

**Boca Raton Airport Authority
Meeting Minutes
November 18, 2015
Boca Raton City Hall - Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Gene Folden	Chair
Frank Feiler	Vice-Chair
George Brown	Secretary & Treasurer
Cheryl Budd	Board Member
Jack Fox	Board Member
Bill Schwartz	Board Member
Robert Weinroth	Board Member

COUNSEL

Dawn Meyers, Esquire – Berger Singerman

STAFF

Clara Bennett, Executive Director
Janet Sherr, Deputy Executive Director Business Administration
Mark Cervasio, Operations Director
Audra Vaz, Business and Public Affairs Manager
Ariadna Camilo, Accounting Coordinator
Jose Blanco, Operations and IT Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the October 21, 2015 Regular Meeting was made by Mr. Schwartz and seconded by Mr. Feiler. The Motion carried unanimously.

AGENDA CHANGES

A new item was added to the agenda: **VIII-B. - Amending Conditions of Approval of Resolution 08-43-15 - Improvements to Atlantic Aviation Hangar 9 and Temporary Offices.**

Changes were made to the agenda. **Item IX-A became new item IX-D. and former IX-D. became new Item IX-A.**

CONSENT AGENDA

- A. Noise Abatement / Operations Summary for the month of October 2015;
- B. Boca Pilots Association Veteran's Day update;
- C. Administration Building update;
- D. Twenty-Second Amendment to the November 24, 1984 Lease and Operating Agreement Between the Boca Raton Airport Authority, Lessor, and Atlantic Aviation as Successor to Boca Raton Airport, Inc., D/B/A Boca Aviation, Lessee

Consider Resolution Number 11-51-15 of the Boca Raton Airport Authority approving the Twenty-Second Amendment to the November 24, 1984 Lease and Operating Agreement Between the Boca Raton Airport Authority, Lessor, and Atlantic Aviation as Successor to Boca Raton Airport, Inc., D/B/A Boca Aviation, Lessee;

- E. Strategic Planning Visioning Workshop update.

Mr. Fox asked to pull Item D from the Consent Agenda.

A MOTION to adopt Items A, B, C and E of the Consent Agenda was made by Mr. Brown and seconded by Mr. Feiler. The Motion carried unanimously.

Consent Agenda Item IX-D

Ms. Bennett presented Resolution 11-51-15 of the Boca Raton Airport Authority approving the Twenty-Second Amendment to the November 24, 1984 Lease and Operating Agreement Between the Boca Raton Airport Authority, Lessor, and Atlantic Aviation as Successor to Boca Raton Airport, Inc., D/B/A Boca Aviation, Lessee.

A MOTION to consider Resolution 11-51-15 was made by Mr. Schwartz and seconded by Ms. Budd.

Mr. Tom Thayer, a member of the community residing at 4821 N Dixie Highway in Boca Raton, requested a delay in the vote until next month.

Mr. Fox filed Form 8B – Conflict of Interest and read his abstention form prior to discussion and voting on the Resolution.

A discussion ensued.

The Motion carried with six votes and Mr. Fox abstaining.

STATE, FEDERAL, COUNTY AND MUNICIPAL INPUT

There was no input provided.

Public Input

Ms. Elisabeth Hoffman, a member of the community residing at 305 NW 42nd Street in Boca Raton, commented on the University Village Master Plan.

Financial Report

Mr. Brown reported that there are no significant variances in the financial statements for the month of October.

A new member of the staff, Audra Vaz, was introduced as the Business and Public Affairs Manager.

A MOTION to accept the Financial Report for October 2015 was made by Mr. Weinroth and seconded by Mr. Fox. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Cervasio presented Item VIII-A, a request from Signature Flight Support of the Boca Raton Airport Authority to host a Special Event on their leasehold for January 28-31, 2016 for the Collings Foundation "Wings of Freedom Tour" contingent upon receipt of a certificate of insurance and endorsements in accordance with the Authority's Minimum Standards and Requirements, and submission of applicable safety, security and barricade plans.

A MOTION to consider Resolution Number 11-50-15 was made by Mr. Schwartz and seconded by Mr. Feiler. The Motion carried unanimously.

Ms. Bennett presented Item VIII-B, Improvements to Atlantic Aviation Hangar 9 and Temporary Offices and recommended a motion amending the condition set forth in Resolution 08-43-15 requiring review and approval of construction plans by the Authority to require review and approval of construction plans by Ricondo and Associates, the Authority's Engineer of Record, and Airport Management.

A MOTION to amend the condition set forth Resolution 08-43-15 was made by Mr. Brown and seconded by Ms. Budd. The Motion passed unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Representatives of University Village gave a presentation on the proposed University Village District development.

A discussion ensued.

A MOTION was made by Mr. Brown for Ms. Bennett to provide a memo summarizing the Board's comments on the project to be presented to City Council, which was seconded by Mr. Schwartz. The Motion carried unanimously.

Ms. Budd gave a status report on Task 40 – Customs.

Ms. Budd gave a status report on Task 43 – Community Engagement and Corporate Identity Plan. Ms. Sherr and Mr. Court McQuire, a representative from Green Advertising, gave a presentation on the Plan.

Ms. Bennett gave a status report on Airport Legal Fees.

Ms. Meyers provided additional information on Airport Legal Fees.

A discussion ensued.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Feiler encouraged attendance at the December 10, 2015 Open House at the new Administration Building.

Mr. Folden shared an update on the painting of the beacon tower.

Mr. Folden shared an article from the Sun-Sentinel regarding development in Fort Lauderdale.

PUBLIC INPUT

Ms. Barbara Small, a member of the community residing at 430 NW 38th Street in Boca Raton, commented on the University Village Master Plan.

Ms. Hoffman commented on the University Village Master Plan.

OTHER BUSINESS

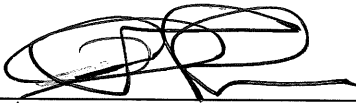
None.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, December 21, 2015 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting Adjourned at 7:57 p.m.



Gene Folden, Chair

12/16/15

Date