

ADDENDUM NO. 1
TO THE CONTRACT DOCUMENTS
(PROJECT MANUAL, TECHNICAL SPECIFICATIONS AND DESIGN DRAWINGS)
FOR THE
ADMINISTRATION BUILDING IMPROVEMENTS PROJECT
BID NO. 2023-BRAA-03
BOCA RATON AIRPORT
BOCA RATON, FLORIDA
Project funded by:
FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT)

March 28, 2023

PAGE 1 of 1

TO: ALL HOLDERS OF CONTRACT DOCUMENTS

- a.** Your attention is directed to the following interpretations of, changes in, and additions to the Contract Specifications and Plans for the above-named project at Boca Raton Airport, Boca Raton, Florida.
- b.** This Addendum is part of the Contract Documents and Plans, and the bidders are required to acknowledge receipt of this Addendum in the space provided below.
- c.** Addendums are to be submitted along with the Bid Documents for a complete Bid.

This addendum includes the following (see attachments):

- 1. Pre-Bid Conference - Agenda**
- 2. Pre-Bid Conference – Meeting Minutes and Attachments**
- 3. Revised Bid Forms** – Bid Form pages BF 1 of 36 through BF 36 of 36 from the original Project Manual shall be replaced with revised Bid Form pages BF 1R of 42R through BF 42R of 42R (attached to this Addendum No. 1). All Bidders shall use these revised Bid Form pages (BF 1R through BF 42R) for the bid submittal.

Acknowledged: _____ (Signature of Bidder)

Name of Bidder: _____ Date: _____



AGENDA

**Pre-Bid Conference
for
Administration Building Improvements
at
Boca Raton Airport**

BID NO. 2023-BRAA-003

PROJECT FUNDED BY:
Florida Department of Transportation,
and
Boca Raton Airport Authority

**Tuesday, March 21, 2023
2:00 PM
Boca Raton Airport**

1. OWNER

Boca Raton Airport Authority (BRAA)
Clara Bennett Executive Director
Scott Kohut Deputy Director
Travis Bryan Operations Director

2. AIRPORT'S GENERAL CONSULTANT

Ricondo & Associates, Inc.

3. DESIGNER/ENGINEERS

HDg Architecture
Craig Hanson, AIA, NCARB, LEED AP (chanson@hdg-arc.com)
Natalia Aguzino (naguzino@hdg-arc.com)

4. BID SUBMITTAL DATE

Friday, April 7, 2023; 2:00 pm, Local Time
Boca Raton Airport (BCT)
903 NW 35th Street
Boca Raton, Florida 33431
Attn: Travis Bryan, Operations Director
Phone: (561) 391-2202, Extension 210

Bid proposals must be submitted on the forms provided by BRAA and accompanied by a bid security in the form of a certified check, cashier's check, money order or a bid bond, submitted on the form provided, in favor of BRAA in the amount of not less than five percent (5%) of the bid price. Bidders are required to submit three (3) sealed copies of their Bid with all required documentation, complete.

5. **BID DOCUMENTS** – Plans, Specifications, and Addenda can be obtained by contacting Boca Raton Airport. Contact Person:

Travis Bryan, Operations Director
Phone: (561) 391-2202 Ext. 210
e-mail- travis@bocaairport.com

6. BID FORM

Allowance Account

Line Item 13	General Allowance Account	\$35,000 (W 103)
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7. CONTRACT TERM AND COMPLETION SCHEDULE

Administrative Activities Period (NTP)	60	Calendar Days
Notice to Proceed (NTP – Construction Period)	90	Calendar Days
<u>Substantial to Final Completion (close-out)</u>	<u>30</u>	<u>Calendar Days</u>
Total (Calendar Days are Cumulative)	180	Calendar Days

60-Day Administrative Period Activities

- Quality Control Plan
- Safety Plan
- CPM Schedule with Critical Milestones
- Submittals for Long Lead Items
- Procurement time for Long Lead Items

8. CONTRACTOR BIDS AND ANTICIPATED CONTRACT AWARD

- Anticipated NTP for Contract Work (Administrative period): soon after the May 17, 2023 Board Meeting

9. DBE PARTICIPATION REQUIREMENTS – C&S Companies (C&S)

- 14.32% DBE Goal
- Good Faith Efforts

10. SAFETY AND SECURITY

Security badges are required to operate on the Airport Operations Area (AOA). If any staging of materials or access to the AOA is anticipated, security badges will be required. Cost per badge is \$25 dollars per badge and shall be considered incidental to the work bid.

11. PERMIT FEES

Contractor All permits and licenses required by federal, state or local laws, rules and regulations necessary for the prosecution of the Work undertaken by Contractor pursuant to this Contract shall be secured and paid for by Contractor. Refer to Article 11 (page CD 24 of 59) for additional information on Permits, Licenses and Impact Fees.

