

**Boca Raton Airport Authority
Meeting Minutes
June 21, 2017
Boca Raton City Hall – Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Mitchell Fogel	Chair
Cheryl Budd	Vice-Chair
Randy Nobles	Secretary/Treasurer
Gene Folden	Board Member
Jack Fox	Board Member
James R. Nau	Board Member
Melvin Pollock	Board Member - Absent

COUNSEL

Amy Petrick, Esquire – Lewis, Longman, & Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Jose Blanco, Operations Coordinator
Robert Abbott, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the May 19, 2017 Regular Meeting was made by Mr. Nobles and seconded by Mr. Fox. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda Changes.

ELECTION OF OFFICERS

Ms. Petrick gave an overview of the Bylaws in relationship to the Election of Officers.

Mr. Fox nominated Mr. Randy Nobles for Chair and Ms. Budd nominated Mr. Mitchell Fogel for Chair.

Ms. Budd, Mr. Nobles and Mr. Fogel voted for Mr. Fogel. Mr. Fox, Mr. Nau and Mr. Folden voted for Mr. Nobles. The vote was tied 3-3.

Mr. Nobles withdrew his nomination for Chair. Mr. Fogel was unanimously elected Chair.

Mr. Nobles nominated Ms. Cheryl Budd for Vice-Chair. Mr. Fox nominated Mr. Gene Folden for Vice-Chair. Mr. Fogel, Ms. Budd, Mr. Nau, and Mr. Nobles voted for Ms. Budd. Mr. Folden and Mr. Fox voted for Mr. Folden. Cheryl Budd was elected Vice-Chair with a vote of 4-2.

Mr. Fogel nominated Mr. Randy Nobles for Secretary/Treasurer. Mr. Nobles was unanimously elected Secretary/Treasurer.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no federal, state or municipal input.

PUBLIC REQUESTS

There were no public requests.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for May 2017.

Ms. Budd asked that Board related legal items be listed separately on the financial report in the future.

A MOTION to approve the Financial Report for May 2017 was made by Mr. Folden and seconded by Mr. Nobles. The Motion carried unanimously.

David Caplivski, Audit Manager, Grau & Associates presented the Audit Report for the fiscal year ending September 30, 2016.

A discussion ensued.

A MOTION to approve Resolution No. 06-11-17 adopting the Boca Raton Airport Authority's Financial Statements, Schedule of Expenditures of Federal Awards and State Financial Assistance Projects and the Independent Auditor's Reports for the fiscal year ending September 30, 2016 was made by Ms. Budd and seconded by Mr. Nobles. The Motion carried unanimously.

Ms. Camilo presented the 2017 Investment Report.

TENANT REPORTS AND REQUESTS

Mr. Matthew Chaloux, Director of Auxiliary Services, from Lynn University spoke regarding the request to install a new monument sign.

A MOTION to approve Resolution No. 06-12-17 granting conditional approval for Atlantic Aviation – Boca Raton, LLC’s request for exterior roadway signage improvements for Lynn University was made by Mr. Fox and seconded by Mr. Folden. The Motion carried unanimously.

Lt. Col. Harding, Civil Air Patrol, requested a donation to assist Civil Air Patrol in securing a hangar for their new aircraft.

A MOTION to approve a donation to the Civil Air Patrol was made by Ms. Budd and seconded by Mr. Nobles. The Motion carried unanimously.

Ms. Kyra Poulos, Special Events Operations Manager, spoke regarding Food for the Poor and the upcoming Taste of Hope event to be held at Signature Flight Support.

A MOTION to approve Resolution No. 06-13-17 granting conditional approval to Signature Flight Support Corporation to host the Food for the Poor, Inc., Taste of Hope Event on November 2, 2017 was made by Ms. Budd and seconded by Mr. Fox. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Blanco presented the Noise Abatement/Operations Summary for the month of May 2017 in its new format.

Mr. Blanco presented the License Agreement with Wimbledon Villas of Town Place Homeowners Association, Inc. for the installation of a noise monitoring terminal.

A MOTION to approve Resolution No. 06-14-17 approving the License Agreement with Wimbledon Villas of Town Place Homeowners Association, Inc. for the installation of a permanent noise monitor was made by Mr. Fogel and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Michael Schneider, Green Advertising, gave a quarterly update on the Boca Raton Airport Authority Community Engagement & Corporate Identity Program.

Ms. Bennett gave a Year-to-Date 2017 Business Objectives Update.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Fogel welcomed Mr. Jim Nau to the Board.

Mr. Nau introduced himself to the Board.

Ms. Budd thanked Mr. Folden for his service as Chair over the past two years.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

There was no other business.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, July 19, 2017 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 8:05 p.m.



Mitchell Fogel, Chair

7-19-17
Date