

**Boca Raton Airport Authority
Meeting Minutes
February 16, 2022
Boca Raton Airport Authority Administration Building**

Mr. Nau called the meeting to order at 5:00 p.m.

BOARD MEMBERS

James R. Nau	Chair
Robert Tucker	Vice-Chair
Randy Nobles	Secretary/Treasurer - ABSENT
Cheryl Budd	Board Member
Mitchell Fogel	Board Member
Gene Folden	Board Member
Melvin Pollack	Board Member

COUNSEL

Amy Petrick, Esquire – Lewis Longman Walker

STAFF

Clara Bennett, Executive Director
Scott Kohut, Deputy Director
Travis Bryan, Operations Director
Christine Landers, Office Manager
Jada Stewart, Accounting Manager
Robert Abbott, Operations and Finance Coordinator
Vanessa Chen, Community Engagement Specialist

APPROVAL OF MINUTES

A MOTION to approve the minutes of the January 19, 2022 Regular Meeting was made by Mr. Pollack and seconded by Mr. Tucker. The Motion carried unanimously.

AGENDA CHANGES

There were no agenda changes.

PUBLIC REQUESTS

There were no public requests.

CONSENT AGENDA

There were no items on the consent agenda.

FEDERAL, STATE AND MUNICIPAL INPUT

There was no Federal, State or Municipal Input.

FINANCIAL REPORT

Ms. Stewart presented the Financial Report for January 2022.

A MOTION to approve the Financial Report for January 2022 was made by Ms. Budd and seconded by Mr. Folden. The Motion carried unanimously.

TENANT REPORTS AND REQUESTS

There were no tenant reports or requests.

EXECUTIVE DIRECTOR AND STAFF REPORTS

Mr. Abbott presented the Noise Abatement/Operations Summary for the month of January 2022.

Mr. Abbott presented the Annual Operations and Noise Abatement Report for 2021.

Mr. Tucker asked if the weather affects the noise levels. Mr. Abbott stated that weather events normally do not affect the noise levels, but it could affect the type of aircraft that are flying and the direction of flight.

Ms. Budd asked if the Airport was mandated to do an annual report. Ms. Bennett advised the Board that the report was developed to address concerns expressed by the community, answer questions raised by the Board and address the increase in Airport traffic.

Ms. Budd recommended looking at various ways to utilize the information, including putting the report in plain language and posting it on the Boca Raton Airport website, where it will be accessible to the community and media.

Mr. Folden inquired why monitor seven had high numbers. Mr. Abbott stated that it is based on the location of the monitor, which is directly under the arrival path to the Airport.

Mr. Tucker suggested pulling some key messages from the report to put it in context for the community.

A discussion ensued.

Ms. Bennett asked the Board to provide suggestions to Airport Management regarding the report.

Mr. Folden suggested Airport Management review the activity at the Customs facility to determine if the regular operating hours need to be adjusted. Ms. Bennett stated that Management will review the data and provide suggestions.

Mr. Kohut presented the Airport Road Improvements Project Emergency Procurement and provided details on the request.

A MOTION to approve Resolution No. 02-02-22 of the Boca Raton Airport Authority ratifying the Executive Director's decision to enter into a contract with Ranger Construction Industries, Inc. to complete the precast wall features and associated sidewalk along Airport Road was made by Mr. Fogel and seconded by Mr. Pollack. The Motion carried unanimously.

Mr. Bryan provided an update on Airport projects.

AUTHORITY MEMBERS REQUESTS AND REPORTS

Ms. Budd requested Airport Management research other Board honoraria. Ms. Bennett stated that Airport Management will research what other similar organizations are doing and report back to the Board.

Mr. Tucker advised the Board he will not be present at the next meeting.

PUBLIC INPUT

There was no public input.

OTHER BUSINESS


Ms. Petrick reported that she will be unavailable until the end of April and introduced Ms. Janice Rustin from Lewis Longman and Walker, who will be assisting the Airport while she is out.

MISCELLANEOUS

The next regular meeting is scheduled for March 16, 2022 at 5:00 p.m. in the main conference room at the Boca Raton Airport Authority Administration Building.

ADJOURNMENT

Meeting adjourned at 5:46 p.m.

 3/16/2022
James R. Nau, Chair Date