

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Thursday, October 16, 2014
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Thursday, October 16, 2014, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
BRUCE BENEFIELD	SECRETARY & TREASURER
FRANK FEILER	BOARD MEMBER
MITCHELL C. FOGEL	BOARD MEMBER
GENE A. FOLDEN	BOARD MEMBER
JACK FOX	BOARD MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of September 17, 2014.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. PUBLIC REQUEST

If any member of the public wishes to provide comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Mrs. Whalen. The public comment cards are located in the lobby. Each member of the public wishing to comment will be provided with 3 minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and/or to extend the allotted time per speaker.

VII. FINANCIAL REPORT

- A. Presentation of the September Financial Report; chaired by Mr. Benefield, Secretary & Treasurer;

Consider a Motion for approval of the Financial Report for September 2014; and

- B. Status report on the Authority's Workers Compensation Insurance Policy for the term of November 5, 2014 through November 5, 2015; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Workers Compensation Insurance Policy for the term of November 5, 2014 through November 5, 2015.

VIII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary for the month of September 2014; Mr. Cervasio, Operations Manager.

IX. TENANT REPORT AND REQUEST

- A. Request from Fairman & Associates, Inc. of the Boca Raton Airport Authority authorizing approval of the Application for Exemption from the Authority's Airport Surcharge for an approved aviation activity within the Atlantic Aviation Building for Suite 404;

Consider a Motion of the Boca Raton Airport Authority authorizing approval of the application for an exemption of the Authority's surcharge to Nathan Kanagy and Antonio Camargo LLC for Suite 404 in the Atlantic Aviation Building;

- B. Request from Signature Flight Support of the Boca Raton Airport Authority to host a Special Event on their leasehold for the Boca Raton Pilot's Association Veterans Day Event, scheduled for November 8, 2014;

Consider Resolution Number 10-38-14 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support to host a Special Event on their leasehold for the Boca Raton Pilot's Association Veterans Day Event, scheduled for November 8, 2013; whereby, the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsement in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities and submission of applicable safety, security and barricade plans;

- C. Request from Atlantic Aviation of the Boca Raton Airport Authority for approval of a Sublease Agreement with Florida Wings, Inc;

Consider Resolution Number 10-39-14 of the Boca Raton Airport Authority authorizing "Conditional Approval" of the Sublease Agreement by and between Atlantic Aviation and Florida Wings, Inc. in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities, dated March 19, 1996 [as amended, (the "Standards")] at the Boca Raton Airport; and

- D. Status report on Premier Aviation of Boca Raton, LLC Phase II Tilted Kilt development.

Consider Resolution Number 10-40-14 of the Boca Raton Airport Authority authorizing approval of License Agreement - Waterline Easement between the City of Boca Raton and the Airport Authority for the property described as Phase II Tilted Kilt Development.

X. EXECUTIVE DIRECTOR AND STAFF REPORTS

- A. Request Airport Management, as assisted by Airport Legal Counsel, of the Boca Raton Airport Authority authorizing approval to advertise a Request for Proposals (RFP) for Information Technology Services for the Boca Raton Airport Authority;

Consider Resolution Number 10-41-14 of the Boca Raton Airport Authority authorizing approval to advertise a Request for Proposals (RFP) for Information Technology Services for the Boca Raton Airport Authority;

- B. Request from Airport Management, as assisted by Airport Legal Counsel, of the Boca Raton Airport Authority authorizing approval to issue Request for Letters of Interest (RLI's) for Security Guard Services at the Boca Raton Airport;

Consider Resolution Number 10-42-14 of the Boca Raton Airport Authority authorizing approval to the Airport Management as assisted by Airport Counsel to issue Request for Letters of Interest (RLI's) for Security Guard Services at the Boca Raton Airport;

- C. Status report by Airport Management on the Via Verde Homeowners residential meeting scheduled for Tuesday, October 14, 2014 at 6:00 pm in the Willow Theater at Sugar Sand Park;

- D. Status report on TASK 27 - Design/Construct Airport Administration Building; chaired by Mr. Feiler; and

E. Status report on TASK 40 - Customs Feasibility Study; chaired by Ms. Budd.

Consider Resolution Number 10-43-14 of the Boca Raton Airport Authority approving the preferred site for a Customs and Border Protection Facility at the Boca Raton Airport, approving its design and construction subject to availability of grant funds, and authorizing an amendment to the Atlantic Aviation lease to remove the preferred site.

XI. AUTHORITY MEMBERS REQUESTS AND REPORTS

A. Status report on the Governance Committee; chaired by Ms. Budd; and

B. Status report on the Boca Raton Airport Authority's 2015 meeting schedule.

XII. PUBLIC COMMENT

XIII. OTHER BUSINESS

XIV. MISCELLANEOUS

The next meeting is scheduled for November 19, 2014 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Clara Bennett
Executive Director