12. BID DOCUMENT CLARIFICATIONS/REQUESTS FOR INFORMATION

All questions pertaining to design and construction must be in writing.

E-mail all questions to: Travis Bryan, Operations Director travis@bocaairport.com

Last date to submit questions is Tuesday, March 28, 2023, 2:00 PM EST.

13. PROJECT SCOPE

The proposed improvements include:

- Modifications to the existing Conference Room 113 to provide a new large scale opening in the existing structural masonry bearing wall between the Conference Room 113 and Break Room 112 to expand the usable area of the Conference Room into the current Break Room area in order to function as a larger Board Room for Board meetings.
- Provide new movable wall partition in the new opening to close it off as needed, and a second new movable wall partition in Break Room 112 to screen the cabinets, sink and counter during Board meetings.
- Relocation of the existing fixed video screen to the opposite side of Conference Room 113 within the existing millwork and replacing the ceiling mounted projector with a new multi-functional large screen fixed flat-screen display.
- Provide an A/V control desk millwork station to house the A/V equipment and allow for operation of the A/V broadcast during Board meetings.
- Modifications to Open Offices 128 and 129, comprising the installation of new permanent wall partitions and door to divide the space into 3 individual offices. ME/FP revisions would also be provided as needed to accommodate renovations.
- Modifications to Storage 103, Badging 103A and Storage 104 to remove walls and doors and open up this area to one large storage room to accommodate the storage previously utilized in Open Offices 128 and 129.
- Install a new shower in Toilet Room 107 for use as emergency shower and for times when the building is being used as an emergency response facility.
- Provide Mechanical, Electrical and Fire Protection (ME/FP) revisions as needed to accommodate renovations.

14. PROJECT SPECIFIC DATA

No work periods (and Airport holidays) – Article 55

Thanksgiving (week) – November 19 thru 23, 2023

Christmas/New Year's (week) – December 23, 2023 thru January 2, 2024

15. CONTRACTOR QUESTIONS/CLARIFICATIONS

MEETING SUMMARY

Pre-Bid Conference - Administration Building Improvements

Boca Raton Airport

BID NO. 2023-BRAA-003

Date: March 21, 2023. Time: 2:00 -3:00 pm.

Host: Travis Bryan, Boca Raton Airport Operations Director.

