

**Boca Raton Airport Authority
Meeting Minutes
July 21, 2021
Boca Raton Airport Authority Administration Building**

Mr. Nau called the meeting to order at 6:00 p.m.

BOARD MEMBERS

James R. Nau	Chair
Bob Tucker	Vice-Chair
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member
Mitchell Fogel	Board Member - ABSENT
Gene Folden	Board Member
Melvin Pollack	Board Member

COUNSEL

Janice Rustin, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Jada Stewart, Accounting Coordinator
Robert Pratt, Operations Coordinator
Vanessa Chen, Community Engagement Specialist

APPROVAL OF MINUTES

A MOTION to approve the minutes of the June 16, 2021 Regular Meeting was made by Mr. Pollack and seconded by Mr. Nobles. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

Mr. Nau introduced Mr. David Bezanis, Air Traffic Manager Boca Raton Airport. Mr. Bezanis shared with the Board his appreciation of Airport Management and their responsiveness to the Air Traffic Control Tower needs and concerns.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

FINANCIAL REPORT

Mr. Nobles advised that he had reviewed the June Financial Report and found it satisfactory.

Ms. Stewart presented the Financial Report for June 2021.

A MOTION to approve the Financial Report for June 2021 was made by Mr. Folden and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Mr. Bryan presented the Atlantic Aviation LED Lighting Installation and Maintenance Agreement.

A MOTION to approve Resolution No. 07-14-21 of the Boca Raton Airport Authority granting approval to Atlantic Aviation to install and maintain lighting associated with the 3700 building was made by Mr. Nobles and seconded by Ms. Budd. The Motion carried unanimously.

Mr. Pratt presented a Special Event Request from Atlantic Aviation.

A MOTION to approve Resolution No. 07-15-21 of the Boca Raton Airport Authority conditionally approving the request of Atlantic Aviation to host a Special Event on their leasehold premises for Sky One Holdings, d/b/a Privaira on November 13, 2021 was made by Mr. Nobles and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Pratt presented a Special Event Request from Signature Flight Support.

A MOTION to approve Resolution No. 07-16-21 of the Boca Raton Airport Authority conditionally approving the request of Signature Flight Support to host a Special Event on September 17, 2021 was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Pratt presented the Noise Abatement/Operations Summary for the month of June 2021.

Ms. Landers presented the FY2022 Boca Raton Airport Authority Fee Schedule.

A MOTION to approve Resolution No. 07-17-21 of the Boca Raton Airport Authority adopting the annual Airport Fee Schedule in accordance with the Accounting Policy and Procedures Manual was made by Mr. Nobles and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Bryan provided an update on the Airport Road Improvement Project.

Mr. Tom Thayer provided comments on the Airport Flight Observation Area project.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Nau presented the Board Member Assignments for the period of July 2021 through June 2022.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

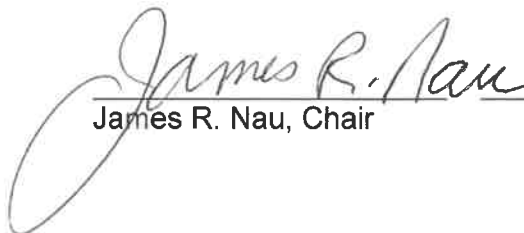
There was no other business.

MISCELLANEOUS

The next regular meeting is scheduled for August 18, 2021 at 6:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 6:34 p.m.


James R. Nau, Chair

Date

8/18/2021