



Airport Road Improvements

Weekly Progress Meeting #1 – Minutes

Date: 4/8/2021 (Thursday); **Time:** 10:30 AM

	Name	Representing	Phone	e-mail
	Clara Bennett	Boca Raton Airport		
X	Scott Kohut	Boca Raton Airport	561.391.2202 x	scott@bocaairport.com
X	Travis Bryan	Boca Raton Airport	561.391.2202 x	travis@bocaairport.com
X	Robert Abbott	Boca Raton Airport	561.391.2202	robert@bocaairport.com
X	William Urbanek	Boca Raton Airport	561.391.2202	william@bocaairport.com
X	Robert Pratt	Boca Raton Airport	561.391.2202	rpratt@bocaairport.com
X	Tod Workman	Weekley Asphalt Paving	954.444.3600	tod@weekleyasp.com
X	Justin Morgan	Weekley Asphalt Paving	954.931.5594	justin@weekleyasp.com
	Matthew Kasparek	Weekley Asphalt Paving	954.699.1855	matt@weekleyasp.com
	Omar McFarlane	Arc Electric		omcfarlane@arcelectricfl.com
X	Eric Garcia	Arc Electric		egarcia@arcelectricfl.com
	Mohsen Mohammadi	AID	813.244.6609	mohsen@aidinc.us
X	Elton Smith	AID	813.294.2810	elton@aidiinc.us
X	Amy Champagne	Quantum EE	561.210.9224	amy.champagne@quantum-ee.com
X	James Kappes	Quantum EE	561.210.9224	james.kappes@quantum-ee.com
X	Mike Beldowicz	Quantum EE	561.210.9224	michael.beldowicz@quantum-ee.com
X	Sharon Kay Hauber	Hauber Fowler & Associates	407.721.2191	sharon@hauberfowler.com
X	Bryce A. Wagner	Ricondo	907.947.5684	bwagner@ricondo.com

1. CONTRACT STATUS (below)

Ricondo reviewed the contract status. No activity this week. Project construction NTP, mobilization Monday April 12, 2021.

Construction Period

Construction N.T.P Date	April 12, 2021	Base Bid Contract Value: Add Alternate #1 Contract Value:	\$ 3,762,954.80 \$ 54,000.00
Construction Period Duration	270-days	Allowance Account Expenditures:	\$
Amended Contract Time:	0	Pay App. Amount Earned to Date (\$):	\$
Substantial Completion Date:	January 7, 2022	Percentage Earned to Date	%
Final Completion Date:	February 6, 2022	Claim Delays:	
Days Expended/Remaining:	0/270	Outstanding Claims Amount:	\$
Percent of Time Expended %:	0%		

2. LOOK AHEAD SCHEDULE (Weekley Asphalt Paving)

- FPL Material Deliveries (update)
- Mobilization
- Preliminary Utility Locates / EOR Data / Existing Natural Gas Service

Weekley ASP and the Airport Authority confirmed the Notice to Proceed for the 270-day construction period would be issued this week, for a Monday, April 12, 2021 mobilization date.

Ricondo discussed the utility locate task and stated that the EOR (AID) had provided specific locations identified on sheets C409 and C410 for utility locations and depths. Ricondo also stated the importance of locating the natural gas line and being conscious of its location relative to proposed work. Weekley ASP stated they would include locating and completing this effort as part of the initial week of work. Weekley ASP also stated that they had notified “One-Call” for utility locate services and are in direct contact with the City of Boca Raton (Ken Goatley/Justin Berrington) on the City utilities locates effort.

Arc Electric stated that FPL is completing assembly of the FPL furnished materials order and coordinating for the delivery to the site. Ricondo asked how the material quantities might affect the staging area availability. Arc Electrical stated they would verify staging and the FPL materials quantity lay down area.

Weekley ASP stated that the RCP pipe quantity material delivery was being coordinated by Weekley in-house, and that RCP and drainage structures would be delivered and staged at the staging area.

3. MAINTENANCE OF TRAFFIC

- April 12, 2021

AID stated that the MOT Plan has been reviewed, approved, and returned to Weekley ASP.

4. WEEKLEY ASPHALT PAVING CPM SCHEDULE

- Reviewed – Returned w/request for clarifications

Ricondo stated the CPM schedule (Rev 04) has been reviewed and returned with comments. Weekley ASP stated that it has been received and forwarded to their scheduling sub.

5. REQUESTS FOR INFORMATION (RFI’s)

Item	Submitted	Response	Status
#12 Permitting obligation		BCT	pending

The Airport stated permitting was moving forward with various applications and reviews. The Airport Authority asked Arc Electric to revise and resubmit the electrical permit applications with their contractor license holder (qualifier’s) signature.

6. SUBMITTAL REVIEW(s)

Item	Submitted	Reviewed	Status
#1 – CPM Schedule (resubmittal)	3/26/2021	4/6/2021	Reviewed – Returned w/comments
#2 – QC Plan (resubmittal)	4/6//2021		Under review
#5 – Dagmar Luminaire Fixtures	3/1/2021		Received
#6 – Specialty Fencing	3/16/2021	3/24/2021	Returned – Revise/Resubmit
#10 – Conduits, hand holes, appurtenances	3/26/2021	3/31/2021	Returned – Revise/Resubmit

#11 – Monument Signs	4/1/2021	4/9/2021	Returned - w/Comment 50% doc
#12 – Drainage Pipe Product Data Clarify Hydrants, DIP, Mirafi paper, etc, (?)	4/6/2021		Under Review

AID stated they would be returning the QC Plan without any exceptions.