Meeting minutes

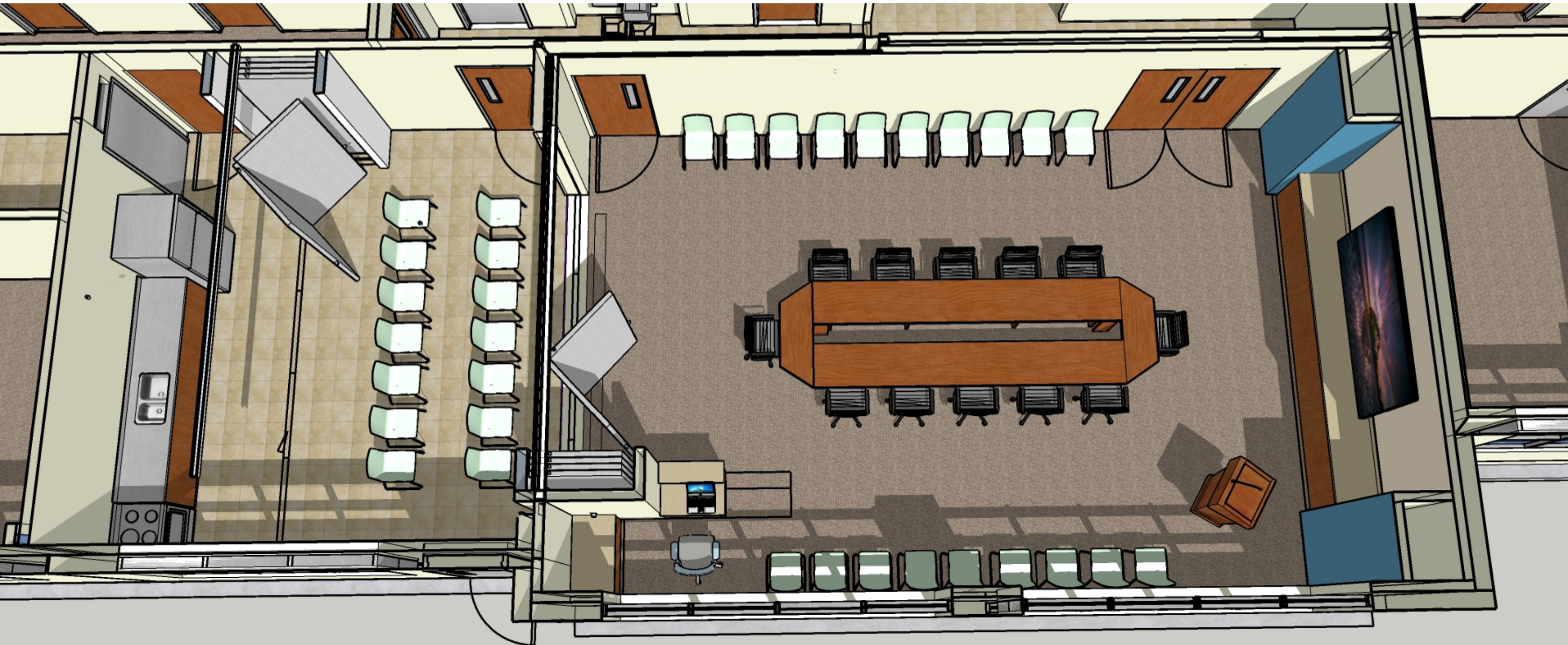
- Travis Bryan opened the meeting with Introductions. Boca Raton Airport Authority representatives present included Mr. Bryan, Mr. Robert Pratt (Operations Coordinator), and Ms. Florence Straugh (Operations Coordinator).
- Bid Submittal deadline (Friday, April 7, 2023; 2:00 pm, Local Time) was emphasized.
- The intended timing for award of the contract is the Authority's May 2023 Board Meeting.
- The DBE goal is set at 14.32%. Mr. Bryan emphasized the need to provide the Statement of Good Faith Efforts per the Project Manual (Instruction to Bidders and Bid Forms) if the DBE goal cannot be met.
- Regarding permitting, the Boca Raton Airport Authority is a special district of the state and not subject to all of the Palm Beach County and City of Boca Raton permitting requirements. Nonetheless, there are certain approvals and fees that apply which the Contractor cover as incidental costs to the project and his/her bid.
- Mr. Bryan provided a general overview of the project scope (as noted in the Agenda).
- Participants were asked if there were any questions on the project and contract/project requirements. No questions were presented.
- A detailed description and illustrations of the project scope was provided by the Design Architect. Ms. Natalia Aguzino (HDG) showed several renderings depicting the proposed improvements. Please refer to the attached file containing these renderings. She elaborated on how the panels function and stack.
- Natalia Aguzino (HDG) also showed the current drawings for this project. Please refer to the bid set for these drawings.
Sheets displayed briefly during the meeting included:
 - Sheet A101 - Architectural Demo Plan.
 - Sheet A102 - Architectural Demo photos.
 - Sheet A401 - Reflected Ceiling Plans. Pointed out how a new bulkhead is needed to accommodate the panels.
 - Sheet A706 - Movable partition Details. Pointed out that the contractor is responsible for the fabric of the panels not the owner.
- Participants were once again asked if there were any questions on the project and contract/project requirements. No questions were presented.
- The Prebid Meeting then ended.

