

# **BOCA RATON AIRPORT AUTHORITY MEETING AGENDA**

**Wednesday, May 21, 2014  
Council Chambers – City Hall  
201 W. Palmetto Park Road, Boca Raton, Florida**

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members, Wednesday, May 21, 2014, at 6:00 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter, as well as, the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

## **I. ROLL CALL**

CHERYL BUDD	CHAIR
BILL SCHWARTZ	VICE CHAIR
PAUL CARMAN	SECRETARY & TREASURER
BRUCE BENEFIELD	BOARD MEMBER
FRANK FEILER	BOARD MEMBER
MITCHELL C. FOGEL	BOARD MEMBER
GENE A. FOLDEN	BOARD MEMBER

## **II. APPROVAL OF MINUTES**

Consider approval of minutes for the Regular Meeting of April 16, 2014.

## **III. AGENDA CHANGES**

## **IV. CONSENT AGENDA**

There are no items to be considered.

## **V. FEDERAL, STATE, COUNTY, AND MUNICIPAL INPUT**

**VI. PUBLIC REQUEST**

**VII. FINANCIAL REPORT**

- A. Presentation of the April Financial Report; chaired by Mr. Carman, Secretary & Treasurer;

Consider a Motion for approval of the Financial Report for April 2014; and

- B. Status report on the Boca Raton Airport Authority's Property Insurance Policy renewal for May 23, 2014 through May 23, 2015; chaired by Mr. Folden;

Consider a Motion of the Boca Raton Airport Authority authorizing approval to renew the Authority's Property Insurance Policy for the period of May 23, 2014 through May 23, 2015.

**VIII. NOISE ABATEMENT PROGRAM**

Noise Abatement / Operations Summary for the month of April 2014; Ms. Bennett, Executive Director.

**IX. TENANT REPORTS AND REQUEST**

- A. Request from Signature Flight Support Boca Raton of the Boca Raton Airport Authority to host a Special Event on their leasehold for Vital Flights Kids Day, scheduled for April 11, 2015;

Consider Resolution Number 05-20-14 of the Boca Raton Airport Authority authorizing conditional approval to Signature Flight Support to host a Special Event on their leasehold for Vital Flights Kids Day, scheduled for April 11, 2015; whereby, the conditional approval of the Special Event is granted contingent upon receipt of a Certificate of Insurance and Endorsements in accordance with the Authority's Minimum Standards and Requirements for Aeronautical Activities and submission of applicable safety, security and barricade plans;

- B. Request from Fairman & Associates, Inc. of the Boca Raton Airport Authority authorizing approval of the Application for Exemption from the Authority's Airport Surcharge for an approved aviation activity within the Boca Aviation Building for Suite 303;

Consider a Motion of the Boca Raton Airport Authority authorizing approval of the application for an exemption of the Authority's surcharge to Support Aviation, LLC for Suite 303 in the Boca Aviation Building; and

- C. Request from Apex Parks Group, LLC of the Boca Raton Airport Authority to modify the terms of its Consent to Assignment of Lease from Festival Fun Parks, LLC dba Palace Entertainment;

Consider Resolution Number 05-21-14 of the Boca Raton Airport Authority modifying its Consent conditionally approved in Resolution Number 04-17-14.

**X. EXECUTIVE DIRECTOR AND STAFF REPORTS**

- A. Status report on Tower funding; chaired by Mr. Benefield;

- B. Status report by the Security Committee; chaired by Mr. Folden;

- C. Second Reading of Proposed Bylaws Amendments to Sections 4.04, 4.05 and 4.07;

Consider Resolution Number 05-22-14 of the Boca Raton Airport Authority amending the Boca Raton Airport Authority Bylaws;

- D. Request from Airport Management of the Boca Raton Airport Authority for approval of an Amendment to the Lease between the Florida Atlantic Research and Development Authority and the Boca Raton Airport Authority adding an additional 1.32 acres to the Demised Premises:

Consider Resolution Number 05-23-14 of the Boca Raton Airport Authority approving the Amendment to the Lease between the Florida Atlantic Research and Development Authority and the Boca Raton Airport Authority adding an additional 1.32 acres to the Demised Premises;

- E. Status report on TASK 12 - Install Blast Fence; chaired by Mr. Schwartz; Vice Chair;

- F. Status report on TASK 27 - Design/Construct Airport Administration Building; chaired by Mr. Feiler;

Consider Resolution Number 05-24-14 of the Boca Raton Airport Authority authorizing approval to accept the Public Transportation Supplemental Joint Participation Agreement (SJPA) with the State of Florida Department of Transportation for Administration Building Design/Construction; and

Consider Resolution Number 05-25-14 of the Boca Raton Airport Authority authorizing conditional approval to award the contract to MBR Construction to construct the Boca Raton Airport Authority Administration Building;

- G. Status report on TASK 28 - Design Automated Weather Observing System (AWOS); chaired by Mr. Carman; Secretary/Treasurer;

- H. Status report on TASK 29 - Expand Airport Road and Utility Corridor; chaired by Mr. Folden; and

- I. Status report on TASK 40 - Customs Feasibility Study; chaired by Ms. Budd, Chair.

**XI. AUTHORITY MEMBERS REQUESTS AND REPORTS**

Status report on the Governance Committee; chaired by Ms. Budd, Chair.

**XII. PUBLIC COMMENT**

**XIII. OTHER BUSINESS**

**XIV. MISCELLANEOUS**

The next meeting is scheduled for June 18, 2014 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

**XIV. ADJOURNMENT**

Respectfully submitted,

Clara Bennett  
Executive Director