

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, November 19, 2014
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, November 19, 2014 at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
BRUCE BENEFIELD	SECRETARY & TREASURER
FRANK FEILER	BOARD MEMBER
MITCHELL C. FOGEL	BOARD MEMBER
GENE A. FOLDEN	BOARD MEMBER
JACK FOX	BOARD MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of October 16, 2014.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. PUBLIC REQUEST

If any member of the public wishes to provide comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Mr. Figg. The public comment cards are located in the lobby. Each member of the public wishing to comment will be provided with 3 minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and/or to extend the allotted time per speaker.

VII. FINANCIAL REPORT

- A. Presentation of the October Financial Report; chaired by Mr. Benefield, Secretary & Treasurer;

Consider a Motion for approval of the Financial Report for October 2014; and

VIII. NOISE ABATEMENT PROGRAM

- A. Noise Abatement / Operations Summary for the month of October 2014; Mr. Cervasio, Operations Manager.

- B. Status Report on Veterans Day event held on November 8, 2014; and

IX. TENANT REPORT AND REQUEST

- A. Request from Atlantic Aviation of the Boca Raton Airport Authority for approval of a Sublease Agreement with Boca Helicopters;

Consider Resolution Number 11-45-14 of the Boca Raton Airport Authority authorizing approval of the Sublease Agreement by and between Atlantic Aviation and Boca Helicopters, Inc. in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities, dated March 19, 1996 [as amended, (the "Standards")] at the Boca Raton Airport; and

- B. Status report on Premier Aviation of Boca Raton, LLC Phase II Tilted Kilt Restaurant; and

X. EXECUTIVE DIRECTOR AND STAFF REPORTS

- A. Request to approve an amendment to the Accounting Policies and Procedures Manual;

Consider Resolution Number 11-46-14 of the Boca Raton Airport Authority authorizing an amendment to the Accounting Policies and Procedures Manual; and

- B. Status report on TASK 27 - Design/Construct Airport Administration Building; chaired by Mr. Feiler; and

- 1. Request to approve the execution of the Second Amendment to Sign and Utility Easement; and

Consider Resolution Number 11-47-14 of the Boca Raton Airport Authority authorizing the execution of the Second Amendment to the Sign and Utility Easements Agreement between the Boca Raton Airport Authority and Boca R&D Finance 16, Parcel 6, LLC and Boca R&D Finance 7, Parcel 3, LLC; and

- 2. Request to approve the Supplemental Joint Participation Agreement with the State of Florida Department of Transportation for Administration Building Design/Construction; and

Consider Resolution Number 11-48-14 of the Boca Raton Airport Authority authorizing approval to accept the Public Transportation Supplemental Joint Participation Agreement (SJPA) with the State of Florida Department of Transportation for Administration Building Design/Construction; and

- C. Status report on Task 42 – Engineered Materials Arresting System; chaired by Mr. Fogel; and

- D. Status Report on Task 38 – Wildlife Hazard Assessment; chaired by Mr. Benefield; and
- E. Status report on the Emergency Procurement to restore the Automated Weather Observation System (AWOS); and

XI. AUTHORITY MEMBERS REQUESTS AND REPORTS

- A. Status report on the Governance Committee; chaired by Ms. Budd; and
- B. Filing of Form 8B Memorandum of Voting conflict by Mr. Fogel; and
- C. Chair’s request to add Mr. Feiler as the fourth signer of checks; and

Consider a Motion of the Boca Raton Airport Authority authorizing Mr. Feiler as the fourth signer of checks.

XII. PUBLIC COMMENT

XIII. OTHER BUSINESS

XIV. MISCELLANEOUS

The next meeting is scheduled for December 10, 2014 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Clara Bennett
Executive Director