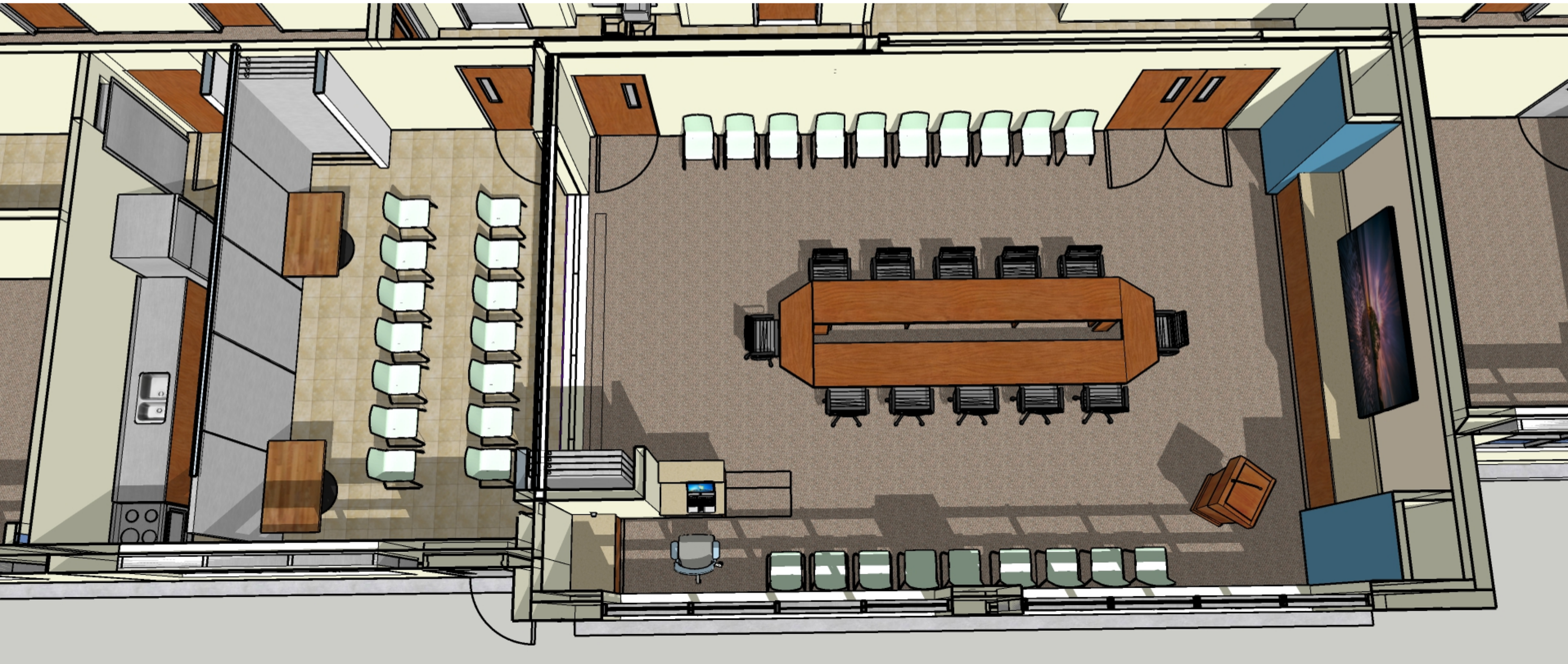




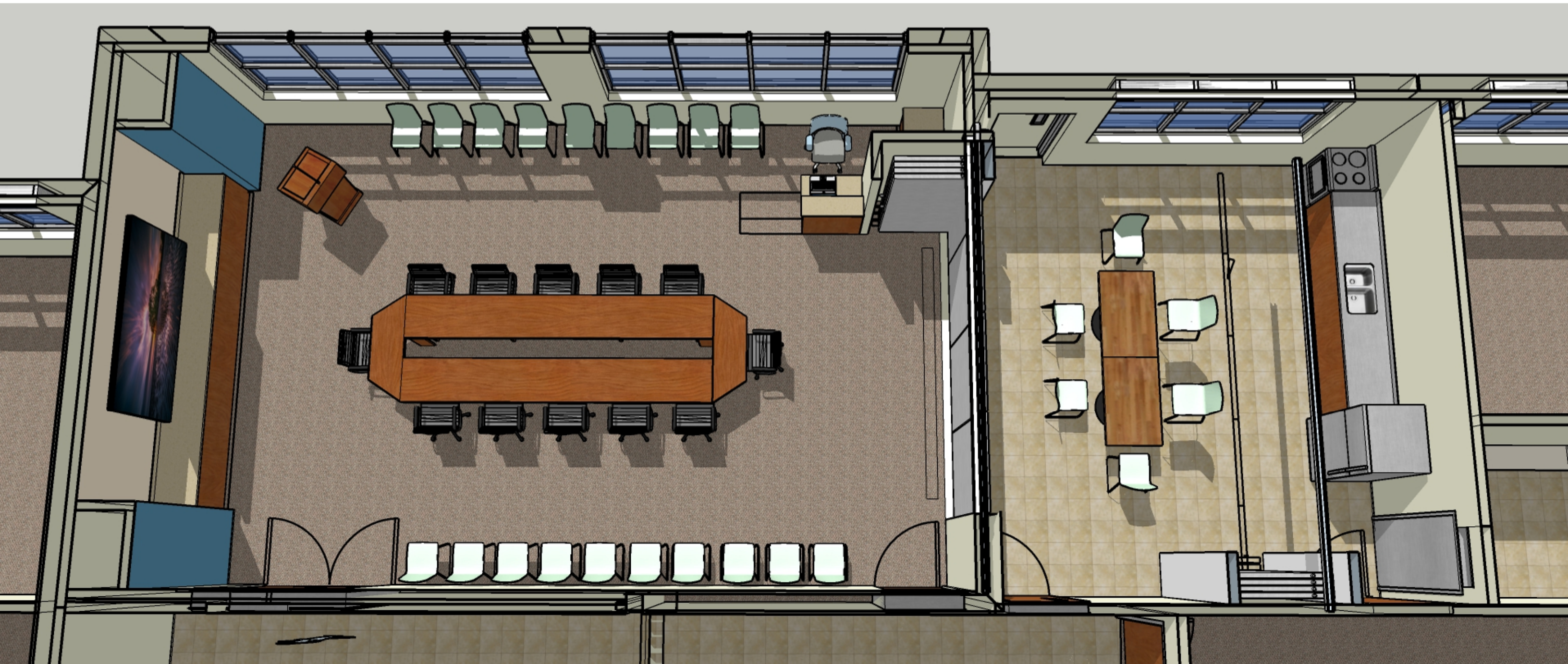


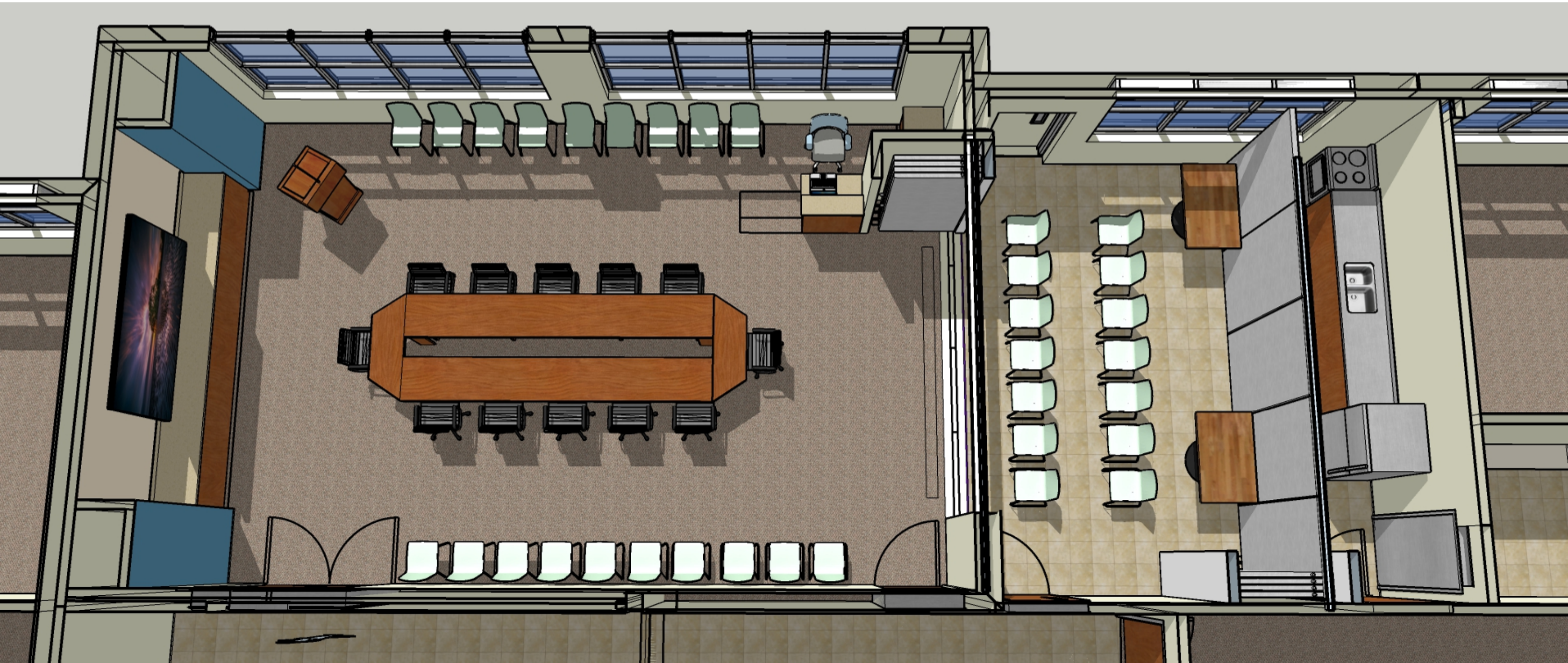






















BID FORMS

BID FORM (Form BID002)



TO: Boca Raton Airport Authority
903 NW 35th Street
Boca Raton, Florida 33431

BID NUMBER: _____

DATE: _____

Ladies/Gentlemen:

Having carefully examined the Bid Documents and Drawings entitled:

as well as the premises and conditions affecting the work, _____
_____ (“BIDDER”) hereby proposes to furnish all labor and material and to perform all work as required by and in strict accordance with the above-named documents for sums as indicated in Attachment No. 1 to this Bid Form entitled “Bid Price Form”, which sums include all Federal, State and local taxes.

ADDENDA

It is agreed that the undersigned has received all Addenda complete as issued by the BRAA and that related costs are included in the bid submitted. The undersigned acknowledges receipt of said addenda as follows:

Addendum #	dated
Addendum #	dated
Addendum #	dated
Addendum #	dated

TIME

Time is of the essence. The undersigned Bidder agrees that if awarded the Contract hereunder it shall commence the Work to be performed under the Contract on the Project Initiation Date set by BRAA in its written Construction Notice to Proceed, continuing the work with diligence, and shall complete the entire work per Attachment No. 2 to this Bid Form entitled “Contract Time and Liquidated Damages Disclosure.” The undersigned agrees that, if awarded the Contract, it will complete said separable portions of Work in accordance with such milestone dates.

