

**Boca Raton Airport Authority  
Meeting Minutes  
June 15, 2016  
Boca Raton City Hall – Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 P.M.

**BOARD MEMBERS**

Gene Folden	Chair
Bill Schwartz	Vice-Chair
Mitchell Fogel	Secretary/Treasurer
Cheryl Budd	Board Member
William Helwig	Board Member
David Milledge	Board Member
Melvin Pollack	Board Member

**COUNSEL**

Dawn Meyers, Esquire – Berger Singerman

**STAFF**

Clara Bennett, Executive Director  
Mark Cervasio, Operations Director  
Scott Kohut, Operations Manager  
Ariadna Camilo, Accounting Coordinator  
Jose Blanco, Operations and IT Coordinator  
Christine Landers, Business Manager

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority website, [www.bocairport.com](http://www.bocairport.com) and aired on the radio at 1650 AM.

**APPROVAL OF MINUTES**

**A MOTION to approve the minutes of the May 18, 2016 Regular Meeting was made by Mr. Schwartz and seconded by Mr. Fogel. The Motion was carried unanimously.**

**AGENDA CHANGES**

Ms. Bennett requested that item IX-A Premier Aviation of Boca Raton, LLC – Mattress Firm Final Approval Request for Exterior Building Signage be added to the agenda.

**A MOTION to add item IX-A was made by Mr. Helwig and seconded by Mr. Fogel. The Motion carried unanimously.**

**ELECTION OF OFFICERS**

Mr. Bill Schwartz made a MOTION nominating Mr. Gene Folden for Chair, **SECONDED** by Ms. Cheryl Budd and approved by all Authority Members present.

Mr. Folden made a MOTION nominating Mr. Bill Schwartz as Vice-Chair, SECONDED by Mr. Pollack.

Mr. Milledge made a MOTION nominating Ms. Budd as Vice-Chair SECONDED by Mr. Fogel.

**Mr. Pollack, Mr. Helwig, Ms. Budd and Mr. Folden cast votes in favor of Mr. Schwartz. Mr. Milledge, Mr. Schwartz and Mr. Fogel cast votes in favor of Ms. Budd. With a vote of 4-3 Mr. Schwartz was elected Vice-Chair.**

Mr. Pollack made a MOTION nominating Mr. William Helwig as Secretary/Treasurer, SECONDED by Mr. Folden.

Mr. Schwartz made a MOTION nominating Mr. Mitchell Fogel as Secretary/Treasurer, SECONDED by Ms. Budd.

**Mr. Helwig, Mr. Pollack and Mr. Folden cast votes in favor of Mr. Helwig. Ms. Budd, Mr. Milledge, Mr. Schwartz and Mr. Fogel cast votes in favor of Mr. Fogel. With a vote of 4-3 Mr. Fogel was elected Secretary/Treasurer.**

#### **CONSENT AGENDA**

There were no items on the Consent Agenda.

#### **FEDERAL, STATE AND MUNICIPAL INPUT**

There was no input provided.

#### **PUBLIC REQUESTS**

Mr. Jim Costa spoke regarding the Flag Day Luncheon hosted by Atlantic Aviation and thanked them for a wonderful event.

Mr. Jack Fox spoke regarding the Florida Commission on Ethics conflict of interest findings.

#### **FINANCIAL REPORT**

A. Ms. Camilo presented the Financial Report for May 2016.

**A MOTION to approve the Financial Report for May 2016 was made by Ms. Budd and seconded by Mr. Schwartz. The Motion carried unanimously.**

## **TENENT REPORTS AND REQUESTS**

- A. Mr. Cervasio requested approval of Resolution No. 06-16-16 of the Boca Raton Airport Authority authorizing installation of the Premier Aviation of Boca Raton, LLC permanent, exterior signage for the Mattress Firm building.

A MOTION to approve Resolution No. 06-16-16 of the Boca Raton Airport Authority authorizing installation of the Premier Aviation of Boca Raton, LLC permanent, exterior signage for the Mattress Firm Building.

**A Motion to approve Resolution 06-16-16 was made by Mr. Schwartz and seconded by Mr. Pollack. The Motion carried unanimously.**

## **EXECUTIVE DIRECTOR AND STAFF REPORTS**

- A. Mr. Folden mentioned the Noise Abatement / Operations Summary for the month of May 2016 was included in the packet. Mr. Pollack noted that out of 13 noise related calls, 10 came from the same homeowner.
- B. Mr. Kohut requested to amend the agreement with Leturmy Landscaping and Power Spraying, Inc. for Landscaping Maintenance Services at the Boca Raton Airport to allow for a one-year extension to the current contract.

A MOTION to approve Resolution 06-15-16 of the Boca Raton Airport Authority authorizing an amendment to the agreement with Leturmy Landscaping and Power Spraying, Inc., for Landscaping Maintenance Services at the Boca Raton Airport.

**A MOTION to approve was made by Ms. Budd and was seconded by Mr. Schwartz. The Motion carried unanimously.**

- C. Mr. Cervasio provided an update on the EMAS Installation.
- D. Mr. Cervasio provided an update on the Customs and Border Protection Facility construction project.

## **AUTHORITY MEMBERS REQUESTS AND REPORTS**

- A. Ms. Bennett requested Board input on the proposed Board Workshop.

A discussion ensued.

It was determined that the Authority should find a suitable date and the items to be discussed would include: proposed changes to the Airport Sign Standards,

proposed changes to the Procurement Code, a summary of major job functions performed by each Airport employee, and a review of employee health insurance costs.

B. Mr. Folden introduced the new Board Members and asked them to provide a brief summary of their experience and backgrounds.

C. Mr. Folden recognized Ms. Bennett as the 2016 inducted into the FABA Entrepreneurial Excellence Hall of Fame.

**PUBLIC INPUT**

None.

**Other Business**

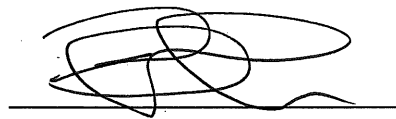
None.

**MISCELLANEOUS**

The next regularly scheduled meeting is Wednesday, July 20, 2016 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

**ADJOURNMENT**

Meeting adjourned at 7:43 p.m.



Gene Folden, Chair

7-20-16

Date