

APPROVED

**Boca Raton Airport Authority
Meeting Minutes
April 20, 2016
Boca Raton City Hall - Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 p.m.

BOARD MEMBERS

Gene Folden	Chair
Frank Feiler	Vice-Chair
Cheryl Budd	Board Member
Mitch Fogel	Board Member
Jack Fox	Board Member
William Helwig	Board Member
Bill Schwartz	Board Member

COUNSEL

Dawn Meyers, Esquire – Berger Singerman

STAFF

Clara Bennett, Executive Director
Janet Sherr, Deputy Executive Director Business Administration
Mark Cervasio, Operations Director
Scott Kohut, Operations Manager
Audra Vaz, Business and Public Affairs Manager
Ariadna Camilo, Accounting Coordinator
Jose Blanco, Operations and IT Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the Minutes of the March 16, 2016 Regular Meeting was made by Mr. Fox and seconded by Mr. Feiler. The Motion carried unanimously.

AGENDA CHANGES

Ms. Bennett asked to add new Item V, results of the Florida Commission on Ethics Probable Cause hearings.

A MOTION to include Item V was made by Ms. Budd and seconded by Mr. Fogel. The Motion carried unanimously.

CONSENT AGENDA

Mr. Folden pulled item B from the Consent Agenda for discussion.

A. Noise Abatement / Operations Summary for the month of March 2016;

A MOTION to adopt Item IV-A of the Consent Agenda was made by Ms. Budd and seconded by Mr. Schwartz. The Motion carried unanimously.

B. Commercial Property Insurance Renewal;

Ms. Sherr gave a status report on the Commercial Property Insurance Renewal.

Mr. Alex Blodgett of Blodgett and Associates gave an explanation of the policy.

A discussion ensued.

A MOTION to adopt Item IV-B of the Consent Agenda was made by Mr. Schwartz and seconded by Mr. Fox. The Motion carried unanimously.

STATE, FEDERAL, COUNTY AND MUNICIPAL INPUT

Mr. Folden gave a status update on the Florida Commission on Ethics Probable Cause hearings.

PUBLIC INPUT

Mr. Vincent Costa, President of the Boca Pilots Association, made a public comment about events at the Airport.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for March 2016.

A MOTION to approve the Financial Report for February 2016 was made by Mr. Schwartz and seconded by Mr. Fox. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Cervasio presented a request from Atlantic Aviation for Sky One Holdings, LLC d/b/a Privaira for conditional approval of Signage.

A discussion ensued.

Mr. Salvatore D'Amico from Privaira answered questions about the signage.

A MOTION to approve Resolution 04-5-16 authorizing the request by Atlantic Aviation – Boca Raton, LLC for new signage for Sky One Holdings, LLC d/b/a Privaira was made by Mr. Fox and seconded by Mr. Schwartz. The Motion carried unanimously.

Mr. Kohut presented a request from Atlantic Aviation for Sky One Holdings, LLC d/b/a Privaira for a Special Event.

A MOTION to approve Resolution 04-6-16 authorizing the request by Atlantic Aviation – Boca Raton, LLC for a special event for Sky One Holdings, LLC d/b/a Privaira was made by Mr. Schwartz and seconded by Mr. Fox. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Ms. Bennett presented a Supplemental Joint Participation Agreement from the Florida Department of Transportation for the Design and Construction Security Enhancements-Phase 3.

A MOTION to approve Resolution 04-7-16 approving a Supplemental Joint Participation agreement with the State of Florida Department of Transportation was made by Mr. Fogel and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Kohut gave an update on Task 34 – Air Traffic Control Tower Renovations.

A discussion ensued.

Ms. Bennett gave an update on Task 40 – Customs.

A discussion ensued.

Ms. Meyers gave an update on the Lake Worth Drainage District.

Ms. Sherr gave an update on the George Snow Scholarship Fund.

A discussion ensued.

A MOTION to approve a \$25,000 allocation to the George Snow Scholarship Fund was made by Mr. Schwartz and seconded by Ms. Budd. The vote was six members approving and Mr. Feiler abstaining from voting.

Ms. Sherr gave an update on the FAU Monument Signage.

A discussion ensued.

Ms. Vaz gave a report on Public Affairs activities at the Airport.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Ms. Meyers gave a status report on the Drug and Alcohol Free Workplace Policy.

Mr. Folden advised that he will draft a proposed policy for consideration by the Board at the May meeting.

Ms. Meyers provided recommendations for revisions to the Airport Sign Standards.

A discussion ensued.

A MOTION to approve the recommendations to amend Sections 3 and 4 and to add Section 18 was made by Ms. Budd and seconded by Mr. Schwartz. The Motion carried unanimously.

A MOTION to approve the recommendations to amend Section 3 and Section 7, provided the signs erection date is to be as provided in the Board's conditional approval of the special event, and to add a provision making real estate signs permissible, was made by Mr. Fogel and seconded by Mr. Schwartz. The Motion carried unanimously.

Ms. Meyers made a recommendation to amend Section 1.

The recommendation to amend Section 1 carried unanimously.

Mr. Helwig introduced himself to the Board.

PUBLIC INPUT

None.

OTHER BUSINESS

None.

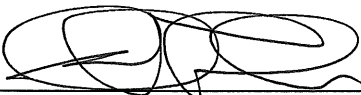
MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, May 18, 2016 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

A MOTION to adjourn the meeting was made by Mr. Fox and seconded by Mr. Folden. The Motion passed unanimously.

Meeting adjourned at 8:08 p.m.



Gene Folden, Chair

May 18 2016

Date