If BIDDER is notified of the BRAA’s intent to award it the contract, BIDDER shall complete the following within fifteen (15) calendar days of the posting of the Notice of Intent to Award:

- 4 executed originals of the Contract executed by the BIDDER;
- Proof of insurance for the Project in the form of insurance certificates and endorsements; and
- Completed Performance and Payment Bonds

Failure to complete the foregoing items within the time specified may result in BIDDER’s disqualification.

ACCEPTANCE OF BID

BIDDER understands and agrees that the BRAA reserves the right to accept or reject any or all bids submitted for a period of up to ninety (90) calendar days from date of bid opening. Bidder further understands and agrees that its Bid shall remain an open offer, which the BRAA may accept, for one hundred twenty (120) calendar days regardless of the acceptance of another Bid during that period. Bidder agrees that it will not withdraw its Bid for said period of time. The Bidder understands and agrees that BRAA reserves the right to accept or reject any or all alternates, without regard to the listed order.

PRIME CONTRACTOR/SUBCONTRACTOR WORK DESIGNATION

For work performed by the Bidder's own organization, the undersigned has designated on Attachment No. 3 to this Bid Form entitled "Prime Contractor Work" that portion of work performed by the bidder's direct hire forces. For work performed by other than the Bidder's own organization, the undersigned has designated, on Attachment No. 4 to this Bid Form entitled "Designation of Subcontractors" certain firms as the Prime Contractor's subcontractors for portions of the work and further agrees that said subcontractors may not be changed without written consent of BRAA.

Under no circumstance will the Prime Contractor be permitted to sub-contract construction management services, or duties typically provided by the Prime Contractor as construction manager, including responsibilities of oversight of other sub-contract work, to a second tier Prime Contractor. All sub-contractor work shall be contracted directly between the Prime Contractor and the sub-contractor performing the work.

Respectfully Submitted,

(Name of Bidding Firm)

Address:

By: _____

Print Name: _____

Title: _____

FLORIDA STATE CONTRACTOR DATA:

License Number: _____

Classification: _____

BID PRICE FORM (Attachment No. 1 to the Bid Form; BID002-1)

THIS PAGE MUST ACCOMPANY THE BID FORM IN THE MANNER SPECIFIED BELOW, AND EACH SPACE MUST BE COMPLETED.

Below, BIDDER shall indicate the Total Amount Bid for the entire work. If the Contract Documents provide a Schedule of Values for the Work, then BIDDER shall total the quantities and amounts bid on its Schedule of Values and indicate such total below.

Base Bid TOTAL: \$ _____

In words: _____

Project Alternatives (If Applicable)

It is the intent of the BRAA to award the Contract on the Base Bid plus the optimum combination of Alternate Bid(s) which available funding will allow. If a contract is to be awarded, it will be awarded to the lowest responsive and responsible Bidder of whichever combination of Base and Alternate Bid(s) BRAA chooses.

BID PRICE FORM (BID002-1)
(Attachment No. 1 To The Bid Form)

Bid Number: 2023-BRAA-03

Date: _____

Project: Administration Building Improvements

BASE BID

Item No.	Technical Spec	Technical Spec Section	Item Description	Quantity	Unit	Unit Price	Total Price
1	C-105	C-105-1	Mobilization	1	LS		
2	DIVISION 02	02 41 00	Selective Demolition	1	LS		
3	DIVISION 03	03 22 00 03 30 00	Concrete Reinforcing and Cast in Place Concrete	1	LS		
4	DIVISION 05	05 12 00 05 50 00	Structural Steel Framing Metal Fabrications	1	LS		
5	DIVISIONS 06 AND 12	06 41 16 12 36 61	Architectural Cabinets Simulated Stone Countertops	1	LS		
6	DIVISION 08	08 11 00 08 14 00 08 71 00	Steel Door Frames Wood Doors Door Hardware	1	LS		
7	DIVISION 09	09 22 16 09 29 00 09 30 13 09 51 13 09 65 13 09 68 13 09 91 00	Non-Structural Metal Framing Gypsum Board Tiling Acoustical Panel Ceilings Resilient Base and Accessories Tile Carpeting Painting	1	LS		
8	DIVISION 10	10 22 39	Folding Partition Panels	1	LS		
9	N/A	See Drawings	Plumbing	1	LS		
10	N/A	See Drawings	Heating, Ventilation, and Air Conditioning	1	LS		
11	N/A	See Drawings	Electrical	1	LS		
12	N/A	See Drawings	Low Voltage	1	LS		
13	W-103	W-103-3.1	General Allowance Account	1	ALL	\$35,000.00	\$35,000.00

Subtotal Construction Cost:

14	C-105	C-105-2	General Conditions	1	LS		
15	C-105	C-105-3	Fee - Overhead (OH) & Profit (P)	1	LS		
16	N/A	N/A	Insurances	1	LS		

Total Bid Amount shall include the total of Bid Items 1 thru 16.

