

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, July 17, 2013
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, July 17, 2013, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Airport Manager, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
PAUL CARMAN	SECRETARY & TREASURER
BRUCE BENEFIELD	MEMBER
FRANK FEILER	MEMBER
MITCHELL C. FOGEL	MEMBER
GENE A. FOLDEN	MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of June 19, 2013.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. FINANCIAL REPORT

- A. Consider a Motion for approval of the financial report for June 2013; chaired by Mr. Carman, Secretary & Treasurer;

- B. Status report on the proposal provided by Horkey & Associates, P.A., to perform Auditing Services for Fiscal Year ending September 30, 2013; by Mr. Carman, Secretary & Treasurer; and

Consider a Resolution Number 07-30-13 of the Boca Raton Airport Authority accepting the proposal of Horkey & Associates, P.A., for audit services for Fiscal Years Ending September 30, 2013, September 30, 2014 and September 30, 2015.

- C. Status report on the Boca Raton Airport Authority's General Liability Insurance Policy, which is scheduled to expire on September 1, 2013; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Authority's General Liability Insurance Policy for the effective period of September 1, 2013 through September 1, 2014 at 12:01 a.m.

VII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of June 2013; Mr. McDermott, Assistant Airport Manager.

VIII. TENANT REPORTS AND REQUEST

Request from Premier Aviation of Boca Raton, LLC of the Boca Raton Airport Authority requesting the Authority's consent to its Agreement to Sublease and Build with Samkin TK, LLC for a portion of Phase II, for the purpose of developing a first class restaurant building, and approval of the preliminary plans for the first class restaurant building;

Consider Resolution Number 07-31-13 of the Boca Raton Airport Authority consenting to Premier Aviation of Boca Raton, LLC's Agreement to Sublease and Build with Samkin TK, LLC, approving preliminary plans submitted for development of first class restaurant building on a portion of Phase II, and revoking all previous approvals of preliminary plans for Phase II given by the Authority;

Consider Resolution Number 07-32-13 of the Boca Raton Airport Authority conditionally approving the Revised Second Amendment to that certain Lease Agreement between the Boca Raton Airport Authority and Premier Aviation of Boca Raton, LLC, dated September 27, 2000; and

IX. AIRPORT MANAGER AND STAFF REPORTS

- A. Status report on TASK 28 - Automated Weather Observing System (AWOS); chaired by Mr. Carman;

- B. Status report on TASK 40 - Customs and Border Protection Facility Feasibility Study;

- C. Status report on the Florida Airports Council (FAC) Conference and Exposition scheduled for July 28-31, 2013; and

- D. Status report on the Search Committee; chaired by Ms. Budd.

Consider Resolution Number 07-33-13 of the Boca Raton Airport Authority approving an Executive Search Firm to perform a nationwide search for a new Executive Director.

X. AUTHORITY MEMBERS REQUESTS AND REPORTS

A. Ms. Budd, Chair, will provide suggestions for Committee Assignments for the period of July 2013 through June 2014;

Consider a Motion of the Boca Raton Airport Authority to accept the new Committee Assignments for the effective period of July 2013 through June 2014; and

B. Status report from Governance Committee, chaired by Ms. Budd.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for August 21, 2013 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Janet Sherr
Director of Landside Operations