

# BOCA RATON AIRPORT AUTHORITY MEETING AGENDA

Wednesday, December 18, 2019  
Council Chambers – City Hall  
201 W. Palmetto Park Road, Boca Raton, Florida

The Boca Raton Airport Authority Agenda will be considered by the Chair and Authority Members Wednesday, December 18, 2019 at 6 p.m. All requests to be placed on the agenda by the public must be submitted to the Executive Director, in writing, via the Agenda Request Form, at least twenty (20) days before the Authority meeting. Such written requests must be in sufficient detail to identify the subject matter as well as the contact person who will represent the matter before the Authority. The Boca Raton Airport Authority reserves the right to not consider matters over which the Authority has no jurisdiction.

This meeting will be televised on Comcast channel 20 in the City of Boca Raton, and on AT&T U-Verse channel 99 throughout Palm Beach County and will be videotaped for broadcast at a later date. The meeting will also be streamed live to the Boca Raton Airport Authority Website, [www.bocaairport.com](http://www.bocaairport.com) and may also be heard on the radio on 1650 AM.

## I. ROLL CALL

MELVIN POLLACK	CHAIR
RANDY NOBLES	VICE-CHAIR
JAMES R. NAU	SECRETARY/TREASURER
CHERYL BUDD	BOARD MEMBER
MITCHELL FOGEL	BOARD MEMBER
GENE FOLDEN	BOARD MEMBER
BOB TUCKER	BOARD MEMBER

## II. APPROVAL OF MINUTES

Consider approval of Minutes for the Regular Meeting of November 20, 2019.

## III. AGENDA CHANGES

## IV. PUBLIC REQUESTS

If any member of the public wishes to provide comment on any item, the time to do so is now. Please complete a public comment card identifying the item upon which you wish to be heard and provide it to Ms. Landers. The public comment

cards are located in the lobby. Each member of the public wishing to comment will be provided with 5 minutes to do so. The Chair reserves the right to move the public comment opportunity on a specific agenda item to the point in the agenda when that item is to be considered and /or to extend the allotted time per speaker.

**V. CONSENT AGENDA**

**VI. FEDERAL, STATE AND MUNICIPAL INPUT**

**VII. FINANCIAL REPORT**

A. Presentation of the November 2019 Financial Report.

Consider a Motion for approval of the Financial Report for November 2019.

**VIII. TENANT REPORTS AND REQUESTS**

A. Special Event Request – Signature Flight Support

Consider Resolution No. 12-23-19 of the Boca Raton Airport Authority conditionally approving the request of Signature Flight Support Corporation to host the La Bella Macchina event on January 23, 2020.

B. Special Event Request – Atlantic Aviation

Consider Resolution No. 12-24-19 of the Boca Raton Airport Authority conditionally approving the request of Atlantic Aviation to host the Leukemia & Lymphoma Society Light the Night Awards Reception on January 28, 2020.

**IX. EXECUTIVE DIRECTOR AND STAFF REPORTS**

A. Noise Abatement/Operations Summary for the month of November 2019.

B. Airport Road Improvements Project Update.

C. Disadvantaged Business Enterprise Program Administration Services.

Consider Resolution No. 12-25-19 of the Boca Raton Airport Authority approving renewal of the agreement between the Authority and Dickey Consulting Services for Disadvantaged Business Enterprise (DBE) Program Administrator Services for the period beginning on January 1, 2020 and ending at midnight December 31, 2020.

D. Personnel Policies and Procedures Manual.

Consider Resolution No. 12-26-19 of the Boca Raton Airport Authority amending and restating the Boca Raton Airport Authority Employee Handbook, hereafter known as the Personnel Policies and Procedures Manual.

E. Procurement Code Revisions.

Consider Resolution No. 12-27-19 of the Boca Raton Airport Authority amending the Boca Raton Airport Authority Procurement Code.

X. **AUTHORITY BOARD MEMBER REQUESTS AND REPORTS**

XI. **PUBLIC COMMENT**

XII. **OTHER BUSINESS**

XIII. **MISCELLANEOUS**

The next meeting is scheduled for January 15, 2020 at 6:00 p.m. in the Boca Raton Council Chambers at City Hall.

XIV. **ADJOURNMENT**

Respectfully Submitted,  
Clara Bennett  
Executive Director