

**Boca Raton Airport Authority  
Meeting Minutes  
July 17, 2019  
Boca Raton City Hall – Council Chambers**

Chair Melvin Pollack called the meeting to order at 6:00 P.M.

**BOARD MEMBERS**

Melvin Pollack	Chair
Randy Nobles	Vice-Chair - ABSENT
James R. Nau	Secretary/Treasurer
Cheryl Budd	Board Member
Mitchell Fogel	Board Member
Gene Folden	Board Member
Bob Tucker	Board Member

**COUNSEL**

Amy Petrick, Esquire – Lewis Longman Walker

**STAFF**

Clara Bennett, Executive Director  
Scott Kohut, Deputy Director  
Ariadna Camilo, Finance and Administration Manager  
Travis Bryan, Operations Manager  
Christine Landers, Business Manager  
Robert Abbott, Operations Coordinator  
William Urbanek, Operations Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, [www.bocaairport.com](http://www.bocaairport.com) and aired on the radio at 1650 AM.

**APPROVAL OF MINUTES**

**A MOTION to approve the minutes of the June 19, 2019 Regular Meeting was made by Ms. Budd and seconded by Mr. Fogel. The Motion was carried unanimously.**

**AGENDA CHANGES**

There were no agenda changes.

**PUBLIC REQUESTS**

Mr. Bob Trinko expressed his concerns regarding noise abatement and the flight school training flight pattern.

Ms. Budd requested additional information regarding the flight path as detailed in the hand out that Mr. Trinka provided.

A discussion ensued.

Ms. Bennett explained the Airport's Noise Abatement Program and advised she would investigate Mr. Trinka's concerns.

Mr. Samir Changela, Owner of the Tilted Kilt Pub & Eatery provided an update regarding the recent closing of the restaurant and stated that he is working with Premier Aviation to bring an updated concept and sublease to the Board for approval.

Mr. Pollack presented Mr. Fogel with a plaque thanking him for serving two years as the Board Chair.

Mr. Fogel presented Mr. Pollack a plaque thanking him for service as Vice-Chair the previous year.

Ms. Bennett introduced one of the 2019 Boca Raton Airport Authority Scholarship recipients, Mr. Samir Ahmed. Mr. Ahmed thanked the Board and shared his story and his plans for the future.

### **CONSENT AGENDA**

There were no items on the consent agenda.

### **FEDERAL, STATE AND MUNICIPAL INPUT**

There was no Federal, State or Municipal Input.

### **FINANCIAL REPORT**

Ms. Camilo presented the Financial Report for June 2019.

**A MOTION to approve the Financial Report for June 2019 was made by Mr. Nau and seconded by Mr. Folden. The Motion carried unanimously.**

### **TENANT REPORTS AND REQUESTS**

Ms. Bennett presented the Seventh Amendment to the lease agreement with Premier Aviation of Boca Raton, LLC, extending the time tables for Phase III development by an additional year. Ms. Bennett noted that the pending FAA approval of the lease amendment had been received and provided to the Board for review. Ms. Bennett informed the Board of the FAA's concern regarding the lack of progress on the Phase III development in accordance with the terms of the lease.

Mr. Hamid Hashemi, CEO of Premier Aviation of Boca Raton, LLC provided a brief history of the lease and details for the request.

A discussion ensued.

Ms. Budd and Mr. Pollack expressed concern over the continued delays for the development of Phase III.

Further discussion ensued regarding potential Airport Authority actions related to the lease.

**A MOTION to approve Resolution No. 07-11-19 of the Boca Raton Airport Authority approving a Seventh Amendment to the Premier Aviation of Boca Raton, LLC Lease was made by Ms. Budd and seconded by Mr. Fogel. The Motion carried unanimously.**

#### **EXECUTIVE DIRECTOR AND STAFF REPORTS**

Mr. Urbanek presented the Noise Abatement/Operations Summary for the month of June 2019.

Mr. Bryan presented a Licensing Agreement from AT&T for 5G telecommunications equipment installation.

Mr. Bryan Bailiff, VP of Operations, Draft Pros, Inc. provided input on the installation process and answered questions.

A discussion ensued.

The Board requested that Lewis Longman and Walker review the laws pertaining to wireless communication equipment colocation and provide a presentation at the next board meeting.

Mr. Folden requested that the License Agreement be amended to broaden the definition of Airport Authority Operations and include a provision that, to the extent permitted by law, a best effort for colocation of future equipment will be made.

**A Motion to approve Resolution No. 07-12-19 of the Boca Raton Airport Authority, as amended, approving an Access License Agreement with AT&T, and granting the Executive Director and Airport Legal Counsel authority to execute on the Board's behalf was made by Mr. Nau and seconded by Mr. Tucker. The Motion carried unanimously.**

Mr. Bryan provided an update on Airport Projects.

Mr. Bryan provided an update on the Air Traffic Control Tower Renovations Project. The Board was advised that only one bid was received, and that bid was found to be unresponsive.

**A MOTION to reject all bids was made by Ms. Budd and seconded by Mr. Fogel. The Motion carried unanimously.**

Mr. Kohut presented the FY2020 Boca Raton Airport Authority Fee Schedule.

**A MOTION to approve Resolution No. 07-13-19 of the Boca Raton Airport Authority adopting the annual Airport Fee Schedule in accordance with the Accounting Policy was made by Mr. Fogel and seconded by Ms. Budd. The Motion carried unanimously.**

Ms. Landers provided an update on the Corporate Identity and Community Engagement Program at the Boca Raton Airport.

#### **AUTHORITY MEMBERS REQUESTS AND REPORTS**

Mr. Pollack outlined the Board Member Assignments for July 2019 through June 2020.

#### **PUBLIC INPUT**

There was no public input.

#### **OTHER BUSINESS**

There was no other business.

#### **MISCELLANEOUS**

The next regularly scheduled meeting is Wednesday, August 21, 2019 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

#### **ADJOURNMENT**

Meeting adjourned at 7:58 p.m.



Melvin Pollack, Chair

21 AUG 2019

Date