

**Boca Raton Airport Authority
Meeting Minutes
January 20, 2016
Boca Raton City Hall - Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 p.m.

BOARD MEMBERS

Gene Folden	Chair
Frank Feiler	Vice-Chair
George Brown	Secretary & Treasurer
Cheryl Budd	Board Member
Jack Fox	Board Member
Bill Schwartz	Board Member

COUNSEL

Dawn Meyers, Esquire – Berger Singerman

STAFF

Clara Bennett, Executive Director
Janet Sherr, Deputy Executive Director Business Administration
Mark Cervasio, Operations Director
Scott Kohut, Operations Manager
Audra Vaz, Business and Public Affairs Manager
Ariadna Camilo, Accounting Coordinator
Jose Blanco, Operations and IT Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the December 16, 2015 Regular Meeting was made by Mr. Schwartz and seconded by Mr. Brown. The Motion carried unanimously.

AGENDA CHANGES

There were no changes.

CONSENT AGENDA

- A. Noise Abatement / Operations Summary for the month of December 2015;
- B. Request from Boca Aircraft Owners Hangar for Lease Renewal of Building A5, Hangar 1A used by the Civil Air Patrol;

Consider Resolution 01-1-16 of the Boca Raton Airport Authority approving Hangar Lease Agreement for Building A5, Hangar 1A by and between the Boca Raton Airport Authority and Boca Aircraft Owners, Inc., at the Boca Raton Airport;

- C. Request for Conditional Approval of Atlantic Aviation sublease for Sky One Holdings, LLC, d/b/a Privaira;

Consider Resolution 01-2-16 of the Boca Raton Airport Authority conditionally approving the request of Atlantic Aviation for the Authority's consent to its Sublease Agreement by and between Atlantic Aviation and Sky One Holdings, LLC d/b/a Privaira;

- D. Request from Premier Aviation for Conditional Approval of permanent, exterior signage for Mattress Firm;

Consider Resolution 01-3-16 of the Boca Raton Airport Authority conditionally approving the request of Premier Aviation for permanent, exterior signage for Mattress Firm.

A MOTION to adopt the Consent Agenda was made by Mr. Brown and seconded by Ms. Budd. The Motion carried unanimously.

STATE, FEDERAL, COUNTY AND MUNICIPAL INPUT

There was no input provided.

Public Input

There was no input provided.

Financial Report

Ms. Camilo presented the Financial Report for December 2015.

A MOTION to accept the Financial Report for December 2015 was made by Mr. Schwartz and seconded by Mr. Feiler. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

- A. Ms. Bennett provided a status update on TASK 40 – Customs.

Mr. Craig Hanson, architect from Schenkel Schultz, provided images of external materials and internal finishes to the Customs facility.

A discussion ensued.

- B. Mr. Kohut gave an update on Task 44 – Runway/Taxiway Safety Area and Apron Edge Drop Off Corrections.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Feiler gave a report on the Boca Chamber fly-in days to Tallahassee as well as meeting with Florida Airports Council representatives.

Mr. Brown provided input on the Community Appearance Board.

Mr. Fox discussed conditions affecting the Air Traffic Control Tower.

A discussion ensued.

Mr. Folden reported on the Visioning Workshop and provided direction.

A discussion ensued.

PUBLIC INPUT

Mr. Neil Haynie, a Boca Raton resident residing at 800 Cypress Way, asked a question regarding a Customs taxiway and commented on the Visioning Workshop.

OTHER BUSINESS


None.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, February 17, 2016 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting Adjourned at 7:23 p.m.


Gene Folden, Chair

2/17/16
Date