

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

Wednesday, July 19, 2017
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members Wednesday, July 19, 2017 at 6 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

This meeting will be televised on Comcast channel 20 in the City of Boca Raton, and on AT&T U-Verse channel 99 throughout Palm Beach County and will also be videotaped for broadcast at a later date. The meeting will also be streamed live to the Boca Raton Airport Authority Website, www.bocairport.com and may also be heard on the radio on 1650 AM.

I. ROLL CALL

MITCHELL FOGEL	CHAIR
CHERYL BUDD	VICE-CHAIR
RANDY NOBLES	SECRETARY/TREASURER
GENE FOLDEN	BOARD MEMBER
JACK FOX	BOARD MEMBER
JAMES R. NAU	BOARD MEMBER
MELVIN POLLACK	BOARD MEMBER

II. APPROVAL OF MINUTES

Consider approval of Minutes for the Regular Meeting of June 21, 2017.

III. AGENDA CHANGES

IV. PUBLIC REQUESTS

If any member of the public wishes to provide comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon

which you wish to be heard and provide it to Ms. Landers. The public comment cards are located in the lobby. Each member of the public wishing to comment will be provided with 5 minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and /or to extend the allotted time per speaker.

V. CONSENT AGENDA

VI. FEDERAL, STATE AND MUNICIPAL INPUT

VII. FINANCIAL REPORT

A. Presentation of the June 2017 Financial Report.

Consider a Motion for approval of the Financial Report for June 2017.

VIII. TENANT REPORTS AND REQUESTS

A. Atlantic Aviation – Boca Raton, LLC – Special Event Request.

Consider Resolution No. 07-15-17 of the Boca Raton Airport Authority conditionally approving Atlantic Aviation’s request to host a Special Event on their leasehold premises for Sky One Holdings, dba Privaira, Special Event, to be held on August 29, 2017.

B. Boca Aircraft Owners Hangars 1 – 5 Reversion.

IX. EXECUTIVE DIRECTOR AND STAFF REPORTS

A. Noise Abatement/Operations Summary for the month of June 2017.

B. U.S. Customs and Border Protection Facility – Water Service License Agreement.

Consider Resolution No. 07-16-17 of the of the Boca Raton Airport Authority approving a License Agreement with the City of Boca Raton for the installation of water and sewer transmission lines to serve the U. S. Customs and Border Protection Facility.

C. External Auditing Services - Extension of Grau & Associates Contact.

Consider Resolution No. 07-17-17 of the Boca Raton Airport Authority approving a three-year contract extension for professional auditing services for Fiscal Years 2017, 2018, and 2019 with Grau and Associates.

D. Accounting Policy and Procedure Manual – Proposed Amendments.

Consider Resolution No. 07-18-17 of the Boca Raton Airport Authority amending the Accounting Policy and Procedure Manual.

E. Airport Management Request for a Fourth Authorized Board Check Signer.

Consider a Motion of the Boca Raton Airport Authority authorizing Mr. Gene Folden as the fourth signer of checks.

F. Airport Access Badge Fees.

Consider Resolution No. 07-19-17 of the Boca Raton Airport Authority adopting the current access badge fees into the Airport Fee Schedule in accordance with the revised Accounting Policy.

G. Customs and Border Protection Facility Fee Schedule.

Consider Resolution No. 07-20-17 of the Boca Raton Airport Authority approving the Customs and Border Protection Facility Fee Schedule.

H. Disadvantaged Business Enterprise (DBE) Goal Setting Report.

Consider Resolution No. 07-21-17 of the Boca Raton Airport Authority setting the Authority's DBE participation goal at 24.67% for the 2017-2023 Capital Improvement Plan.

I. Request to approve the Joint Participation Agreement for Financial Project No. 441606-1-94-01 with the State of Florida Department of Transportation for Air Traffic Control Tower Rehabilitation Phase 2.

Consider Resolution No. 07-22-17 of the Boca Raton Airport Authority approving the Joint Participation Agreement (JPA) for Financial Project No. 441606-1-94-01 with the State of Florida Department of Transportation for Air Traffic Control Tower Rehabilitation Phase 2.

J. Customs and Border Protection Facility wall graphics presentation.

K. Salary and Benefits Study.

X. AUTHORITY BOARD MEMBER REQUESTS AND REPORTS

A. Board Member Assignments to Various Projects.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for August 16, 2017 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully Submitted,
Clara Bennett
Executive Director