

**Boca Raton Airport Authority
Meeting Minutes
November 20, 2019
Boca Raton City Hall – Council Chambers**

Chair Melvin Pollack called the meeting to order at 6:00 P.M.

BOARD MEMBERS

Melvin Pollack	Chair
Randy Nobles	Vice-Chair
James R. Nau	Secretary/Treasurer
Cheryl Budd	Board Member
Mitchell Fogel	Board Member - ABSENT
Gene Folden	Board Member
Bob Tucker	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Ariadna Camilo, Finance and Administration Manager
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Robert Abbott, Operations and Finance Analyst
William Urbanek, Operations Coordinator
Robert Pratt, Operations and Admin. Coordinator

The meeting was televised live and videotaped for broadcast at a later date. The meeting was also streamed live to the Boca Raton Airport Authority Website, www.bocaairport.com and aired on the radio at 1650 AM.

APPROVAL OF MINUTES

A MOTION to approve the minutes of the October 16, 2019 Regular Meeting was made by Mr. Tucker and seconded by Mr. Folden. The Motion was carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

Mr. Bill Trinkka inquired about noise concerns in his neighborhood and what has been done since his last inquiry. Ms. Bennett advised the Board that and Mr. Trinkka's main

concern is flight training from Lynn University. Airport Management had discussed the situation with Lynn University and Air Traffic Control Tower staff at the time. Ms. Bennett advised she will set up a meeting between the Dean of Aeronautics at Lynn University and Mr. Trinka to further discuss his concerns.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

FINANCIAL REPORT

Mr. Nau advised the Board that he reviewed the financial report and wanted the Board to be aware that the Authority had received a settlement check from the airplane incident that happened in September 2019.

Ms. Camilo presented the Financial Report for October 2019.

Ms. Bennett advised the Board of the current status of the Customs hurricane relief efforts.

Mr. Tucker inquired about what other airports were currently doing in the way of Bahamas relief. Ms. Bennett advised the Board that those airports that provided relief did so in the immediate aftermath of the hurricane and for a short duration.

A MOTION to approve the Financial Report for October 2019 was made by Ms. Budd and seconded by Mr. Nobles. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Bryan presented a special event request from Signature Flight Support Corp. to host the Boca Chamber Professionals Under Forty (Pulse) Meets the Boca Chamber Board of Directors Event on January 21, 2020.

A MOTION to approve Resolution No. 11-21-19 of the Boca Raton Airport Authority granting conditional approval to Signature Flight Support Corporation's request to host a Special Event on their leasehold premises for the Boca Chamber Professionals Under Forty (Pulse) Meets the Boca Chamber Board of Directors Event on January 21, 2020 was made by Mr. Nobles and seconded by Mr. Tucker. The motion carried unanimously.

Mr. Bryan presented a special event request from Atlantic Aviation to host Concours d'Elegance/DuPont Registry on February 7, 2020.

Mr. Pollack inquired as to the parking plan for the event.

Mr. Folden inquired about what was going to be done about guests parking in other parking lots and along the street.

Mr. Joseph Therrien, General Manager, Atlantic Aviation- Boca Raton, LLC provided details on the parking plan for the event.

Mr. Tucker expressed his concern regarding parking and safety at this year's event and Mr. Nobles agreed with the concerns regarding parking. Mr. Therrien stated that he understood the concerns and would work to address them prior to the 2020 event.

A MOTION to approve Resolution No. 11-22-19 of the Boca Raton Airport Authority granting conditional approval to Atlantic Aviation's request to host a Special Event on their leasehold premises for the Concours d'Elegance/DuPont Registry, scheduled for February 7, 2020 was made by Ms. Budd and seconded by Mr. Nobles. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Michael Corbit, Assistant Vice President of Business Services, CareerSource Palm Beach County spoke regarding their Aero-Flex Pre-apprenticeship Program.

Mr. Folden inquired about the marine program. Mr. Corbit explained the program and how it mirrored the aviation program.

Mr. Kohut presented three videos highlighting careers at the Airport that were done to promote the Aero-Flex Pre-apprenticeship Program and aviation-related career opportunities.

Mr. Urbanek presented the Noise Abatement/Operations Summary for the month of October 2019.

Mr. Folden reminded the Board that there is still a relief effort going on in the Bahamas and that the affected areas make up a very small amount of the Customs clearings.

A discussion ensued.

Ms. Bennett advised that all Customs user fees have been reinstated as of the 18th of November.

Mr. Tucker inquired about the upcoming TFR. Mr. Urbanek advised the Board of the tentative dates for the TFR and that the Airport and the two FBOs were prepared to handle the activity.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Ms. Bennett read into record Form 8B filed by Mr. Fogel at the October 16, 2019 Regular Meeting.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

Ms. Bennett introduced the Airport's new employee Robert Pratt.

MISCELLANEOUS

Mr. Folden asked whether the Airport had received the Hi-Lift included in the current year budget. Mr. Kohut stated that it had been delivered the week before.

The next regularly scheduled meeting is Wednesday, December 18, 2019 at 2:00 p.m. in the Boca Raton Council Chambers at City Hall.

ADJOURNMENT

Meeting adjourned at 6:38 p.m.



Melvin Pollack, Chair



Date