

**Boca Raton Airport Authority
Meeting Minutes
July 18, 2018
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Mitchell Fogel	Chair
Melvin Pollack	Vice-Chair
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member
James R. Nau	Board Member
Bob Tucker	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Ariadna Camilo, Finance and Administration Manager
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator
William Urbanek, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocaairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the June 20, 2018 Regular Meeting was made by Mr. Folden and seconded by Ms. Budd. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

PUBLIC REQUESTS

There were no public requests.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for June 2018.

A MOTION to approve the Financial Report for June 2018 was made by Ms. Budd and seconded by Mr. Folden. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Abbott presented a request from Civil Air Patrol for additional funding in the amount of \$1,781.25 for their hangars at the Boca Raton Airport.

A MOTION to provide additional funding to the Civil Air Patrol was made by Ms. Budd and seconded by Mr. Folden. The Motion carried unanimously.

Ms. Bennett presented the request from Apex Parks Group, LLC to amend the terms of the Authority's consent to assignment and assumption of their Lease and Operating Agreement.

Mr. Mark Pollack, Apex Park Corporate Director and Mr. Andrew Marciante, Boomers General Manager provided information on the upgrades to the facility that have been completed and planned upgrades to be done in the future.

A discussion ensued.

A MOTION to approve Resolution No. 07-18-18 of the Boca Raton Airport Authority amending the terms of the Apex Parks Group, LLC Lease and Operating Agreement Assignment and Assumption Agreement and Consent of Landlord was made by Mr. Tucker and seconded by Ms. Budd. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Abbott presented the Noise Abatement/Operations Summary for the month of June 2018.

Mr. Michael Schneider, Pace Communications Group, Inc. presented a quarterly update on the Corporate Identity and Community Engagement Program at the Boca Raton Airport.

Mr. Bryan recommended awarding Tropic Fence, Inc. the Airside Operations Area Security Gate Improvements Project Contract.

A MOTION to approve Resolution No. 07-19-18 of the Boca Raton Airport Authority Awarding Invitation to Bid No. 2018-BRAA-0004 Airside Operations Area Security Gate Improvements contract to the sole, responsive bidder Tropic Fence, Inc. in the amount of \$200,173 was made by Mr. Nobles and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Bryan presented the FY2019 Boca Raton Airport Authority Fee Schedule.

A MOTION to approve Resolution No. 07-20-18 of the Boca Raton Airport Authority adopting the annual Airport Fee Schedule in accordance with the Accounting Policy and Procedures Manual was made by Mr. Folden and seconded by Mr. Pollack. The Motion carried unanimously.

Ms. Camilo presented a request to appoint Mr. Folden as the Fourth Authorized Check Signer.

A MOTION of the Boca Raton Airport Authority to authorize Mr. Gene Folden as the fourth check signer was made by Mr. Nobles and seconded by Mr. Nau. The Motion carried unanimously.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Fogel outlined the Board Member Assignments for July 2018 through June 2019.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

Mr. Pollack thanked Lt. Col Harding and the Civil Air Patrol for their service, and Boca Aircraft Owners for their consideration regarding the hangar rental rates.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, August 15, 2018 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 6:56 p.m.



Mitchell Fogel, Chair



Date