

**Boca Raton Airport Authority
Meeting Minutes
April 26, 2017
Boca Raton City Hall – Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Gene Folden	Chair
Cheryl Budd	Vice-Chair
Mitchell Fogel	Secretary/Treasurer - ABSENT
Randy Nobles	Board Member
Melvin Pollack	Board Member
Thomas Thayer	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Christine Landers, Business Manager
Jose Blanco, Operations Coordinator
Robert Abbott, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the March 15, 2017 Regular Meeting was made by Mr. Thayer and seconded by Mr. Pollack. The Motion was carried unanimously.

A MOTION to approve the minutes of the April 11, 2017 Special Meeting was made by Mr. Folden. The Motion was carried unanimously.

A MOTION to approve the minutes of the April 11, 2017 Boca Raton Airport Authority Workshop was made by Mr. Folden and seconded by Ms. Budd. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input

PUBLIC REQUESTS

Mr. Devin Lawrence, Atlantic Aviation General Manager, presented the Boca Raton Airport Authority with a check for \$2,500.00 to be donated to the Boca Raton Airport Scholarship Fund.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for March 2017.

Mr. Folden asked for an explanation of the aviation easement, found on the balance sheet, and how the amount is determined. Ms. Camilo explained this was related to the Task 16 Sound Installation project.

Mr. Thayer asked for clarification as to in which City National Bank the CD's were deposited. Ms. Camilo confirmed it was City National Bank of Florida, a Qualified Public Depository.

A MOTION to approve the Financial Report for March 2017 was made by Mr. Thayer and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Abbott reminded the Board that the Authority approved to lease a hangar for Civil Air Patrol. The Civil Air Patrol is now requesting additional funds to secure a second hangar. The Authority recommends a monetary donation in place of leasing the hangar for their use.

Mr. Pollack asked what the difference would be between monetary donation and a lease. Mr. Abbott responded that Civil Air Patrol would be responsible for leasing the hangar.

Lt. Col. Harding with the Civil Air Patrol requested additional financial support from the Boca Raton Airport Authority to cover the rental cost of a second hangar at the airport. Lt. Col. Harding explained that they are being given a new airplane to utilize provided they have the ability to keep it in a hangar.

A discussion ensued.

Ms. Budd asked what kind of fundraising the CAP does and Lt. Col. Harding responded.

Mr. Folden recognized the Cadets that were present.

A MOTION to authorize a donation to the Civil Air Patrol equal to the cost of one year's rent was made by Mr. Thayer and seconded by Mr. Pollack. The Motion carried unanimously.

Ms. Bennett requested approval of Resolution No. 04-08-17 to allow Boca Aircraft Owners Inc., to amend their Lease and Operation Agreement with the Boca Raton Airport Authority.

A MOTION to approve Resolution No. 04-08-17 of the Boca Raton Airport Authority further amending the Lease and Operation Agreement with Boca Aircraft Owners, Inc. was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Folden reported that the noise Abatement/Operation Summary for the month of March was included in the agenda package.

Mr. Thayer asked where the complaints are coming from and how we receive them. Mr. Blanco explained that residents can voice concerns over the phone and online. Mr. Blanco also stated that many of the concerns are from new callers and they have to do with the change in traffic patterns and increased traffic due to TFR's.

Ms. Bennett introduced Ms. Keren Williams McLendon, CEO of Robinson Aviation, Inc. (RVA). Ms. McClendon, answered questions related to the contract Air Traffic Control Services.

Mr. Jim Costa spoke regarding his concerns with how the tower is staffed and that he would be talking to Ms. McLendon after the meeting.

Ms. McLendon again expressed that there are no violations of their contract with FAA.

Ms. Bennett advised the Board that the property insurance will be expiring on May 23, 2017. Airport Management recommended a Motion to approve the renewal.

A discussion ensued.

A MOTION to approve the renewal of property insurance was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

Ms. Bennett advised the Board that the Inland Marine policy expires on May 2, 2017 and staff recommends a Motion to approve the renewal.

A MOTION to approve the renewal of the Inland Marie insurance policy was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Folden introduced proposed amendments to the Bylaws.

A discussion ensued.

A MOTION was made by Mr. Nobles and seconded by Mr. Folden to accept this as first reading for proposed Bylaws amendments. The Motion carried unanimously.

Mr. Kohut gave an update on the Customs and Border Protection Facility and EMAS projects currently underway.

Ms. Landers gave an update on the Spring Tenant Appreciation Luncheon and showed a short video on the event.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Thayer noticed that the next workshop was to be determined. Mr. Thayer stated there are many items that need to be discussed and a workshop would be a good place to do it.

Mr. Folden thanked Ms. McLendon again for coming to the meeting.

PUBLIC INPUT

Mr. Neil Haynie made some observations on the meeting and the workshop, complimented Ms. Bennett on a job well done regarding no insurance claims, suggested reexamining the voluntary curfew, and thanked the Board for their support of Civil Air Patrol.

Mr. Costa inquired how much per gallon the airport receives and mentioned the increase in business due to the TFR's. Ms. Bennett confirmed that the fuel flow fee is 5% on the wholesale price.

OTHER BUSINESS

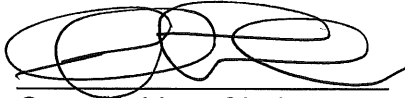
There was no other business.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, May 17, 2017 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 7:42 p.m.

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke at the end.

Gene Folden, Chair

5/17/17
Date