

**Boca Raton Airport Authority
Meeting Minutes
October 18, 2017
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Mitchell Fogel	Chair
Cheryl Budd	Vice-Chair
Randy Nobles	Secretary/Treasurer
Gene Folden	Board Member
Jack Fox	Board Member
James R Nau	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the September 19, 2017 Regular Meeting was made by Ms. Budd and seconded by Mr. Pollack. The Motion was carried unanimously.

AGENDA CHANGES

Ms. Bennett requested to remove Item VIII-A, Boca Aircraft Owners Memorandum of Understanding from the Agenda.

A MOTION to remove Item VIII-A was made by Mr. Nobles and seconded by Mr. Pollack. The Motion was carried unanimously.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

PUBLIC REQUESTS

Mr. John Dukesherer spoke regarding Item IV-B and Item IV-C and expressed concerns on recommended revisions.

Mr. Mike Wier made a presentation regarding his concerns with Items IV-B and IV-C.

Mr. Neil Haynie spoke regarding lease reversions.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for September 2017.

A MOTION to approve the Financial Report for September 2017 was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Abbott presented the Noise Abatement/Operations Summary for the month of September 2017. Mr. Abbott also gave an update on Noise Abatement Programs at the Airport.

Mr. Kohut presented the proposed revisions to the Airport Rules and Regulations and recommended approval of Resolution No. 10-29-17.

A MOTION to approve Resolution No. 10-29-17 of the Boca Raton Airport Authority to amend the Airport Rules and Regulations was made by Ms. Budd and seconded by Mr. Nobles.

Mr. Folden made suggestions and comments regarding the revisions to the Rules and Regulations.

Mr. Fox expressed concern that the Board was not given sufficient time to review the document. Based on his concerns Mr. Fox requested this item be tabled.

A MOTION to table the discussion on Rules and Regulations was made by Mr. Fox and was seconded by Mr. Pollack.

A discussion ensued.

Mr. Fogel recommended getting input from others in the community. Mr. Fox recommended providing the document to the pilots and receiving input from them.

Mr. Fogel recommended a committee, with a representative from the Board and the pilots get together with Staff to discuss these revisions.

Ms. Bennett agreed with the suggestions and asked that the Board give them some time to work through the suggestions and revisions and bring them to the Board in a future meeting. Ms. Bennett also stressed the timeliness of the Customs portion of the recommended updates.

Mr. Fox withdrew his Motion to table the item IX-B.

A MOTION to approve Resolution 10-29-17 amending the Rules and Regulations to include operating requirements applicable to the US Customs and Border Protection Facility was made by Mr. Fox and seconded by Mr. Folden.

A discussion ensued.

A roll call was taken and the Motion was carried unanimously.

Mr. Fogel recommended that due to the previous discussion, Item IX-C should also be tabled.

Ms. Budd recommended the Board give the public a chance to speak on the subject.

Mr. Ken Davis spoke regarding his concerns with the recommended changes to Rules and Regulations and the Minimum Standards.

Mr. Mike Weir completed his presentation.

Ms. Budd inquired about insurance requirements. Mr. Alex Blodgett, Blodgett and Associates, explained different insurance policies.

A discussion ensued.

Mr. Martin Heise stated he agreed with the comments made and the importance of having access to repair services at the airport. Mr. Heise is also concerned with how the revisions may affect the small business owners who are providing services at the Airport.

Mr. Jonathan Burls, Owner of Reliable Jet spoke regarding his history at the Airport and stated that he is a small business owner who follows the current Rules and Regulation and Minimum Standards. Mr. Burls expressed his concern with regard to work being done on Airport property by individuals who are not properly licensed and insured.

Mr. James Fleming, Owner of Best Aviation advised he has been operating at the Airport for 14 years. Mr. Fleming stated he has carried insurance for \$1,000,000.00 coverage. Mr. Fleming believes that he has been providing service for piston aircraft and does not interfere with other companies based at the Airport.

A MOTION to table Item IX-C was made by Mr. Fox and seconded by Mr. Folden. The Motion carried unanimously.

Ms. Bennett shared with the Board that the Boca Raton Airport Authority was awarded the 2017 Distinguished Organization by the Research Park at Florida Atlantic University.

Ms. Bennett reminded the Board that last year the Board had agreed to table the discussion of EMAS insurance until the second half of the project was completed.

Mr. Fox asked if there were any other airports who are insuring the system. Ms. Bennett advised most Airports were self-insured.

Mr. Alex Blodgett, Blodgett Associates spoke regarding the proposed insurance options for the Engineered Materials Arresting System.

A discussion ensued.

A MOTION was made by Mr. Fox that the Airport self-insure the EMAS system. The motion was seconded by Mr. Pollack. The motion carried unanimously.

Mr. Bryan gave an update on the recent sidewalk repairs that were completed along Airport Road and the progress made on the Customs and Border Protection Facility.

Mr. Bryce Wagner, Resident Project Engineer for Ricondo and Associates, Inc. spoke regarding the construction status of the Customs and Border Protection Facility.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Ms. Bennett provided the 2018 Board Meeting schedule as provided by the City of Boca Raton.

The Board discussed the December Board Meeting and has requested staff check availability of meeting December 13th or 14th.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

No other business.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, November 15, 2017 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 8:57 p.m.



Mitchell Fogel, Chair

11-15-17
Date