Total Bid Amount (in words): _____

Total Bid Amount: _____

**CONTRACT TIME AND LIQUIDATED DAMAGES DISCLOSURE
(Attachment No. 2 to the Bid Form; BID002-2)**

PROJECT NAME: _____

THIS FORM MUST ACCOMPANY BID FORM BID002 AND MUST BE COMPLETED AS APPLICABLE.

The Contractor may not proceed with the Work without prior written authorization from the BRAA. This authorization shall be called the **CONSTRUCTION NOTICE TO PROCEED**.

As detailed in Section 3.2 of the Contract:

COMPLETION TYPE	DURATIONS	LIQUIDATED DAMAGES FOR DELAY
Completion of Preliminary work in Project Administrative Period	60 calendar days from issuance of Administrative Notice to Proceed (Material Procurement Period)	\$250.00 per day
Airfield Re-opening	15 Minute	N/A
Substantial Completion (Project Construction Period)	90 calendar days from the Project Initiation date set forth on the Construction Notice to Proceed	\$500 per day
Final Completion (Project Close-out Period)	30 calendar days from issuance of the Certificate of Substantial Completion	\$250 per day

Due to the BRAA's constraints and overall project completion requirements, the Contractor shall complete the preliminary work within the calendar day durations specified in the Administrative Notice to Proceed and shall complete the construction work within the calendar day durations specified in the Construction Notice to Proceed, and as stipulated in Article 3 of the Contract. Should the Contractor fail to complete the time-limited work by the durations specified, the BRAA will suffer damages and will be entitled to liquidated damages as set forth above.

(Name of Bidding Firm)

By: _____

PRIME CONTRACTOR WORK
(Attachment No. 3 to the Bid Form; BID002-3)

PROJECT NAME: _____

THIS FORM MUST ACCOMPANY BID FORM AND MUST BE COMPLETED AS APPLICABLE.

The Contractor shall perform a minimum of 10% of the work with his own direct hire forces. That portion of the work which will be performed by the General Contractor is as follows:

Item	Description Of Work	Contract Amount
1.		\$
2		\$
3		\$
4.		\$
5.		\$
6.		\$
7.		\$
8.		\$
<u>TOTAL DOLLAR VALUE OF CONTRACTOR WORK:</u>		\$
<u>PERCENT OF WORK TO BE PERFORMED BY CONTRACTOR:</u>		%

Name of Bidder: _____

BIDDERS LICENSE NUMBER: _____

BIDDERS CERTIFICATION NUMBER: _____ CLASSIFICATION: _____

**DESIGNATION OF SUBCONTRACTORS
(Attachment No. 4 to the Bid Form; BID002-4)**

PROJECT: _____

THIS FORM MUST ACCOMPANY THE BID FORM AND MUST BE COMPLETED AS APPLICABLE.

The Contractor shall perform a minimum of 10% of the work with his own direct hire forces. That portion of the Work which will be performed by Subcontractors (Electrical, Plumbing, HVAC, etc.) which require Licensing or Certification by the City of Boca Raton, Palm Beach County, the State of Florida or FAA as applicable shall be listed below.

Name, Address and Telephone Number of Subcontractor	Type and Description of Work to be Performed	Subcontractor's License or Certification Number*	Contract Amount
1.			\$
2			\$
3			\$
4.			\$
5.			\$
6.			\$
7.			\$
8.			\$
<u>TOTAL DOLLAR VALUE OF SUBCONTRACTOR PARTICIPATION:</u>			\$
<u>PERCENT SUBCONTRACTOR PARTICIPATION:</u>			%

*Subcontractor's Certification Number Must Be Provided.

Name of Bidder: _____

BIDDER'S INFORMATION (Attachment No. 5 to the Bid Form; BID002-5)

The sponsor is required by CFR Title 49, Subtitle A, Part 26, Subpart A, Section 26.11 to collect the following information from the bidder. As such, it is the responsibility of the bidder to complete the following information as a condition of submitting a proposal for this project. The sponsor will consider incomplete information to be an irregular proposal.

Airport Name: _____

AIP No. _____

Project Name: _____

Bidder's Information

Firm Name	Firm Street Address, City, State, Zip Code, Phone No.	DBE/Non DBE Status	Age of Firm	Annual Gross Receipts
		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M

(This form must be completed and submitted with the Bid.)

