

**Boca Raton Airport Authority  
Meeting Minutes  
December 13, 2017  
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 2:00 P.M.

**BOARD MEMBERS**

Mitchell Fogel	Chair
Cheryl Budd	Vice-Chair - ABSENT
Randy Nobles	Secretary/Treasurer
Gene Folden	Board Member
Jack Fox	Board Member
James R Nau	Board Member
Melvin Pollack	Board Member

**COUNSEL**

Amy Petrick, Esquire – Lewis Longman Walker

**STAFF**

Clara Bennett, Executive Director  
Scott Kohut, Deputy Director  
Ariadna Camilo, Finance and Administration Manager  
Travis Bryan, Operations Manager  
Christine Landers, Business Manager  
Robert Abbott, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, [www.bocairport.com](http://www.bocairport.com) and aired on the radio at 1650 AM.

**APPROVAL OF MINUTES**

**A MOTION to approve the minutes of the November 9, 2017 Board Workshop was made by Mr. Nobles and seconded by Mr. Fox. The Motion carried unanimously.**

**A MOTION to approve the minutes of the November 15, 2017 Regular Meeting was made by Mr. Folden and seconded by Mr. Pollack. The Motion carried unanimously.**

**AGENDA CHANGES**

There were no agenda changes.

**CONSENT AGENDA**

There were no items on the consent agenda.

## **FEDERAL, STATE AND MUNICIPAL INPUT**

There was no Federal, State or Municipal Input.

## **PUBLIC REQUESTS**

There were no public requests.

## **FINANCIAL REPORT**

Mr. Nobles and Ms. Camilo presented the Financial Report for November 2017.

**A MOTION to approve the Financial Report for November 2017 was made by Mr. Nau and seconded by Mr. Pollack. The Motion carried unanimously.**

## **TENANT REPORTS AND REQUESTS**

Mr. Devin Lawrence, General Manager, Atlantic Aviation spoke regarding the Concours D'Elegance/DuPont Registry event at Atlantic Aviation to be held in February 2018.

**A MOTION to approve Resolution No. 12-36-17 of the Boca Raton Airport Authority granting conditional approval for Atlantic Aviation's request to host a special event on their leasehold premises for the Concours D'Elegance/DuPont Registry, scheduled for February 23, 2018 was made by Mr. Fox and seconded by Mr. Pollack. The Motion carried unanimously.**

## **EXECUTIVE DIRECTOR AND STAFF REPORTS**

Mr. Abbott presented the Noise Abatement/Operations Summary for the month of November 2017.

Mr. Fox inquired if Atlantic would be running any additional fuel promotions in the near future. Mr. Lawrence said it is something they will consider.

Mr. Abbott recommended Harris Corporation be awarded the contract for Noise Monitoring and Flight Tracking System and Noise Monitor Service and Maintenance for the Boca Raton Airport.

Mr. Sam Carter, Training and Solutions Manager, Harris Corporation provided an overview of their services.

**A MOTION to approve Resolution No. 12-37-17 of the Boca Raton Airport Authority awarding the Noise Monitoring and Flight Tracking System and Noise Monitor Service and Maintenance contract to Harris Corporation was made by Mr. Folden and seconded by Mr. Fox. The Motion carried unanimously.**

Mr. Bryan provided an update on the Pilot Control Lighting, which is now active on the runway.

Mr. Bryce Wagner, Resident Project Engineer for Ricondo and Associates, Inc. provided an update on the construction status of the Customs and Border Protection Facility.

Mr. Folden inquired about signage for the facility.

Mr. Fox inquired about how the Presidential TFR's may affect Customs.

A discussion ensued.

### **AUTHORITY MEMBERS REQUESTS AND REPORTS**

Mr. Nobles provided a historical overview of the Management Team Compensation Study that was completed in November 2017.

**A MOTION to accept the Management Team Compensation Study was made by Mr. Nau and seconded by Mr. Nobles. The Motion carried unanimously.**

### **PUBLIC INPUT**

There was no public input.

### **OTHER BUSINESS**

### **MISCELLANEOUS**

The next regularly scheduled meeting is Wednesday, January 17, 2018 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

### **ADJOURNMENT**

Meeting adjourned at 2:53 p.m.



Mitchell Fogel, Chair

1-17-18

Date