



## NOTICE OF

### QUALIFICATIONS EVALUATION COMMITTEE MEETING

The Boca Raton Airport Authority Qualifications Evaluation Committee (the "QEC") is scheduled to meet at 10:00 a.m. on Thursday, May 10, 2018, at the Boca Raton Airport Authority Administrative office located at 903 NW 35<sup>th</sup> Street, Boca Raton, Florida 33431.

The QEC will rank the top ranked firms based on presentations and interviews. Each firm is requested to limit presentations to 30 minutes followed by a 15 minute question and answer session.

The schedule of presentations is as follows:

10:00am	Altitude Strategies
11:00am	Quest Corporation of America
12:00pm	SachsMedia Group
1:30pm	Pace Communications

**NOTICE:** If any decision of the QEC affects you, and you decide to appeal any decision made at this meeting with respect to any matter considered, you may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (If you desire a verbatim transcript, you shall have the responsibility, at your own cost, to arrange for transcription).

In accordance with the Americans with Disabilities Act and Florida Statutes 286.26, persons with disabilities needing special accommodations to participate in these proceedings should contact Christine Landers (561) 391-2202 prior to the proceeding to request such accommodations.

For additional information or agendas for the meetings refer to [www.bocaairport.com](http://www.bocaairport.com).