

**Boca Raton Airport Authority
Meeting Minutes
May 15, 2019
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Mitchell Fogel	Chair
Melvin Pollack	Vice-Chair
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member - ABSENT
James R. Nau	Board Member
Bob Tucker	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator
William Urbanek, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocaairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the April 17, 2019 Regular Meeting was made by Mr. Tucker and seconded by Ms. Budd. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda changes.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

PUBLIC REQUESTS

There were no public requests.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for April 2019.

A MOTION to approve the Financial Report for April 2019 was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

Mr. David Caplivski, Audit Manager, Grau and Associates presented the Audit Report for the fiscal year ending September 30, 2018.

A MOTION to approve Resolution No. 05-05-19 of the Boca Raton Airport Authority adopting the Boca Raton Airport Authority's Financial Statements, Schedule of Expenditures of the Federal Awards and State Financial Assistance Projects and the Independent Auditor's Reports for the fiscal year ending September 30, 2018 was made by Mr. Pollack and seconded by Ms. Budd. The Motion carried unanimously.

Ms. Camilo presented the 2019 Investment Report.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Urbanek presented the Noise Abatement/Operations Summary for the month of April 2019.

A discussion ensued.

A recommendation was made to include additional data on the monthly report for Customs and Border Protection activity.

Ms. Landers presented the Airport property insurance policy renewal.

Mr. Alex Blodgett, Blodgett and Associates answered questions regarding the policy.

A MOTION to approve the Airport property insurance policy renewal was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

Ms. Amy Petrick provided a presentation on lease reversion provisions in Airport ground leases.

Ms. Budd recommended the presentation be added to the Boca Raton Airport website.

Mr. Kohut provided an update on the Federal Aviation Administration Metroplex workshop held in April.

Ms. Landers provided an update on the Boca Raton High School NJROTC Student visit to the Airport on May 2, 2019.

Ms. Landers provided information regarding the upcoming event celebrating the 1st Anniversary of the US Customs and Border Protection Facility to be held on May 30th at the Boca Raton Airport Authority Administration building.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Tucker wished everyone a happy and safe Memorial Day holiday.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

There was no other business.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, June 19, 2019 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 7:05 p.m.



Chair

19 JUN 2019
Date