



**Qualifications Evaluation Committee Meeting
RFQ 2016-BRAA-001
Airport Legal Services
November 8, 2016 1:30 p.m.**

Committee Member: Anne Helfant, Assistant County Attorney, Palm Beach County
George Brown, Deputy City Manager, City of Boca Raton
Clara Bennett, Executive Director, Boca Raton Airport Authority

Meeting was called to order at 1:30pm.

The Committee reviewed each proposal to determine responsiveness and responsibility in accordance with the specifications in the Request for Qualifications.

A motion was made by Anne Helfant that the following responses be determined to be responsive and responsible:

- Grey Robinson, P.A.
- Torcivia, Donlon, Goddeau & Ansay
- Marchena and Graham, P.A.
- GreenbergTraurig, P.A.
- Arnstein & Lehr, LLP
- Richards Goldstein, LLP
- Lewis, Longman & Walker – Kaplan Kirsch Rockwell
- Schneck Legal

And that the following responses be determined to be non-responsive and not responsible:

- Caryn Siperstein Klein County Corporate
- Cole Scott Kissane
- Martin I. Klein
- Alan C Kauffman & Associates, P.A.
- Quintairos, Prieto, Wood & Boyer, P.A.
- Sachs Sax Caplan, P.L.
- Law Offices of Jacob C Jackson, P.A.

The motion carried unanimously.

The next committee meeting will be held at the Boca Raton Airport Authority Administrative Offices on Monday, December 5th at 9:00 a.m.

The meeting was adjourned at 2:15 p.m.