



903 NW 35th Street
Boca Raton, FL 33431
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BocaAirport.com

2022-BRAA-005-SMS Implementation Addendum #2

A summary of questions received since the issuance of Addendum #1 are listed below:

1. Can you provide more information on the business tax receipt referred to in item 5.9? (The proposer shall provide a copy of its business tax receipt to the BRAA as part of the RFP response.
This section is “not applicable” to the current bid.
2. I am requesting copies of your current inspection and incident report forms to help us best respond to the RFP.
Please find blank copies of our current incident report/wildlife strike report and airport inspection report below. Please note these all also have additional drop-down options that include further required information based on the responses that are selected.



Incident Report

Complete

Score	0%	Flagged items	0	Actions	0
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Document No. 000027

Shift Evening

Conducted on 29 Apr 2022 15:37 EDT

Name

John Doe

Audit

General Incident Information

Name Jane Doe

Date/Time of Incident 29 Apr 2022 15:38 EDT

Date/Time Reported 29 Apr 2022 15:38 EDT

Incident Reported by John Doe

Location of Incident Airfield

Location Runway

BRAA Notified via Text

BRAA Staff Notified

Type of Incident Alert 3

Aircraft Type

Cessna

Tail Number

Xxxxx

Aircraft Issue

Gear collapse

Number of Persons on Board

1

Amount of Fuel on Board

50 gallons

Pilot Contact Information (Address, Phone Number)

Na

Attach a picture of the pilot's certificate

Type of Flight

Private

Aircraft Damage

Substantial

Damage to Airport Property

None

Police Response

Yes

Time of Arrival

1500

Time of Departure

Fire Dept. Reponse

Yes

Time of Arrival

1500

Time of Departure

Any More Info

Na

Pictures

Signature

A handwritten signature consisting of the letters 'J' and 'D' in a cursive, stylized font.

John Do
29 Apr 2022 15:40 EDT



Bird/Other Wildlife Strike Report

29 Apr 2022 / John Doe

Complete

Flagged items	0	Actions	0
Conducted on	29 Apr 2022 15:41 EDT		
Prepared by	John Doe		

Inspection

Bird/Other Wildlife Strike Report

1. Name of Operator

Na

2. Aircraft Make/Model

Na

3. Engine Make/Model

Na

4. Aircraft Registration

Na

5. Date of Incident

29 Apr 2022

6. Local Time of Incident

15:42 EDT

6.1. Lighting

Day

7. Airport Name

8. Runway Used

5

9. Location if En Route

10. Height (AGL)

11. Speed (IAS)

12. Phase of Flight

13. Part(s) of Aircraft Struck or Damaged

14. Effect on Flight

15. Sky Condition

Some Cloud

16. Precipitation

17. Bird/Other Wildlife Species

18. Number of birds seen and/or struck

19. Size of Bird(s)

20. Pilot Warned of Birds

21. Remarks (Describe damage, injuries and other pertinent information)

Damage/Cost Information

22. Aircraft time out of service

23. Estimated cost of repairs or replacement (U.S. \$)

24. Estimated other Cost (U.S. \$) (e.g. loss of revenue, fuel, hotels)

Reported by

Title

Date

29 Apr 2022 15:42 EDT



BCT Airport Inspection

29 Apr 2022

Complete

Flagged items	1	Actions	1
Inspected by	John Doe		
Date	29 Apr 2022 15:44 EDT		

Flagged items & Actions

1 flagged, 1 action

Flagged items

1 flagged, 1 action

Inspection

Ramps/Aprons

Pavement Issues

To Do | Assignee Travis Bryan | Priority Low | Due 6 May 2022 15:46 EDT | Created by Travis Bryan

Pavement repair

Other actions

0 actions

Inspection	1 flagged, 1 action
Time of Day	Day

Runway, Taxiway, Safety Areas and Ramps

1 flagged, 1 action

Runway	Non-Deficient
Taxiway	Non-Deficient
Safety Areas	Non-Deficient
Ramps/Aprons	Pavement Issues

To Do | Assignee Travis Bryan | Priority Low | Due 6 May 2022 15:46 EDT | Created by Travis Bryan

Pavement repair

Location of Issue



Ponding

Other Issue	Non-Deficient
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Lights and Signs

Runway Lights	Operational
Taxiway Lights	Operational
REIL's	Operational
PAPIs	Operational
Airfield Signs	Operational

Beacon

Operational

Windssocks

Operational

Obstruction Lights

Operational

Signature

Signature

A handwritten signature in black ink, consisting of a stylized 'T' followed by a series of loops and a long horizontal stroke.

29 Apr 2022 15:46 EDT