

**Boca Raton Airport Authority
Meeting Minutes
August 18, 2021
Boca Raton Airport Authority Administration Building**

Mr. Nau called the meeting to order at 6:00 p.m.

BOARD MEMBERS

James R. Nau	Chair
Bob Tucker	Vice-Chair
Randy Nobles	Secretary/Treasurer - ABSENT
Cheryl Budd	Board Member
Mitchell Fogel	Board Member
Gene Folden	Board Member – Participated Telephonically
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Manager
Christine Landers, Business Manager
Jada Stewart, Accounting Coordinator
Robert Abbott, Operations and Finance Analyst
Robert Pratt, Operations Coordinator
Vanessa Chen, Community Engagement Specialist

APPROVAL OF MINUTES

A MOTION to approve the minutes of the July 21, 2021 Regular Meeting was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

Mr. Folden joined the meeting telephonically at 6:05 p.m.

FINANCIAL REPORT

Ms. Stewart presented the Financial Report for July 2021.

A MOTION to approve the Financial Report for July 2021 was made by Mr. Fogel and seconded by Mr. Pollack. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

Ms. Bennett reminded the Board of the Ninth Amendment requirements for Premier Aviation of Boca Raton, LLC and advised the Board that Premier did not meet their deadline for 100% plans on August 10, 2021. Airport Management advised Premier of the default and Premier subsequently provided a set of plans. After reviewing the plans it was determined they were identical to the 75% plans presented in May by Premier.

Mr. Hamid Hashemi, CEO of Premier Aviation of Boca Raton, LLC explained to the Board that the plans submitted in May were considered by Premier Aviation to be 100% plans and met the August 10, 2021 deadline as outlined in the Ninth Amendment, adding that the plans were submitted to the City of Boca Raton on August 18, 2021 for review. Mr. Hashemi stated that Premier cannot provide 100% plans until a tenant is secured and the design of the interior of the building can be completed.

Ms. Budd asked Mr. Hashemi why Premier Aviation had not taken the comments provided by the Authority's Engineer of Record into consideration. Mr. Hashemi replied that the comments provided were not necessary for the plans to be submitted to the City of Boca Raton for review.

Ms. Petrick provided details of the lease requirements related to plans submittal and outlined the steps involved prior to the plans being submitted to the City of Boca Raton for approval, including the requirement for Board approval.

Ms. Petrick also reminded the Board that, due to an earlier amendment to the Lease Agreement, the Phase III use is limited to auto sales only and in order to construct an office building, the lease would need to be amended. In addition, Ms. Petrick advised the Board that there is an outstanding question on rent calculations that also needs to be addressed.

A discussion ensued.

A MOTION directing Legal Counsel to renew the notice of breach, specifically, paragraph 2 of the Tenth Amendment to the Lease requiring Premier Aviation to

provide the Authority with 100% plans by 8:00 a.m. the Wednesday prior to the Board meeting was made by Ms. Budd and seconded by Mr. Pollack. The Motion carried unanimously.

Ms. Budd requested that Airport Counsel, Airport Management and Premier Aviation meet to address the issues discussed at the meeting within 30 days.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Ms. Bennett introduced Mr. Jamarick Burrel, past Boca Raton Airport Authority Intern, who requested to address the Board.

Mr. Burrel expressed his thanks to the Boca Raton Airport Authority for providing him an internship at the Airport while he was a student at Lynn University. He shared with the Board the experience he gained while working at the Airport and how it has helped him succeed in his career path.

Mr. Pratt presented the Noise Abatement/Operations Summary for the month of July 2021.

Mr. Nau advised the Board that Mr. Nobles was unable to attend the meeting but he provided a message regarding the proposed Annual Operating and Capital Budgets for Fiscal Year 2022. Mr. Nobles wrote that he had reviewed the budgets and made recommendations to Airport Management and those recommendations are included in the final budget presentation. Mr. Nobles stated that he recommends approval of the Annual Operating and Capital Budgets for Fiscal Year 2022.

Mr. Kohut presented the Boca Raton Airport Authority's proposed Annual Operating and Capital Budgets for Fiscal Year 2022.

Mr. Pollack inquired about the current incinerator at the Customs facility. Mr. Kohut advised the Board that Airport Operations has repaired the incinerator many times and the budget request is to replace the equipment, if needed, in the next budget year. The same request was made in the current year budget and the purchase was deferred since there were fewer problems with the equipment.

Mr. Pollack asked about the status of window replacement at the Air Traffic Control Tower.

Ms. Bennett advised the Board that Airport Management has recently received several referrals for window companies and is contacting them to determine if they can meet FAA requirements.

Mr. Tucker stated that, with two significant events planned for the 2022, the marketing budget should be increased for additional community engagement opportunities and impact. Ms. Budd agreed.

A discussion ensued.

A MOTION to approve Resolution No. 08-18-21 of the Boca Raton Airport Authority adopting the Annual Operating and Capital Budgets for Fiscal Year 2022 (October 1, 2021 through September 30, 2022), with an additional \$50,000 added to the marketing budget, was made by Mr. Tucker and seconded by Mr. Pollack. The Motion carried unanimously.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Mr. Fogel mentioned that the next meeting conflicts with Kol Nidre and asked if the meeting could be moved. Ms. Bennett stated that Airport Management will look at alternatives and contact Board Members with options.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS

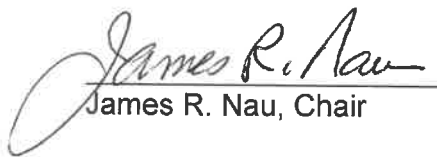
There was no other business.

MISCELLANEOUS

The next regular meeting is scheduled for September 15, 2021 at 6:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 7:39 p.m.


James R. Nau, Chair

September 8, 2021
Date