

BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

**Wednesday, January 15, 2014
Council Chambers – City Hall
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, January 15, 2014, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

I. ROLL CALL

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
PAUL CARMAN	SECRETARY & TREASURER
BRUCE BENEFIELD	BOARD MEMBER
FRANK FEILER	BOARD MEMBER
MITCHELL C. FOGEL	BOARD MEMBER
GENE A. FOLDEN	BOARD MEMBER

II. APPROVAL OF MINUTES

Consider approval of minutes for the Regular Meeting of December 18, 2013.

III. AGENDA CHANGES

IV. CONSENT AGENDA

There are no items to be considered.

V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT

VI. FINANCIAL REPORT

- A. Presentation of the December Financial Report; chaired by Mr. Carman, Secretary & Treasurer;

Consider a Motion for approval of the financial report for December 2014;

- B. Status report on the Boca Raton Airport Authority's Monthly Audit Report performed by Carolyn Binder, CPA; and
- C. Status report on the Audit Committee's "2014 Kick-Off" meeting; chaired by Mr. Carman, Secretary & Treasurer.

VII. NOISE ABATEMENT PROGRAM

Noise Abatement / Operations Summary and Runway 05 Departures Report for the month of December 2013; Mr. McDermott, Deputy Executive Director for Airside Operations and Airport Construction Projects.

- A. Incident Report - Vehicle Deviation - December 30, 2013.

VIII. TENANT REPORTS AND REQUEST

- A. Request from Signature Flight Support of the Boca Raton Airport Authority to amend the date of the Special Event on their leasehold for the Shuzz Art Fashion event scheduled for March 8, 2014;

Consider a MOTION of the Boca Raton Airport Authority authorizing approval to Signature Flight Support to amend the date of the Shuzz Art Fashion Special Event on their leasehold, which was previously granted conditional approval by way of Resolution Number 09-44-13, from March 8, 2014 to March 22, 2014, the amendment of the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsements in accordance with the Authority's Minimum Standards and Requirements and submission of applicable safety, security and barricade plans; and

- B. Request from Premier Aviation of Boca Raton, LLC of the Boca Raton Airport Authority requesting the Authority's approval of the Tilted Kilt's final plans for a portion of Phase II.

Consider Resolution Number 1-1-14 of the Boca Raton Airport Authority authorizing approval of the Tilted Kilt's final plans for a portion of Phase II of the Premier Aviation leasehold.

IX. AIRPORT MANAGER AND STAFF REPORTS

- A. Status report on Tower funding; chaired by Mr. Benefield;

- B. Status report by Airport Management on the Boca Raton Airport Authority's Employee Handbook;

Consider Resolution Number 1-2-14 of the Boca Raton Airport Authority authorizing approval to amend the Authority's Employee Handbook;

- C. Status report on TASK 27 - Design/Construct Airport Administration Building; chaired by Mr. Feiler;

- D. Status report by the Security Committee; chaired by Mr. Folden.

X. AUTHORITY MEMBERS REQUESTS AND REPORTS

Status report on the Governance Committee; chaired by Ms. Budd, Chair.

XI. PUBLIC COMMENT

XII. OTHER BUSINESS

XIII. MISCELLANEOUS

The next meeting is scheduled for February 19, 2014 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. ADJOURNMENT

Respectfully submitted,

Janet Eaton Sherr
Deputy Executive Director
Landside Operations/Facilities,
Business Development and Communication