

**Boca Raton Airport Authority
Meeting Minutes
February 17, 2016
Boca Raton City Hall - Council Chambers**

Chair Gene Folden called the meeting to order at 6:00 p.m.

BOARD MEMBERS

Gene Folden	Chair
Frank Feiler	Vice-Chair
George Brown	Secretary & Treasurer
Cheryl Budd	Board Member
Mitch Fogel	Board Member
Jack Fox	Board Member
Bill Schwartz	Board Member

COUNSEL

Dawn Meyers, Esquire – Berger Singerman

STAFF

Clara Bennett, Executive Director
Janet Sherr, Deputy Executive Director Business Administration
Mark Cervasio, Operations Director
Scott Kohut, Operations Manager
Audra Vaz, Business and Public Affairs Manager
Ariadna Camilo, Accounting Coordinator
Jose Blanco, Operations and IT Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the January 20, 2016 Regular Meeting was made by Mr. Schwartz and seconded by Mr. Brown. The Motion carried unanimously.

A MOTION to approve the minutes of the January 28, 2016 Workshop was made by Mr. Brown and seconded by Mr. Fox. The Motion carried unanimously.

AGENDA CHANGES

Ms. Meyers asked that the Board consider waiving the requirement of Section 4.03(e) of the BRAA Bylaws and consider a request from Cinemark USA, Inc. received within the 20 day period to approve an amendment to the Lease with Bogart's of Boca, Inc. and that the item be added to the Consent Agenda.

A MOTION to waive the requirement of Section 4.03(e) of the BRAA Bylaws requiring that agenda items be submitted at least 20 days in advance was made by Mr. Fox and seconded by Mr. Schwartz. The Motion carried unanimously.

A MOTION to add the request to the Consent Agenda as Item IV-B was made by Ms. Budd and seconded by Mr. Brown. The Motion carried unanimously.

CONSENT AGENDA

- A. Noise Abatement / Operations Summary for the month of January, 2016;
- B. Consider a MOTION to approve a request from Cinemark USA, Inc. to approve a Seventh Amendment to Lease with Bogart's of Boca, Inc.

A MOTION to adopt the Consent Agenda was made by Ms. Budd and seconded by Mr. Brown. The Motion carried unanimously.

STATE, FEDERAL, COUNTY AND MUNICIPAL INPUT

There was no input provided.

Public Input

There was no input provided.

Financial Report

Ms. Camilo presented the Financial Report for January, 2016.

A MOTION to accept the Financial Report for January, 2016 was made by Mr. Schwartz and seconded by Mr. Fogel. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

- A. Ms. Bennett provided a status update on Contract Tower Funding.

A discussion ensued.

- B. Mr. Kohut gave an update on Task 34 – Air Traffic Control Tower Renovations.
- C. Ms. Bennett provided an update on Task 40 – Customs.
- D. Mr. Cervasio gave an update on Task 42 – EMAS.
- E. Mr. Cervasio provided a status update on tenant event – Concours d’Elegance.
- F. Ms. Vaz gave a report on Public Affairs activities at the Airport.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Folden asked that the Authority Board direct Airport Legal Counsel to draft an amendment to the Drug and Alcohol-Free Workplace policy in the Airport’s Employee Handbook to prohibit the use by employees of medical marijuana in anticipation of the vote on Proposal 2.

A discussion ensued.

A MOTION to request Legal Counsel to draft a scope of work on policy research, due diligence, peer evaluation, and statutory and regulatory regulations on drug testing policies was made by Mr. Brown and seconded by Mr. Fox. The Motion passed unanimously.

Mr. Brown announced that this was his last meeting as a Board Member of the Authority.

Mr. Fox commented on the progress of the renovations on the Air Traffic Control Tower.

PUBLIC INPUT

Mr. Vincent Costa, President of the Boca Pilots Association and Coral Springs citizen, made a comment about the drug testing policy discussion.

Mr. Tom Thayer, an ATP pilot residing at 4821 N Dixie Highway in Boca Raton, made a comment about the drug testing policy discussion.

OTHER BUSINESS

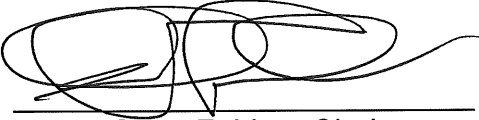
None.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, March 16, 2016 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 7:33 p.m.



Gene Folden, Chair

3/16/16
Date