

**Boca Raton Airport Authority
Airport Master Plan Workshop Minutes
January 18, 2023
903 NW 35th Ave
Boca Raton, FL 33531
Boca Raton Airport Administration Building**

The Boca Raton Airport Authority held a Board Workshop on January 18, 2023, at 3:00 P.M. The workshop was open to the public.

MEMBERS IN ATTENDANCE

James Nau	Chair
Bob Tucker	Vice-Chair - ABSENT
Randy Nobles	Secretary/Treasurer
Cheryl Budd	Board Member
Gene Folden	Board Member
Mitchell Fogel	Board Member
Melvin Pollack	Board Member - ABSENT

COUNSEL

Janice Rustin, Esquire – Lewis Longman & Walker

STAFF IN ATTENDANCE

Clara Bennett,	Executive Director
Scott Kohut	Deputy Director
Travis Bryan	Operations Director
Robert Abbott	Finance and Administration Manager
Christine Landers	Office Manager

Welcome and Introduction

Mr. Nau called the meeting to order at 3:05 p.m. and welcomed everyone to the Workshop.

Ms. Bennett reminded the Board that the Airport Master Plan had been on hold while awaiting direction from the FAA. Once that direction was provided, the team moved forward with the plan and has made significant progress

Ms. Bennett introduced Mr. Pete Ricondo, Senior Vice President, Ricondo, and Mr. Brad Weston, Managing Consultant, who are facilitating the Airport Master Plan Workshop.

Ms. Budd joined the meeting at 3:15 p.m.

Airport Master Plan Update

Mr. Weston provided an overview of the Master Plan process and the goals of the project.

Mr. Weston explained how the Future Demand Summary was determined and advised the Board that it was approved by the FAA in May 2021.

Mr. Weston presented the projected Airport Capacity and Facility requirements and explained how they were determined.

A discussion ensued.

Mr. Weston presented the Airfield Alternatives and Concepts and the data used to make the determinations along with an estimate of the cost.

Mr. Weston stated that Airfield Alternatives and Concepts were the main reason for the delay with the FAA.

Mr. Weston explained the FAA Design standards for Runway to Taxiway Centerline Separation and added that the Boca Raton Airport does not meet those requirements. Mr. Weston advised the Board that after their meetings with the FAA, the FAA agreed that relocating the runway or taxiway is not practical due to operational, financial and environmental impacts.

A discussion ensued.

Mr. Kohut reminded the Board that the FAA requires the Airport to show possible ways to meet the standards, but it does not mandate that they be done in any specific time period.

Mr. Weston provided details on the next steps and advised the Board that the team would provide the next update in spring/summer 2023.

Mr. Nau asked if there was a deadline associated with completing the Airport Master Plan. Ms. Bennett advised the Board there was no FAA deadline for the Master Plan only for the grant funding the Airport received for the Master Plan.

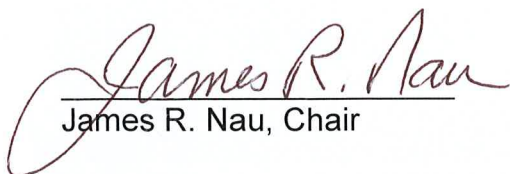
Public Comment

There was no public comment.

Mr. Nobles suggested that the Board have an update from the Research Park. Ms. Bennett stated she will reach out to Mr. Duffell and invite him to an upcoming meeting.

ADJOURNMENT

Meeting adjourned at 4:35 p.m.


James R. Nau, Chair

2/15/2023
Date