

**Boca Raton Airport Authority
Meeting Minutes
June 19, 2019
Boca Raton City Hall – Council Chambers**

Chair Mitchell Fogel called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Mitchell Fogel	Chair
Melvin Pollack	Vice-Chair
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member - ABSENT
Gene Folden	Board Member
James R. Nau	Board Member
Bob Tucker	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Robert Abbott, Operations Coordinator
William Urbanek, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocaairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the May 15, 2019 Regular Meeting was made by Mr. Tucker and seconded by Mr. Pollack. The Motion carried unanimously.

A MOTION to approve the minutes of the June 4, 2019 Board Workshop was made by Mr. Tucker and seconded by Mr. Pollack. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

ELECTION OF OFFICERS

Ms. Petrick gave an overview of the Bylaws in relation to the Election of Officers.

Mr. Nobles nominated Mr. Pollack for Chair and Mr. Nau seconded the nomination. Mr. Pollack was unanimously elected Chair.

Mr. Tucker nominated Mr. Nobles for Vice-Chair and Mr. Folden seconded the nomination. Mr. Nobles was unanimously elected Vice -Chair.

Mr. Nobles nominated Mr. Nau for Secretary/Treasurer and Mr. Folden seconded the nomination. Mr. Nau was unanimously elected Secretary/Treasurer.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal input.

PUBLIC REQUESTS

Mr. Neil Haynie provided input on the June 4, 2019 Board Workshop.

FINANCIAL REPORT

Ms. Camilo presented the Financial Report for May 2019.

A MOTION to approve the Financial Report for May 2019 was made by Mr. Folden and seconded by Mr. Nobles. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Urbanek presented the Noise Abatement/Operations Summary for the month of May 2019.

Ms. Bennett presented the Atlantic Aviation Lease – Memorandum of Agreement.

Mr. Richard Thacker, Regional Manager, Atlantic Aviation spoke regarding the Memorandum of Agreement and answered questions.

Mr. Fogel provided insight into the process and thanked Airport Management for their work on this Agreement.

A MOTION to approve Resolution No. 06-06-19 of the Boca Raton Airport Authority authorizing a Memorandum of Agreement for Building Rent Pursuant to the November 28, 1984 Lease and Operating Agreement between the Boca Raton Airport Authority, Lessor, and Atlantic Aviation - Boca Raton, LLC as Successor to Boca Airport, Inc., D/B/A Boca Aviation, Lessee was made by Mr. Nobles and seconded by Mr. Tucker. The Motion carried unanimously.

Ms. Bennett presented a Public Transportation Grant Agreement for Financial Project No. 443871-1-94-01 with the State of Florida Department of Transportation for Landside Lighting and Signage Replacement at the Boca Raton Airport.

A MOTION to approve Resolution No. 06-07-19 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for Landside Lighting and Signage Replacement at the Boca Raton Airport was made by Mr. Nau and seconded by Mr. Nobles. The Motion carried unanimously.

Ms. Bennett presented a Public Transportation Grant Agreement for Financial Project No. 441604-1-94-01 with the State of Florida Department of Transportation for Strategic Business Plan Update at the Boca Raton Airport.

A MOTION to approve Resolution No. 06-08-19 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for Strategic Business Plan Update at the Boca Raton Airport was made by Mr. Tucker and seconded by Mr. Nobles. The Motion carried unanimously.

Ms. Bennett presented a Public Transportation Grant Agreement for Financial Project No. 445678-1-94-01 with the State of Florida Department of Transportation for Taxiways P5, C, P9, and P10 Widening – Design at the Boca Raton Airport.

A MOTION to approve Resolution No. 06-09-19 of the Boca Raton Airport Authority accepting the Public Transportation Grant Agreement with the State of Florida Department of Transportation for Taxiways P5, C, P9, and P10 Widening – Design at the Boca Raton Airport was made Mr. Fogel and seconded by Mr. Nau. The Motion carried unanimously.

Mr. Kohut presented the Minimum Standards update.

A discussion ensued.

Mr. Tucker inquired as to the number of flying clubs currently operating at the Airport. Mr. Kohut advised the Board that currently there are no flying clubs at the Airport.

Mr. Folden asked whether the definitions included in the revised section would be included in the general definitions section of the Minimum Standards. Mr. Kohut replied that they can be included.

A MOTION to approve Resolution No. 06-10-19 of the Boca Raton Airport Authority updating the requirements for Aircraft Rental/Flying Club Operator in the Minimum Operating Standards was made by Mr. Nau and seconded by Mr. Tucker. The Motion carried unanimously.

Ms. Bennett presented the Third Quarter Operating and Financial Performance Report.

Mr. Tucker stated that he would like to see more funds made available for sponsorships in the 2020 budget.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Nau thanked the past Board Officers for their service.

Mr. Folden congratulated Mr. Pollack on being elected Chair.

PUBLIC INPUT

Mr. Neil Haynie provided comments on the Board meeting.

OTHER BUSINESS

There was no other business.

MISCELLANEOUS

The next regularly scheduled meeting is Wednesday, July 17, 2019 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 7:06 p.m.



Melvin Pollack, Chair

19 JUL 2019

Date