

# **BOCA RATON AIRPORT AUTHORITY MEETING AGENDA**

**Wednesday, December 10, 2014  
Council Chambers – City Hall  
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, December 10, 2014 at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

## **I. ROLL CALL**

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
BRUCE BENEFIELD	SECRETARY & TREASURER
FRANK FEILER	BOARD MEMBER
MITCHELL C. FOGEL	BOARD MEMBER
GENE A. FOLDEN	BOARD MEMBER
JACK FOX	BOARD MEMBER

## **II. APPROVAL OF MINUTES**

Consider approval of minutes for the Regular Meeting of November 19, 2014.

## **III. AGENDA CHANGES**

## **IV. CONSENT AGENDA**

There are no items to be considered.

**V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT**

**VI. PUBLIC REQUEST**

If any member of the public wishes to provide comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Mr. Miller. The public comment cards are located in the lobby. Each member of the public wishing to comment will be provided with 3 minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and/or to extend the allotted time per speaker.

**VII. FINANCIAL REPORT**

- A. Presentation of the November Financial Report; chaired by Mr. Benefield, Secretary & Treasurer;

Consider a Motion for approval of the Financial Report for November 2014; and

**VIII. NOISE ABATEMENT PROGRAM**

- A. Noise Abatement / Operations Summary for the month of November 2014; Mr. Cervasio, Operations Manager.

There was one incident in the month of November.

**IX. TENANT REPORTS AND REQUESTS**

- A. Request from Signature Flight Support of the Boca Raton Airport Authority to host a Special Event on their leasehold on January 21-25, 2015 for the Collings Foundation "Wings of Freedom Tour";

Consider Resolution Number 12-50-14 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support to host a Special Event on their leasehold for January 21-25, 2015 for the Collings Foundation "Wings of Freedom Tour" contingent upon receipt of a

Certificate of Insurance and Endorsements in accordance with the Authority's Minimum Standards and Requirements, and submission of applicable safety, security and barricade plans; and

- B. Request from Premier Aviation of Boca Raton, LLC to approve permanent, exterior building signage;

Consider Resolution Number 12-51-14 of the Boca Raton Airport Authority authorizing conditional approval to Premier Aviation of Boca Raton, LLC for permanent, exterior signage to Samkin TK, LLC dba / Tilted Kilt Pub and Eatery.

## **X. EXECUTIVE DIRECTOR AND STAFF REPORTS**

- A. Status report by Airport Management regarding Security Enhancements Supplemental – Phase 3 – Design and Construction at the Airport;

Consider Resolution 12-52-14 of the Boca Raton Airport Authority authorizing approval to accept the Public Transportation Joint Participation for Security Enhancement Supplemental – Phase 3 – Design and Construction at the Airport, (SPJA), Fin. Project No.: 435626-1-94-01.

- B. Request for conditional approval to award a contract to the lowest bidder of RFP #2014-BRAA-002, Davco Electrical Contractors Corporation, to install 2" x 2-way conduits (supplied by FPL) from a pull box near the administration building site to the Air Traffic Control Tower; and

Consider Resolution Number 12-53-14 of the Boca Raton Airport Authority conditionally authorizing an award to Davco Electrical Contractors Corporation to install 2" x 2-way conduits (supplied by FPL) from a pull box near the administration building site to the Air Traffic Control Tower.

- C. Request for ratification of an Agreement with special legal counsel, pursuant to an emergency procurement; and

Consider Resolution Number 12-54-14 ratifying the Executive Director's emergency procurement to engage special legal counsel.

- D. Status report on Task 27 – Administration Building construction;

E. Status report on the conditional approval of a sublease to Boca Raton Helicopters, LLC approved on November 19, 2014.

**XI. AUTHORITY MEMBERS REQUESTS AND REPORTS**

A. Discussion of the awarding of a salary adjustment and an annual bonus to the Executive Director; and

Consider a Motion to award a salary adjustment and an annual performance bonus to the Executive Director.

B. Status report on the Governance Committee; chaired by Ms. Budd; and

**XII. PUBLIC COMMENT**

**XIII. OTHER BUSINESS**

**XIV. MISCELLANEOUS**

The next meeting is scheduled for January 21, 2015 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

**XV. ADJOURNMENT**

Respectfully submitted,

Clara Bennett  
Executive Director