

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, September 18, 2013
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, September 18, 2013, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Airport Manager, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
PAUL CARMAN	SECRETARY & TREASURER
BRUCE BENEFIELD	MEMBER
FRANK FEILER	MEMBER
MITCHELL C. FOGEL	MEMBER
GENE A. FOLDEN	MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of August 21, 2013.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. FINANCIAL REPORT

A. Presentation of the August Financial Report; chaired by Mr. Carman;

Consider a Motion for approval of the financial report for August 2013; and

B. Presentation of the Boca Raton Airport Authority's proposed Annual Operating and Capital Budget for Fiscal Year 2014 (October 1, 2013 through September 30, 2014); chaired by Mr. Carman, Secretary/Treasurer;

Consider Resolution Number 09-40-13 of the Boca Raton Airport Authority authorizing approval to accept and adopt the Annual Operating and Capital Budget for Fiscal Year 2014 (October 1, 2013 through September 30, 2014).

VII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of August 2013; Mr. McDermott, Assistant Airport Manager.

VIII. TENANT REPORTS AND REQUEST

A. Request from Boca Airport, Inc., d/b/a Boca Aviation for approval of a hangar lease agreement by and between Boca Airport, Inc., d/b/a Boca Aviation and Universal Jet Aviation;

Consider Resolution Number 09-41-13 of the Boca Raton Airport Authority authorizing "Conditional Approval" of the hangar lease agreement by and between Boca Airport, Inc., d/b/a Boca Aviation and Universal Jet Aviation in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities, dated March 19, 1996 [as amended, (the "Standards")] at the Boca Raton Airport;

- B. Request from Boca Airport, Inc., d/b/a Boca Aviation for approval of an agency agreement by and between Boca Airport, Inc., d/b/a Boca Aviation and The Hertz Corporation;

Consider Resolution Number 09-42-13 of the Boca Raton Airport Authority authorizing "Conditional Approval" of the agency agreement by and between Boca Airport, Inc., d/b/a Boca Aviation and The Hertz Corporation in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities, dated March 19, 1996 [as amended, (the "Standards")] at the Boca Raton Airport;

- C. Request from Signature Flight Support Boca Raton for approval of a sublease agreement with Beach Aviation;

Consider Resolution Number 09-43-13 of the Boca Raton Airport Authority authorizing "Conditional Approval" of the sublease agreement by and between Signature Flight Support Boca Raton and Beach Aviation in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities, dated March 19, 1996 [as amended, (the "Standards")] at the Boca Raton Airport;

- D. Request from Signature Flight Support Boca Raton of the Boca Raton Airport Authority to host an aircraft exhibit and the Shuzz Art Fashion event on their leasehold. The special event is scheduled for Saturday, March 8, 2014;

Consider Resolution Number 09-44-13 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support Boca Raton to host a Special Event of aircraft on static display for the Shuzz Art Fashion event scheduled on their leasehold for Saturday, March 8, 2014; whereby, the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsement in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities and submission of applicable safety, security and barricade plans;

- E. Request from Signature Flight Support Boca Raton of the Boca Raton Airport Authority to host a Special Event on their leasehold for Vital Flights Kids Day, scheduled for April 5, 2014;

Consider Resolution Number 09-45-13 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support to host a Special Event on their leasehold for Vital Flights Kids Day, scheduled for April 5, 2014; whereby, the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsement in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities and submission of applicable safety, security and barricade plans;

- F. Request from Signature Flight Support Boca Raton of the Boca Raton Airport Authority authorizing approval of a change in signage at the east end of the FBO's fuel farm facility subject to conditions set forth in the Boca Raton Airport Sign Standards;

Consider Resolution Number 09-46-13 of the Boca Raton Airport Authority authorizing approval to Signature Flight Support Boca Raton of the changed signage at the FBO's fuel farm facility subject to conditions set forth in the Boca Raton Airport Sign Standards;

- G. Request from Fairman & Associates, Inc. of the Boca Raton Airport Authority authorizing approval of the application for Exemption from the Authority's Airport Surcharge for approved aviation activity within the Boca Aviation Building for Suite 404;

Consider a Motion of the Boca Raton Airport Authority authorizing approval of the application for an exemption of the Authority's surcharge to Corban Air Enterprises Corp (aviation broker) for Suite 404 of the Boca Aviation Building; and

- H. Request from Cinemark USA, Inc. of the Boca Raton Airport Authority for consent to the Third Amendment to the Lease between Cinemark, USA, Inc., and Bogart's of Boca, Inc.;

Consider Resolution Number 09-47-13 of the Boca Raton Airport Authority consenting to the request of Cinemark, USA, Inc., to their Third Amendment to the Lease with Bogart's of Boca, Inc.

IX. AIRPORT MANAGER AND STAFF REPORTS

- A. Status report on Tower funding; chaired by Mr. Benefield;

- B. Status report on TASK 27 - Design/Construct Airport Administration Building; chaired by Mr. Feiler; and

- C. Status report on TASK 40 - Customs Feasibility Study; Chaired by Ms. Budd

Ana Sotorio, President of Aviation Strategies and Trade Solutions (ASTS) will provide a presentation regarding the Customs Feasibility Study.

X. AUTHORITY MEMBERS REQUESTS AND REPORTS

- A. Status report on the Search Committee; chaired by Ms. Budd;

- B. Status report on the Governance Committee, chaired by Ms. Budd; and

- C. Request from Ms. Budd for approval of a one-time performance bonus and approval of performance category bonus percentages for each of five performance categories for Airport employees;

Consider a Motion of the Boca Raton Airport Authority for approval of a one-time performance bonus and approval of performance category bonus percentages for each of five performance categories for Airport employees.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for October 18, 2013 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Janet Eaton Sherr
Deputy Executive Director
Landside Operations/Facilities,
Business Development and Communication