



REQUEST FOR QUALIFICATIONS 2016-BRAA-01 TO SERVE AS LEGAL COUNSEL TO THE BOCA RATON AIRPORT AUTHORITY

NOTICE OF

QUALIFICATIONS EVALUATION COMMITTEE MEETING

The Boca Raton Airport Authority Qualifications Evaluation Committee (the "QEC") is scheduled to meet at 9:00 a.m. on Monday, December 5, 2016, at the Boca Raton Airport Authority Administrative located at 903 NW 35th Street, Boca Raton, Florida 33431.

The QEC will rank responsive and responsible firms based on presentations and interviews. Each firm is requested to limit presentations to 15 minutes followed by a 15 minute question and answer session per firm.

The schedule of presentations is as follows:

9:30 a.m.	Grey Robinson, P.A.
10:15 a.m.	Schneck Legal
11:00 a.m.	GreenbergTrauig, P.A.
11:45 a.m.	Torcivia, Donlon, Goddeau &
1:30 p.m.	Ansay Lewis, Longman & Walker – Kaplan Kirsch Rockwell
2:15 p.m.	Arnstein & Lehr, LLP
3:00 p.m.	Richards Goldstein, LLP
3:45 p.m.	Marchena and Graham, P.A.

NOTICE: If any decision of the QEC affects you, and you decide to appeal any decision made at this meeting with respect to any matter considered, you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (If you desire a verbatim transcript, you shall have the responsibility, at your own cost, to arrange for transcription).

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons with disabilities needing special accommodations to participate in these proceedings should contact Paul Figg at (954)712-5104 prior to the proceeding to request such accommodations.

For additional information or agendas for the meetings refer to www.bocaairport.com.