

**Boca Raton Airport Authority
Meeting Minutes
October 17, 2018
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Mitchell Fogel	Chair
Melvin Pollack	Vice-Chair
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member – Via Telephone
James R. Nau	Board Member
Bob Tucker	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator
William Urbanek, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocaairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the September 26, 2018 Regular Meeting was made by Mr. Pollack and seconded by Mr. Tucker. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

PUBLIC REQUESTS

There were no public requests.

FINANCIAL REPORT

Mr. Kohut presented the Financial Report for September 2018.

A MOTION to approve the Financial Report for September 2018 was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Abbott presented the Noise Abatement/Operations Summary for the month of September 2018.

Mr. Pollack inquired about the overtime usage of the Customs and Border Protection facility and the number of flights clearing.

A discussion ensued.

Ms. Landers provided an update on the Community Outreach Program.

Ms. Bennett provided an update on the Boca Raton Airport Scholarship.

A MOTION to approve distribution of the budgeted \$25,000 to the George Snow Foundation for the BRAA Scholarship was made by Cheryl Budd and seconded by Mr. Tucker. The Motion carried unanimously.

Mr. Bryan provided an update on the current Airport Projects.

A discussion ensued.

Ms. Sharon H. Fowler, RLA, ASLA with Hauber Fowler & Associates, LLC provided an update on the design phase of the Airport Road Improvement Project.

A discussion ensued.

Mr. Pete Ricondo, Senior Vice President, Ricondo & Associates, Inc. provided a time line for the project.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Ms. Bennett advised Board Members that the 2019 Board Schedule was included in their Board package and in 2019 there are no holiday concerns.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

Ms. Budd inquired about the next step in the Airport Road Project will be. Ms. Bennett replied that the plans will need to be drawn to the 30% level in order for FPL to initiate the design of the undergrounding of powerlines. Mr. Ricondo added that the overall project is expected to take approximately three years to complete.

Mr. Tucker inquired about the outcome of the Special Event held at the Airport at the beginning of the month. Ms. Bennett replied that she believed it had gone well, although she did not have an opportunity to follow up directly with Privaira.

Mr. Fogel inquired about the possibility of moving the December meeting to earlier in the month. Airport Management will investigate available options for the December Board meeting.

MISCELLANEOUS

The next regularly scheduled meeting is Friday, November 16, 2018 at 1:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 6:58 p.m.



Mitchell Fogel, Chair

11-16-18
Date