

**Boca Raton Airport Authority
Meeting Minutes
September 19, 2017
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Mitchell Fogel	Chair
Cheryl Budd	Vice-Chair
Randy Nobles	Secretary/Treasurer
Gene Folden	Board Member
Jack Fox	Board Member
James R Nau	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocaairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the August 16, 2017 Regular Meeting was made by Mr. Pollack and seconded by Mr. Nobles. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

PUBLIC REQUESTS

Mr. Neil Haynie spoke regarding his recent return to the Boca Raton Airport and praised Airport Management for having the Airport open so quickly after Hurricane Irma.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for August 2017.

A MOTION to approve the Financial Report for August 2017 was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Ms. Amy Petrick, Lewis Longman & Walker presented an overview on the Tenth Amendment to the Boca Aircraft Owners, Inc. Lease and Operating Agreement.

Mr. Folden raised a question regarding Article XII Assignments in the original lease.

A discussion ensued.

The Board directed staff and legal review Article XII of the Lease with regard to amending the provision in the future.

A Motion to approve Resolution No. 09-27-17 of the Boca Raton Airport Authority to amend the Lease and Operating Agreement with Boca Aircraft Owners, Inc. was made by Mr. Nobles and seconded by Mr. Pollack. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Abbott presented the Noise Abatement/Operations Summary for the month of August 2017.

Ms. Landers provided an update on recent Community Engagement events held at the Airport and presented a video from the BCT Employee Appreciation Hot Dog Cookout.

Ms. Bennett provided an update on Hurricane Irma and answered questions regarding airport hurricane procedures.

Mr. Bryan provided an update on the EMAS project.

Mr. Bryce Wagner, Resident Project Engineer for Ricondo and Associates, Inc. provided an update on the Customs and Border Protection Facility and answered questions regarding the project.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Ms. Budd recommended scheduling a Board Workshop for the end of October or beginning of November and directed staff to find a suitable date.

Mr. Folden asked for an update on the Compensation Study being completed by ADK Consulting. Ms. Bennett stated that it should be completed in October. The results will be presented at the Board Workshop.

Mr. Fogel inquired about any humanitarian outreach that the staff or Board members may know of at the Airport. Mr. Fogel directed staff to check with tenants and other organizations to see if the Airport Authority or Board Members can assist in any way.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

There was no other business.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, October 18, 2017 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 7:18 p.m.



Mitchell Fogel, Chair

10-18-17

Date