Weekley ASP stated they have inquired with the vendor regarding the revisions and resubmittal of the specialty fencing materials.

Arc Electric confirmed they are addressing the comments from the initial QEE submittal review for the conduits (#10) and would be resubmitting next week.

Weekly ASP confirmed they have received the HFA reviewed 50% shop drawing for the monument signs (with comments) from both HFA and QEE, and that the monument sign shop drawing will be revised and updated with additional design details.

AID and HFA confirmed they are reviewing the various materials included in the Drainage Pipe Product Date submittal #12. AID confirmed they have returned a partially reviewed submittal with the civil engineering items identified. AID stated there are several items in the submittal that are related to HFA’s scope of work for hardscapes/landscapes.

7. ACTION ITEMS

Item	Action	Note
Preliminary Utility Locates	Weekley ASP	Week one (Natural Gas Service)
Permitting – Building Department	BCT (Weekley ASP)	BCT coordination with the City
Monument Signs Shop Drawing Submittal	HFA	Reviewed – Returned w/comments (50%)
Tree Tagging Coordination	Weekley ASP/HFA	Initial Coord. Complete

Weekley ASP and HFA confirmed they have completed the initial coordination with the landscape sub-contractor and discussed the tree tagging effort. HFA stated the tree tagging and planting would be coordinated further towards the end of the project. The Airport Authority stated they did not have any issues completing the tree planting at the end of the project provided there were no damages to the new pavements.

8. PAYMENT APPLICATIONS – NA

9. ALLOWANCE ACCOUNT EXPENDITURES and EOR FIELD DIRECTIVES

#	Allowance Account Expenditures / Field Directives	Status

10. OPEN DISCUSSION

FPL/ATT duct bank pre-work meeting. TBD

Regular weekly progress meetings. Thursdays 10:30 AM. Beginning ~~April 1, 2021~~ April 8, 2021

Ricondo stated that the pre-work meeting for the FPL/ATT duct bank work will be scheduled later next week. Ricondo will confirm everyone’s availability and forward a meeting invitation.

SUBMITTAL LOGS

Request for Information (RFI)	Submitted	Response	Status
#1 Pavement marking plan and quantity	2/10/2021	2/23/2021	closed
#2 Signs - Post and sign quantities	2/10/2021	2/23/2021	closed
#3 Safety Plan requirements	2/24/2021	2/25/2021	closed
#4 Airport monument signs	2/16/2021	2/25/2021	closed
#5 Precast "entry feature" material availability (casting)	3/2/2021	3/4/2021	closed
#6 Precast drainage structures (flumes) – D/F curb	3/4/2021	3/10/2021	closed
#7 FPL light pole Locations	3/11/2021	3/11/2021	closed
#8 FDOT stamp requirement (drainage)	3/12/2021	3/11-12/2021	closed
#9 Florida Concrete Products (flumes-sodding dimensions)	3/10/2021		closed
#10 Contractor proposed entry feature footer changes	3/16/2021	3/18/2021	closed
#11 Safety Plan Submittal requirement	2/24/2021	2/25/2021	closed
#12 Permitting obligations	2/25/2021		on-going
#13 Hurricane Preparedness Plan requirement	3/4/2021	3/5/2021	closed
#14 Resident Project Representative - ID	3/11/2021	3/11/2021	closed

Shop Drawings/Submittals	Submitted	Returned	Status
#1 – CPM Schedule	2/19/2021	2/25-2/26	Returned - Revise/Resubmit
	3/4/2021	3/7/2021	Returned – Revise/Resubmit
	3/16/2021	3/17/2021	Reviewed teleconference – Revise/Resubmit
	3/19/2021	3/19/2021	Clarification Request (Primary/Secondary Power)
	3/26/2021	4/6/2021	Reviewed – Returned w/comments
#2 – QC Plan	2/19/2021	3/3/2021	Returned - Revise/Resubmit
	3/23/2021	3/26/2021	Returned – Revise/Resubmit
	4/6/2021		Under Review
#3 – Drainage Structures	2/19/2021	3/4/2021	Approved (partial)/Clarification
	3/19/2021	3/24/2021	Reviewed teleconference – Red line/Resubmit
(sump, wall thickness, other)	3/24/2021		Approved/Closed
#4 – Superintendent Resume	2/23/2021	2/23/2021	No Exceptions. Approved
#5 – Dagmar Luminaire Fixtures	3/1/2021		Received
#6 – Specialty Fencing	3/16/2021	3/24/2021	Returned – Revise/Resubmit
#7 – MOT Plan	3/18/2021	3/20/2021	Review pending
	3/22/2021	3/24/2021	Reviewed teleconference - Approved
(Weekley ASP Engineer Red Line)	4/6/2021		Reviewed - Approved
#8 – Staging Area Fencing	3/18/2021	3/24/2021	Approved. Note comments
#9 – Roadway Pavements Survey Data		3/31/2021	Forwarded for Weekley ASP use/reference
#10 – Conduits, handholes, appurtenances	3/26/2021	3/30/2021	Returned – Revise/Resubmit
#11 – Monument Signs	4/1/2021	4/9/2021	Returned - w/Comments 50% design doc
#12 – Drainage Pipe Product Data Clarify Hydrants, DIP, Mirafi Paper, etc. (?)	4/6/2021		Under Review