

**Boca Raton Airport Authority  
Airport Master Plan Workshop Minutes  
May 26, 2021  
903 NW 35<sup>th</sup> Ave  
Boca Raton, FL 33531  
Boca Raton Airport Administration Building**

The Boca Raton Airport Authority held a Board Workshop on May 26, 2021, at 1:00 P.M. The workshop was open to the public and broadcasted live via YouTube.

**MEMBERS IN ATTENDANCE**

Melvin Pollack	Chair
Randy Nobles	Vice-Chair - ABSENT
James R. Nau	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member
Mitchell Fogel	Board Member
Bob Tucker	Board Member

**COUNSEL**

Amy Petrick, Esquire – Lewis Longman & Walker

**STAFF IN ATTENDANCE**

Clara Bennett,	Executive Director
Scott Kohut	Deputy Director
Christine Landers	Business Manager
Travis Bryan	Operations Manager

**Welcome and Introduction**

Mr. Pollack called the meeting to order at 1:00 pm and welcomed everyone to the workshop.

Ms. Bennett introduced Mr. Brad Weston, Managing Consultant, Mr. Sebastien Carreau, Director and Mr. Pete Ricondo, Senior Vice President, Ricondo and Associates who would be facilitating the Airport Master Plan Workshop.

**Airport Master Plan Update**

Mr. Weston, outlined the agenda for the workshop and provided a project status update on completed tasks, including current conditions at the Airport, aviation activity forecasts, public involvement and stakeholder outreach.

Mr. Carreau provided information on the primary Master Plan goals.

- To evaluate the fleet of business jet aircraft that operate at the Airport.
- To define, evaluate, and recommend safety, capacity, and operational enhancements for BCT.

- To update the 10-year-Capital Improvement Program (CIP) for the Airport.
- To establish a plan that optimizes the use of BCT's limited land assets.

Mr. Tucker asked whether the current economic growth in Florida was taken into consideration when the projections were done. Mr. Carreau stated that the forecast was done in the fall of 2020, and since they are long-term projections, they account for market fluctuations.

A discussion ensued.

Mr. Carreau provided details on the summary of airfield design standards and preliminary scenarios.

Mr. Weston highlighted the aeronautical facility requirements and land uses and their relation to the Airport's strategic initiatives.

Mr. Pollack asked about an aviation easement for the proposed development north of the Airport. Ms. Bennett explained that an aviation easement is in place over that property that protects the Airport.

Mr. Folden asked about the importance of the growth of the Airport relative to the importance of possible development of the preserve area. Mr. Ricondo provided some insight into various options including making the most of the land currently available to the Airport.

A discussion ensued.

Mr. Weston explained the next steps in the process.

### **Public Comment**

Mr. Leonard Knight acknowledged that based on aircraft wingspan, certain aircraft can be restricted from landing at the Boca Raton Airport. Ms. Bennett stated that the operational procedure has been in place for many years and by making the case to the FAA, this procedure should stay in effect.

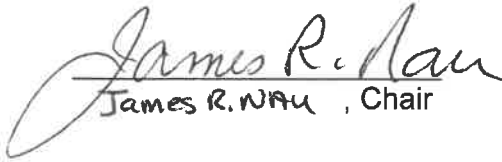
Ms. Bennett advised the Board that the FAA procedures that are in place are common and not unique to Boca Raton.

Ms. Bennett invited workshop attendees to visit the site of the planned Airport Observation Area.

Mr. Pollack thanked everyone for attending the workshop and reminded the Board that the next regular Board Meeting would be held at the Boca Raton Airport Authority Administration Building.

**ADJOURNMENT**

Meeting adjourned at 2:30 p.m.

  
James R. Nau, Chair

6/16/2021  
Date