

**Boca Raton Airport Authority
Meeting Minutes
January 18, 2017
Boca Raton City Hall – Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Gene Folden	Chair
Cheryl Budd	Vice-Chair
Mitchell Fogel	Secretary/Treasurer
William Helwig	Board Member
David Milledge	Board Member
Melvin Pollock	Board Member
Tom Thayer	Board Member

COUNSEL

Robert Diffenderfer, Esquire – Lewis Longman and Walker
Amy Petrick, Esquire – Lewis Longman and Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Jose Blanco, Operations Coordinator
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocaairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the December 21, 2016 Regular Meeting was made by Ms. Budd and seconded by Mr. Pollack. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

There was no consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal input.

PUBLIC REQUESTS

There were no public requests.

FINANCIAL REPORT

A. Ms. Camilo presented the Financial Report for December 2016.

A MOTION to approve the Financial Report for December 2016 was made by Mr. Thayer and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

A. Mr. Folden reported that the Noise Abatement/Operations Summary for the month of December was included in the Agenda Package.

B. Mr. Kohut requested approval of the Hangar Lease Agreement for Hangar 1A Building A5 with Boca Aircraft Owners, Inc. for use by the Civil Air Patrol.

Representatives from the Civil Air Patrol spoke regarding their organization and their needs.

A Motion to approve Resolution No. 01-1-17 of the Boca Raton Airport Authority approving a Hangar Lease Agreement for Hangar 1A, Building A5 by and between the Boca Raton Airport Authority and Boca Aircraft Owners, Inc., at the Boca Raton Airport was made by Ms. Budd. The Motion carried unanimously.

Mr. Mitch Kutun spoke regarding the Civil Air Patrol, and the benefits his son has experienced since joining the organization.

Lt. Col. Michael T. Harding provided an overview of the Civil Air Patrol and presented a plaque of recognition to the Airport Authority for their continued support.

- C. Mr. Kohut requested approval to award a contract to Ricondo & Associates, Inc. of Chicago, IL for General Consultant of Record for the Boca Raton Airport Authority.

A Motion to approve Resolution No. 01-2-17 of the Boca Raton Airport Authority to award a contract to Ricondo & Associates, Inc. of Chicago, IL, for General Consultant of Record for the Boca Raton Airport Authority was made by Ms. Budd and seconded by Mr. Fogel. The Motion carried unanimously.

- D. Ms. Bennett requested approval to establish the Boca Raton Airport Scholarship through the George Snow Foundation with an initial contribution of \$25,000.

Mr. Jack Fox spoke regarding the Scholarship Fund and other organizations that would benefit from donations.

A discussion ensued.

A Motion to approve Resolution No. 01-3-17 of the Boca Raton Airport Authority authorizing a Letter of Agreement with the George Snow Scholarship Fund was made by Mr. Milledge and seconded by Mr. Fogel. Ms. Budd, Mr. Milledge, Mr. Thayer, Mr. Fogel and Mr. Folden voted yes. Mr. Pollack and Mr. Helwig voted no. The motion passed 5-2.

- E. Mr. Folden suggested that the proposed amendment to the Boca Raton Airport Authority Bylaws be deferred until after the Authority's January workshop. It was the consensus of the Board to defer action until the February 15, 2017 Regular Meeting.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Folden requested an update on the Customs project. Mr. Kohut provided an update along with pictures of the progress being made.

Mr. Helwig announced that effective January 19, 2017 he would be tendering his resignation to the Mayor of Boca Raton, because he would be moving out of the area. Mr. Helwig commented on his tenure with the Boca Raton Airport Authority.

Mr. Fogel thanked Mr. Helwig for his service.

Mr. Folden discussed the telephonic participation during the December 2016 meeting to get feedback from those who called in.

PUBLIC INPUT

Mr. Neil Haynie provided input regarding the upcoming Board Workshop and requested that the Board evaluate offering rebates to based pilots on fuel flow fees and to offer Customs services to based pilots without a fee.

OTHER BUSINESS

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, February 15, 2017 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 7:30 p.m.



Gene Folden, Chair

2-15-17
Date