

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, June 17, 2015
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, June 17, 2015 at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
GEORGE BROWN	BOARD MEMBER
FRANK FEILER	BOARD MEMBER
GENE A. FOLDEN	BOARD MEMBER
JACK FOX	BOARD MEMBER
ROBERT WEINROTH	BOARD MEMBER

II. APPROVAL OF MINUTES

Consider approval of Minutes for the regular meeting of May 20, 2015.

III. AGENDA CHANGES

IV. ELECTION OF OFFICERS

A. Overview of Bylaws regarding Election of Officers – Dawn Meyers;

B. Consider a Motion to elect Officers for the following positions for the Boca Raton Airport Authority:

- A. Chair;
- B. Vice Chair; and
- C. Secretary & Treasurer

V. CONSENT AGENDA

There are no items to be considered.

VI. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VII. PUBLIC REQUEST

If any member of the public wishes to provide comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Mr. Miller. The public comment cards are located in the lobby. Each member of the public wishing to comment will be provided with 3 minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and/or to extend the allotted time per speaker.

VIII. FINANCIAL REPORT

A. Presentation of the May Financial Report;

Consider a Motion for approval of the Financial Report for May 2015.

B. Status report on the Boca Raton Airport Authority's Commercial Crime Insurance Policy, which is scheduled to expire on July 9, 2015; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Boca Raton Airport Authority's Commercial Crime Insurance Policy for the effective policy period from July 9, 2015 to July 9, 2016 at 12:01 a.m.

- C. Presentation of the Audit as proposed by the Authority's Independent Auditor, Grau & Associates, for the fiscal year ending September 30, 2014;

Consider Resolution 06-25-15 of the Boca Raton Airport Authority adopting the Boca Raton Airport Authority's Financial Statements, Schedule of Expenditures of State Financial Assistance Projects, and the Independent Auditor's Reports for the fiscal year ending September 30, 2014.

IX. NOISE ABATEMENT PROGRAM

- A. Noise Abatement / Operations Summary for the month of May 2015;

X. TENANT REPORTS AND REQUESTS

- A. Request from Signature Flight Support of the Boca Raton Airport Authority to host a Special Event on their leasehold for Vital Flights Kids Day, scheduled for April 2, 2016;

Consider Resolution Number 06-26-15 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support to host a Special Event on their leasehold for Vital Flights Kids Day, scheduled for April 2, 2016; whereby, the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsements in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities and submission of applicable safety, security and barricade plans.

XI. EXECUTIVE DIRECTOR AND STAFF REPORTS

- A. Introduction of the newest Ken A. Day Scholarship Fund Recipient; Taran Burrell;
- B. Request for ratification of a Single Source Procurement of FPL Fibernet Service Order;

Consider Resolution Number 06-27-15 of the Boca Raton Airport Authority ratifying a Single Source Procurement of FPL Fibernet Service Order for the Boca Raton Airport.

- C. Status Report on Task 40 – Customs; chaired by Ms. Budd;

Consider Resolution Number 06-28-15 of the Boca Raton Airport Authority authorizing approval of the conceptual design for Customs and Border Protection Facilities at the Boca Raton Airport.

- D. Status Report on Task 42 – Runway 5 Departure End Engineered Materials Arresting System (EMAS);

Consider Resolution Number 06-29-15 of the Boca Raton Airport Authority approving an Invitation to Bid for construction of the Runway 5 End Engineered Materials Arresting System (EMAS) at the Boca Raton Airport.

- E. Status Report on Task 27 – Design/Construct Airport Administration Building; chaired by Mr. Feiler;

- F. Presentation of the Mid-Year Performance Report of the Authority;

- G. Status Report on the Proposal to construct a WWII Memorial on airport property by Eagle Scout Charlie Schmidt;

Consider a Motion of the Boca Raton Airport Authority authorizing final approval to construct a WWII Memorial on airport property by Eagle Scout Charlie Schmidt.

XII. AUTHORITY MEMBERS REQUESTS AND REPORTS

- A. Status report on the Governance Committee, chaired by Ms. Budd;

XIII. PUBLIC COMMENT

XIV. OTHER BUSINESS

XV. MISCELLANEOUS

The next meeting is scheduled for July 15, 2015 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XVI. ADJOURNMENT

Respectfully Submitted,
Clara Bennett
Executive Director