

**Boca Raton Airport Authority  
Meeting Minutes  
February 20, 2019  
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 6:00 P.M.

**BOARD MEMBERS**

Mitchell Fogel	Chair
Melvin Pollack	Vice-Chair - ABSENT
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member – Via Telephone
James R. Nau	Board Member
Bob Tucker	Board Member

**COUNSEL**

Amy Petrick, Esquire – Lewis Longman Walker

**STAFF**

Clara Bennett, Executive Director  
Scott Kohut, Deputy Director  
Ariadna Camilo, Finance and Administration Manager  
Travis Bryan, Operations Manager  
Christine Landers, Business Manager  
Robert Abbott, Operations Coordinator  
William Urbanek, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, [www.bocaairport.com](http://www.bocaairport.com) and aired on the radio at 1650 AM.

**APPROVAL OF MINUTES**

**A MOTION to approve the minutes of the January 16, 2019 Regular Meeting was made by Mr. Tucker and seconded by Ms. Budd. The Motion was carried unanimously.**

**AGENDA CHANGES**

There were no agenda changes.

**CONSENT AGENDA**

There were no items on the consent agenda.

## **FEDERAL, STATE AND MUNICIPAL INPUT**

There was no Federal, State or Municipal Input.

## **PUBLIC REQUESTS**

There were no public requests.

## **FINANCIAL REPORT**

Ms. Camilo presented the Financial Report for January 2019.

**A MOTION to approve the Financial Report for January 2019 was made by Ms. Budd and seconded by Mr. Tucker. The Motion carried unanimously.**

## **TENANT REPORTS AND REQUESTS**

There were no tenant reports or requests.

## **EXECUTIVE DIRECTOR AND STAFF REPORTS**

Mr. Urbanek presented the Noise Abatement/Operations Summary for the month of January 2019.

A discussion ensued regarding noise calls.

Ms. Landers presented an update on the Community Engagement and Corporate Identity Program.

Mr. Bryan presented the security guard contact renewal.

**A MOTION to approve Resolution No. 02-02-19 of the Boca Raton Airport Authority to renew the agreement between the Authority and P.G. Security Inc., d/b/a Platinum Group Security for security guard services at the Boca Raton Airport for the period beginning on May 1, 2019 and ending at midnight on April 30, 2020 was made by Mr. Nobles and seconded by Ms. Budd. The Motion carried unanimously.**

Ms. Bennett presented the updated Air Traffic Control Tower Operating Agreement.

**A MOTION to approve Resolution No. 02-03-19 of the Boca Raton Airport Authority approving a new Air Traffic Control Tower Operating Agreement (TOA) between the Federal Aviation Administration and the Boca Raton Airport Authority was made by Mr. Nau and seconded by Mr. Tucker. The Motion carried unanimously.**

**AUTHORITY MEMBERS REQUESTS AND REPORTS**

A discussion ensued regarding a spring Board Workshop. Mr. Folden and Ms. Budd provided some suggested items to include on the agenda.

Airport Management will provide some possible dates for a workshop.

**PUBLIC INPUT**

There was no public input.

**OTHER BUSINESS**

Mr. Tucker commended the Airport Authority on their participation in the Boca Chamber Leadership Program.

**MISCELLANEOUS**

The next regularly scheduled meeting is Wednesday, March 20, 2019 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

**ADJOURNMENT**

Meeting adjourned at 6:41 p.m.



Melvin Pollack  
Vice-Chair

  
Date