

# **BOCA RATON AIRPORT AUTHORITY MEETING AGENDA**

**Wednesday, June 18, 2014  
Council Chambers – City Hall  
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, June 18, 2014, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Airport Manager, in writing, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

## **I. ROLL CALL**

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
BRUCE BENEFIELD	MEMBER
FRANK FEILER	MEMBER
MITCHELL C. FOGEL	MEMBER
GENE A. FOLDEN	MEMBER
JACK FOX	MEMBER

## **II. APPROVAL OF MINUTES**

Consider approval of minutes for the Regular Meeting of May 21, 2014.

## **III. AGENDA CHANGES**

## **IV. ELECTION OF OFFICERS**

Consider a Motion to elect Officers for the following positions for the Boca Raton Airport Authority:

- A. Chair;
- B. Vice Chair; and
- C. Secretary & Treasurer

**V. CONSENT AGENDA**

There are no items to be considered.

**VI. STATE, COUNTY, FEDERAL, AND MUNICIPAL INPUT**

**VII. PUBLIC REQUEST**

**VIII. FINANCIAL REPORT**

A. Consider a Motion authorizing approval of the financial report for May 2014;

B. Status report on the Boca Raton Airport Authority's Commercial Crime Insurance Policy, which is scheduled to expire on July 9, 2014; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Boca Raton Airport Authority's Commercial Crime Insurance Policy for the effective policy period from July 9, 2014 to July 9, 2015 at 12:01 a.m.; and

C. Status report on the Audit as proposed by the Authority's External Auditors, Horkey & Associates, for the fiscal year ending September 30, 2013;

Consider Resolution 06-26-14 of the Boca Raton Airport Authority adopting the Boca Raton Airport Authority's Financial Statements and Compliance with requirements applicable to each major program or internal control over compliance in accordance with OMB A-133 and on the Schedule of Expenditures of Federal and State Awards for fiscal year ending September 30, 2013.

**IX. NOISE ABATEMENT PROGRAM**

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of May 2014.

**X. TENANT REPORTS AND REQUEST**

A. Status report on Premier Aviation of Boca Raton, LLC Phase II Tilted Kilt development; and

B. Request from Atlantic Aviation of the Boca Raton Airport Authority for approval of new signage on their leasehold;

Consider Resolution Number 06-27-14 of the Boca Raton Airport Authority authorizing approval to Atlantic Aviation for new signage at the Boca Raton Airport.

**XI. EXECUTIVE DIRECTOR AND STAFF REPORTS**

A. Status on Tower funding; chaired by Mr. Benefield;

B. Status report on TASK 40 - Customs Feasibility Study; chaired by Ms. Budd;

C. Review of the Contact Disclosure Form Requirement by Airport Management;

D. Status report on the Boca Raton Airport Authority's Aviation Advisory Committee (AAC);

Consider Resolution Number 06-28-14 of the Boca Raton Airport Authority authorizing the approval of amended Aviation Advisory Committee (AAC) Bylaws and Quadrant Map; and

E. Status report by Airport Legal Counsel regarding the Boca Raton Airport Authority's compliance with Florida Statute Section 286.0114; and

F. Reminder to file the State of Florida F-1 Statement of Financial Interest Form by July 1, 2014.

**XII. AUTHORITY MEMBERS REQUESTS AND REPORTS**

Status report from the Governance Committee; chaired by Ms. Budd.

**XIII. PUBLIC INPUT**

**XIV. OTHER BUSINESS**

**XVI. MISCELLANEOUS**

The next meeting is scheduled for July 16, 2014 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

**XVII. ADJOURNMENT**

Respectfully submitted,

Clara Bennett  
Executive Director