

# BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

Wednesday, June 20, 2018  
Council Chambers – City Hall  
201 W. Palmetto Park Road, Boca Raton, Florida

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members Wednesday, June 20, 2018 at 6 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter as well as the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

This meeting will be televised on Comcast channel 20 in the City of Boca Raton, and on AT&T U-Verse channel 99 throughout Palm Beach County and will be videotaped for broadcast at a later date. The meeting will also be streamed live to the Boca Raton Airport Authority Website, [www.bocaairport.com](http://www.bocaairport.com) and may also be heard on the radio on 1650 AM.

## I. ROLL CALL

MITCHELL FOGEL	CHAIR
CHERYL BUDD	VICE-CHAIR
RANDY NOBLES	SECRETARY/TREASURER
GENE FOLDEN	BOARD MEMBER
JAMES R. NAU	BOARD MEMBER
MELVIN POLLACK	BOARD MEMBER
BOB TUCKER	BOARD MEMBER

## II. APPROVAL OF MINUTES

Consider approval of Minutes for the Regular Meeting of May 16, 2018.

## III. AGENDA CHANGES

## IV. ELECTION OF OFFICERS

A. Overview of Bylaws regarding Election of Officers – Amy Petrick.

A. Consider a Motion to elect Officers for the following positions for the Boca Raton Airport Authority.

- A. Chair
- B. Vice-Chair
- C. Secretary & Treasurer

**V. PUBLIC REQUESTS**

If any member of the public wishes to provide comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Ms. Landers. The public comment cards are located in the lobby. Each member of the public wishing to comment will be provided with 5 minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and /or to extend the allotted time per speaker.

**VI. CONSENT AGENDA**

**VII. FEDERAL, STATE AND MUNICIPAL INPUT**

**VIII. FINANCIAL REPORT**

A. Presentation of the May 2018 Financial Report.

Consider a Motion for approval of the Financial Report for May 2018.

B. Presentation of the Audit as prepared by the Authority's Independent Auditor Grau and Associates, for the Fiscal year ending September 30, 2017.

Consider Resolution Number 06-11-18 of the Boca Raton Airport Authority adopting the Boca Raton Airport Authority's Financial Statements, Schedule of Expenditures of Federal Awards and State Financial Assistance Projects and the Independent Auditor's Reports for the fiscal year ending September 30, 2017.

C. Presentation of the 2018 Investment Report.

**IX. TENANT REPORTS AND REQUESTS**

A. Lynn University Sign Final Approval.

Consider Resolution No. 06-12-18 of the Boca Raton Airport Authority authorizing final approval to Atlantic Aviation – Boca Raton, LLC, for permanent, exterior roadway and building signage improvements for Lynn University as constructed.

B. Premier Aviation Fourth Amendment to Lease Agreement.

Consider Resolution No. 06-13-18 of the Boca Raton Airport Authority approving a Fourth Amendment to the Premier Aviation of Boca Raton, LLC Lease.

C. Cinemark – Interior Renovations.

**X. EXECUTIVE DIRECTOR AND STAFF REPORTS**

A. Noise Abatement/Operations Summary for the month of May 2018.

B. Marketing and Advertising Consulting Services Award of Contract.

Consider Resolution No. 06-14-18 of the Boca Raton Airport Authority authorizing an Agreement with Pace Communications Group Inc. for Marketing and Advertising Consulting Services for a period of three (3) years with two one (1) year renewal options at the Authority's option.

C. Request to approve Joint Participation Agreement for Financial Project No. 423957-2-94-01 with the State of Florida Department of Transportation to Expand Airport Road and Utility Corridor – Design and Construction at the Boca Raton Airport.

Consider Resolution No. 06-15-18 of the Boca Raton Airport Authority accepting the Joint Participation Agreement with the State of Florida Department of Transportation for Expansion of Airport Road and Utility Corridor – Design and Construction at the Boca Raton Airport.

D. Request to approve Joint Participation Agreement for Financial Project No. 437967-1-94-01 with the State of Florida Department of Transportation for Storm Drainage System Upgrades at Boca Raton Airport.

Consider Resolution No. 06-16-18 of the Boca Raton Airport Authority accepting the Joint Participation Agreement with the State of Florida

Department of Transportation for the Storm Drainage System Upgrades at the Boca Raton Airport Authority.

E. Statewide Mutual Aid Agreement.

Consider Resolution No. 06-17-18 of the Boca Raton Airport Authority approving a Statewide Mutual Aid Agreement between the Boca Raton Airport Authority and the State of Florida Division of Emergency Management.

F. U.S. Customs and Border Protection Facility Update.

G. Year-to-Date 2018 Business Objectives Update.

XI. **AUTHORITY BOARD MEMBER REQUESTS AND REPORTS**

XII. **PUBLIC COMMENT**

XIII. **OTHER BUSINESS**

XIV. **MISCELLANEOUS**

The next meeting is scheduled for July 18, 2018 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XV. **ADJOURNMENT**

Respectfully Submitted,  
Clara Bennett  
Executive Director