

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, April 16, 2014
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, April 16, 2014, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
PAUL CARMAN	SECRETARY & TREASURER
BRUCE BENEFIELD	BOARD MEMBER
FRANK FEILER	BOARD MEMBER
MITCHELL C. FOGEL	BOARD MEMBER
GENE A. FOLDEN	BOARD MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of March 19, 2014.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. FINANCIAL REPORT

- A. Presentation of the March Financial Report; chaired by Mr. Carman, Secretary & Treasurer;

Consider a Motion for approval of the financial report for March 2014; and

- B. Status report on the Boca Raton Airport Authority's Inland Marine Property Insurance Policy renewal for May 2, 2014 through May 2, 2015; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Authority's Inland Marine Property Insurance Policy for the period of May 2, 2014 through May 2, 2015.

VII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary for the month of March 2014; Mr. McDermott, Deputy Executive Director for Airside Operations and Airport Construction Projects.

VIII. TENANT REPORTS AND REQUEST

- A. Request from Boca Airport, Inc., d/b/a Boca Aviation for approval of an Assignment and Assumption of Sublease from Aura Jets, LLC, a previously approved subtenant, to Atlantic Aviation Charter Brokerage, LLC;

Consider Resolution Number 04-16-14 of the Boca Raton Airport Authority authorizing "Conditional Approval" of the Assignment and Assumption of Sublease from Aura Jets, LLC, a previously approved subtenant, to AA Charter Brokerage, LLC in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities, dated March 19, 1996 [as amended, (the "Standards")] at the Boca Raton Airport; and

- B. Request from Festival Fun Parks, LLC for conditional approval of an Assignment and Assumption of Lease from Festival Fun Parks, LLC to Apex Parks Group, LLC;

Consider Resolution Number 04-17-14 of the Boca Raton Airport Authority authorizing "Conditional Approval" of the Assignment and Assumption of Lease from Festival Fun Parks, LLC to Apex Parks Group, LLC in accordance with the Authority's Lease and Operating Agreement dated June 12, 1991.

IX. AIRPORT MANAGER AND STAFF REPORTS

- A. Status report on Tower funding; chaired by Mr. Benefield;

- B. Status report by Airport Management regarding an amendment to the Procurement Code to increase Category One (1) amount to \$5,000, and Category Two (2) Amount from \$5,000 to \$10,000; and to allow the Executive Director to award contracts for the administration of employee benefits or employee services that do not exceed the Category Three (3) threshold based on best value without competitive solicitation;

Consider Resolution Number 04-18-14 of the Boca Raton Airport Authority authorizing approval to amend the Boca Raton Airport Authority Procurement Code and allow the Executive Director to award contracts for the administration of employee benefits or employee services that do not exceed the Category Three (3) threshold based on best value without competitive solicitation;

- C. Status report by Airport Management regarding Security Enhancements (Phase 3) - Design and Construction at the airport;

Consider Resolution Number 04-19-14 of the Boca Raton Airport Authority authorizing approval to accept the Public Transportation Joint Participation Agreement (JPA) with the State of Florida Department of Transportation for Security Enhancements - Phase 3 - Design and Construction;

D. Status report by the Security Committee; chaired by Mr. Folden; and

E. First Reading of Proposed Bylaws Amendments to Sections 404, 405 and 407.

X. AUTHORITY MEMBERS REQUESTS AND REPORTS

Status report on the Governance Committee; chaired by Ms. Budd, Chair.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for May 21, 2014 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Clara Bennett
Executive Director