIR |
| BILL SCHWARTZ | VICE CHAIR |
| PAUL CARMAN | SECRETARY & TREASURER |
| BRUCE BENEFIELD | BOARD MEMBER |
| FRANK FEILER | BOARD MEMBER |
| MITCHELL C. FOGEL | BOARD MEMBER |
| GENE A. FOLDEN | BOARD MEMBER |

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of February 19, 2014.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. FINANCIAL REPORT

- A. Presentation of the February Financial Report; chaired by Mr. Carman, Secretary & Treasurer;

Consider a Motion for approval of the financial report for March 2014;

- B. Status report on the Boca Raton Airport Authority's Monthly Audit Report performed by Carolyn Binder, CPA; and

- C. Status report on the Boca Raton Airport Authority's Professional Liability Insurance Policy; chaired by Mr. Folden.

VII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of February 2014; Mr. McDermott, Deputy Executive Director for Airside Operations and Airport Construction Projects.

VIII. TENANT REPORTS AND REQUEST

- A. Status report on the request to assign the Lease and Operating Agreement between the Boca Raton Airport Authority and Boca Airport, Inc., d/b/a Boca Aviation dated November 28, 1984 to Atlantic Aviation FBO, Inc.;

Consider Resolution Number 03-14-14 of the Boca Raton Airport Authority conditionally approving Boca Airport, Inc., d/b/a Boca Aviation's request for consent to the assignment of its November 28, 1984 Lease and Operating Agreement to Atlantic Aviation – Boca Raton, LLC.

IX. AIRPORT MANAGER AND STAFF REPORTS

- A. Status report on Tower funding; chaired by Mr. Benefield;

- B. Status report from Airport Management regarding the Request for Proposals (RFP) for a Retirement Fund Administrator for the Boca Raton Airport Authority's Retirement Fund Program;

- C. Status report from Airport Management on the Marksman Security Corp. Agreement for Security Guard Services at the Boca Raton Airport;

 Consider Resolution Number 03-15-14 of the Boca Raton Airport Authority approving a one-year renewal of the Agreement between the Boca Raton Airport Authority and Marksman Security Corp., for Security Guard Services at the Boca Raton Airport for the period beginning May 1, 2014 and ending at midnight April 30, 2015;

- D. Status report on TASK 12 - Install Blast Fence; chaired by Mr. Schwartz; Vice Chair;

- E. Status report on TASK 27 - Design/Construct Airport Administration Building; chaired by Mr. Feiler;

- F. Status report on TASK 28 - Design Automated Weather Observing Systems (AWOS);

- G. Status report on TASK 40 - Customs Feasibility Study; chaired by Ms. Budd; and

- H. Status report by the Security Committee; chaired by Mr. Folden.

X. AUTHORITY MEMBERS REQUESTS AND REPORTS

Status report on the Governance Committee; chaired by Ms. Budd, Chair.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for April 16, 2014 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Clara Bennett
Executive Director