



**Boca Raton Airport Authority
Aviation Advisory Committee
Regular Meeting**

MINUTES – December 9 , 2014

**Boca Raton Community Center – Royal Palm Room
150 Crawford Boulevard, Boca Raton, FL 33431**

Chair Melvin Pollack called the meeting to order at 2:00 PM.

MEMBERS PRESENT

Melvin Pollack	Chair	Quadrant A
Benjamin McCaul	Secretary	City of Boca Raton
Marvin Diamond	Member	Quadrant D
Frank Dziejewit	Member	Quadrant B
Robert Victorin	Member	City of Delray Beach
Paul Resnick	Member	Town of Highland Beach

MEMBERS ABSENT

Daniel Mancini	Member	City of Deerfield Beach
Sheri Scarborough	Member	Palm Beach County

OTHERS PRESENT

Clara Bennett, Executive Director
Mark Cervasio, Operations Manager
Kevin Miller, Business & Marketing Coordinator
Jose Blanco, Special Projects & Technology Coordinator

APPROVAL OF MINUTES

A MOTION to approve the minutes of the December 9, 2014 meeting was made by Mr. Pollack and SECONDED by Mr. McCaul. The minutes were accepted by acclamation.

TERM APPOINTMENTS

Ms. Bennett provided a status report on AAC terms.

Ms. Bennett informed members present that reappointment applications needed to be completed by all members.

Ms. Bennett provided a status report on the suggested amendments to the Aviation Advisory Bylaws and Quadrant Map.

AIRPORT STAFF REPORTS

Ms. Bennett and Mr. Cervasio provided an Operations / Noise Abatement Summary and Runway 5 Departures Report for August 2014 – October 2014.

Tower reports at the Boca Raton show an increase in flight operations during the months of August, September and October as compared to the same months in 2013.

Ms. Bennett provided a status report on the proposed development of University Village District.

Airport Management has reviewed the City of Boca Raton Planning Advisory Review application for preliminary plans for University Village District Master Plan. The item was presented to the Airport Authority at its August and September meeting for discussion. Project representatives met with Airport Management and with Airport Authority Board Members to discuss the project review process.

Ms. Bennett provided a status report on TASK 40 – Customs Feasibility Study.

At the October 2014 Airport Authority meeting, the Airport Authority unanimously passed a resolution approving the preferred site for a Customs and Border Protection Facility at the Boca Raton Airport. The Airport Authority has secured funding from the Airport's Capital Program and a grant from the Florida Department of Transportation (FDOT) available next summer to cover design of the facility. The Airport Authority will continue to work with the FDOT throughout the next 18-24 months to put together the funds for construction of the facility, and with Customs and Border Protection to obtain design approval and staffing once funding for design is secured.

NEW BUSINESS

There was no new business discussed.

PUBLIC INPUT

No public input provided.

MEMBER COMMENTS

There were no Member comments provided.

ADJOURNMENT


The next scheduled meeting is January 27, 2015 at 2:00 p.m. in the Royal Palm Room at the Boca Raton Community Center.

The meeting adjourned at approximately 2:35 p.m.

APPROVED BY THE AVIATION ADVISORY COMMITTEE:



Melvin Pollack, Chair



Date