

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, June 19, 2013
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, June 19, 2013, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Airport Manager, in writing, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

FRANK FEILER	CHAIR
PAUL W. CARMAN	VICE CHAIR
BRUCE BENEFIELD	MEMBER
CHERYL BUDD	MEMBER
GENE A. FOLDEN	MEMBER
MITCHELL C. FOGEL	MEMBER
BILL SCHWARTZ	MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of May 15, 2013.

III. AGENDA CHANGES

IV. ELECTION OF OFFICERS

Consider a Motion to elect Officers for the following positions for the Boca Raton Airport Authority:

- A. Chair;
- B. Vice Chair; and
- C. Secretary & Treasurer

V. CONSENT AGENDA

There are no items to be considered.

VI. STATE, COUNTY, FEDERAL, AND MUNICIPAL INPUT

VII. FINANCIAL REPORT

A. Consider a Motion authorizing approval of the financial report for May 2013;

B. Status report on the Boca Raton Airport Authority's Commercial Crime Insurance Policy, which is scheduled to expire on July 9, 2013; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Boca Raton Airport Authority's Commercial Crime Insurance Policy for the effective policy period from July 9, 2013 to July 9, 2014 at 12:01 a.m.; and

C. Status report on the Audit as proposed by the Authority's External Auditors, Horkey & Associates, for the fiscal year ending September 30, 2012;

Consider Resolution 06-24-13 of the Boca Raton Airport Authority adopting the Boca Raton Airport Authority's Financial Statements and Compliance with requirements applicable to each major program or internal control over compliance in accordance with OMB A-133 and on the Schedule of Expenditures of Federal and State Awards for fiscal year ending September 30, 2012.

VIII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of May 2013; Mr. McDermott, Assistant Airport Manager.

IX. TENANT REPORTS AND REQUEST

Request from Signature Flight Support of the Boca Raton Airport Authority to host a Special Event on their leasehold on January 10, 2014 from 7:00 pm - 12:00 am for the Place of Hope at the Haven;

Consider Resolution Number 06-25-13 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support to host a Special Event on their leasehold on January 10, 2014 from 7:00 pm - 12:00 am for the Place of Hope at the Haven, whereby, the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsements in accordance with the Authority's Minimum Standards and Requirements and submission of applicable safety, security and barricade plans; and

X. AIRPORT MANAGER AND STAFF REPORTS

A. Consider a Motion to rescind the approval granted on April 17, 2013 for Mr. Freudenberg to attend the Florida Airports Council Conference scheduled for July 28-31, 2013 in Orlando, Florida, and to direct Airport Management to send written notification of such rescission to Mr. Freudenberg;

B. Status report on the Chair's, Mr. Feiler and Mr. Day, Airport Manger's, trip to Washington D.C. dated May 19-22, 2013;

C. Status report by Airport Legal Counsel on the second reading to amend the Boca Raton Airport Authority's Bylaws;

Consider Resolution Number 06-26-13 of the Boca Raton Airport Authority authorizing approval to amend the Boca Raton Airport Authority Bylaws;

- D. Status report on the Boca Raton Airport Authority's Aviation Advisory Committee (AAC) positions available for Quadrants A, B, C and D for the term of June 1, 2013 - May 31, 2014.

Consider a Resolution Number 06-27-12 of the Boca Raton Airport Authority authorizing the approval of appointments to the Aviation Advisory Committee for the term June 1, 2013 through May 31, 2014:

Quadrant A - Melvin Pollack;

Quadrant B - Frank Dziewit;

Quadrant C - Kenneth Henratty; and

Quadrant D - Marvin Diamond or Adam Wasch

- E. Status report on TASK 12 - Install Blast Fence; chaired by Mr. Schwartz;

- F. Status report on Task 27 – Design / Construct Airport Administration Building; chaired by Mr. Feiler;

1) Status report on Civil Site Utilities;

2) Consider Resolution Number 06-28-12 of the Boca Raton Airport Authority approving Joint Participation Agreement for Financial Project No. 423955-1-94-01, Task 27 – Design/Construct Airport Administration Building with the State of Florida Department of Transportation (FDOT);

- G. Status Report on TASK 29 - Expand Airport Road and Utility Corridor; chaired by Mr. Folden;

Consider Resolution Number 06-29-12 of the Boca Raton Airport Authority authorizing conditional approval to award contract to All - Site Construction, Inc. to construct and install airport signage on Airport Road.

XI. AUTHORITY MEMBERS REQUESTS AND REPORTS

Status report from the Governance Committee; chaired by Ms. Budd, on the filing of two (2) Contact Disclosure Forms by Mr. Feiler.

XII. PUBLIC INPUT

XIII. OTHER BUSINESS

XIV. MISCELLANEOUS

The next meeting is scheduled for July 17, 2013 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XVI. ADJOURNMENT

Respectfully submitted,

Ken A. Day
Airport Manager