

**Boca Raton Airport Authority
Meeting Minutes
August 17, 2016
Boca Raton City Hall – Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Gene Folden	Chair
Bill Schwartz	Vice-Chair
Mitchell Fogel	Secretary/Treasurer
Cheryl Budd	Board Member
William Helwig	Board Member
David Milledge	Board Member
Melvin Pollack	Board Member - ABSENT

COUNSEL

Paul Figg, Esquire – Berger Singerman

STAFF

Clara Bennett, Executive Director
Scott Kohut, Operations Manager
Ariadna Camilo, Accounting Coordinator
Jose Blanco, Operations Coordinator
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the July 20, 2016 Regular Meeting was made by Mr. Schwartz and seconded by Mr. Helwig. The Motion was carried unanimously.

AGENDA CHANGES

Mr. Helwig requested that item X-B be moved to IX-C to be discussed with the presentation of the Budget.

A Motion to move Item X-B was made by Mr. Folden and seconded by Mr. Milledge. The Motion was carried unanimously.

CONSENT AGENDA

There were no items on the Consent Agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no input provided.

PUBLIC REQUESTS

Jim Costa, President of Boca Pilots Association spoke regarding his concerns with the staffing of the FAA Contract Tower at the Boca Raton Airport.

Jonathan Burls, Founder Reliable Jet spoke regarding increased number of unapproved mechanics working in hangars.

FINANCIAL REPORT

A. Ms. Camilo presented the Financial Report for July 2016.

A MOTION to approve the Financial Report for July 2016 was made by Ms. Budd and seconded by Mr. Helwig. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

A. Mr. Folden referred to the Noise Abatement/Operations Summary for the month of July 2016, which was included in the packet.

B. Mr. Blodgett detailed insurance options available for the Engineered Material Arresting System.

A discussion ensued.

Mr. Blodgett was directed to continue his research on insurance options and the topic will be revisited when the Runway 23 end EMAS is completed.

C. Ms. Bennett presented the Boca Raton Airport Authority 2017 Operating and Capital Budgets.

Mr. Helwig presented an outline to Board Members with his budget concerns and expressed his desire to have a workshop prior to the September Board Meeting to discuss these aspects of the budget. Ms. Budd expressed her desire to go over the concerns at the board meeting. It was agreed to proceed without a budget workshop.

A discussion ensued regarding salary ranges, benefits, staffing, comparison with other similar airports in Florida and those identified in the 2014 salary survey, and legal fees.

A MOTION to approve Resolution No. 08-21-16 of the Boca Raton Airport Authority authorizing approval to accept and adopt the Annual Operating and Capital Budgets for Fiscal Year 2017 (October 1, 2016 through September 31, 2016).

A Motion to approve Resolution No. 08-21-16 was made by Mr. Schwartz and seconded by Ms. Budd. Ms. Budd, Mr. Milledge, Mr. Schwartz, Mr. Fogel and Mr. Folden voted yes. Mr. Helwig voted no. The motion carried with a vote of 5 – 1.

AUTHORITY MEMBERS REQUESTS AND REPORTS

- A. Mr. Helwig stated his request for a Budget Workshop was no longer a concern with the passing of the budget.

- C. Mr. Helwig distributed a copy of the bylaws with his recommended revisions. It was decided that these suggested changes might be handled in a future workshop. Mr. Schwartz reminded the Board that there was a review and significant changes made to the bylaws within the past year.

PUBLIC INPUT

None.

Other Business

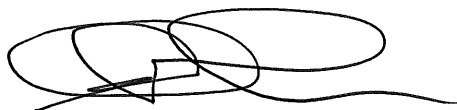
None.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, September 21, 2016 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 8:42 p.m.



Gene Folden, Chair

9/21/16
Date