SUBCONTRACTOR'S INFORMATION (Attachment No. 6 to Bid Form; BID002-6)

The sponsor is required by CFR Title 49, Subtitle A, Part 26, Subpart A, Section 26.11 to collect the following information from each subcontractor submitting a quote, bid or proposal to the bidder. As such, it is the responsibility of the bidder to complete the following information as a condition of submitting a proposal for this project. The sponsor will consider incomplete information to be an irregular proposal.

Please note that the information requested below must be filled out for each quote received by the bidder, regardless of DBE status. For example, if the bidder requests quotes from three contractors for electrical work, the information requested below must be filled out for the three subcontractors. It is important to note that providing the information does not commit the bidder to using any one of the three subcontractors in the work.

Airport Name: _____

AIP No. _____

Project Name: _____

Subcontractor's Information

Firm Name	Firm Street Address, City, State, Zip Code, Phone No.	DBE/Non DBE Status	Age of Firm	Annual Gross Receipts
		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M
		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M
		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M

		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M
		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M
		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M
		<input type="checkbox"/> DBE <input type="checkbox"/> Non-DBE	<input type="checkbox"/> Less than 1 year <input type="checkbox"/> 1-3 years <input type="checkbox"/> 4-7 years <input type="checkbox"/> 8-10 years <input type="checkbox"/> More than 10 yrs.	<input type="checkbox"/> Less than \$500K <input type="checkbox"/> \$500K - \$1M <input type="checkbox"/> \$1-\$2M <input type="checkbox"/> \$2-\$5M <input type="checkbox"/> More than \$5M

(Copy this form and submit with your original proposal if more space is needed.)

(This form must be completed and submitted with the Bid.)

BID OR PROPOSAL BOND (Form BB001)



KNOW ALL MEN BY THESE PRESENTS: That we, _____, as Principal (Bidder), and _____, as Surety, are held and firmly bound unto the Boca Raton Airport Authority (the "Obligee"), in full and just sum of FIVE PERCENT (5%) of the actual total of the Bid referred to herein, in lawful money of the United States of America, to be paid to the Obligee, to which payment will and truly to be made we bind ourselves, our heirs, executors, administrators, successors and assignees, jointly and severally and firmly be these presents:

WHEREAS, the said Principal is herewith submitting a Bid to the Obligee in response to _____ Invitation to Bid No. _____ - _____ (the "Invitation to Bid").

NOW, THEREFORE, THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that if the said Principal shall execute a contract and give bond for the faithful performance thereof within the time period as stipulated by the project specifications after being notified in writing of the award of such contract to Principal, or if the Surety shall pay the Obligee the full amount of this bond, then this obligation shall be void; otherwise it shall remain in full force and effect.

SIGNED, SEALED AND DATED THIS _____ day of _____, 20____.

NAME OF SURETY: _____

By: _____
Florida Licensed Insurance
Agent or Attorney-in-Fact

Type/Print

Countersigned:

BID OR PROPOSAL BOND Cont. (BB001)

By: _____
Florida Licensed Insurance Agent _____ Type/Print

The following statement to be completed regarding the Florida Licensed Insurance Agent:

State of _____
County of _____

Before me, the above signed authority, personally appeared _____
_____, who is personally known to me or has produced _____
(type of identification) identification and is duly sworn, deposes and says that he/she is
a duly authorized insurance agent properly licensed under the laws of the State of
Florida to represent _____ of _____
_____, a company authorized to make corporate Surety Bonds
under the laws of Florida and acceptable as Surety on Federal Bonds and that he has
signed or countersigned the above bond on their behalf.

Sworn, and subscribed to before me this _____ day of _____
_____, 20____.

BID GUARANTY – UNCONDITIONAL LETTER OF CREDIT (Form BB002)

BID NUMBER: _____

DATE: _____

<p><u>Beneficiary:</u></p> <p>Boca Raton Airport Authority through its Executive Director, Clara Bennett 903 NW 35th Street Boca Raton, Florida 33431</p> <p><u>Applicant:</u></p> <p>_____ _____ _____ _____</p>	<p>Date of Issuance: _____</p> <p>Issuing Bank No. _____</p> <p>Amount: _____ In United States Funds</p> <p>Expiration Date: _____</p> <p>Date of LOC: _____</p> <p>Bid Number: _____</p>
---	---

We hereby authorize you to draw on _____
(Bank name) at _____
(Branch address) by order of and for the account of _____
_____ (Applicant) up to an aggregate amount, in United States Funds, of _____
_____ available by your drafts at sight, accompanied by:

A signed statement from the Boca Raton Airport Authority's Executive Director, countersigned by Airport Legal Counsel, that the drawing is due to default in performance of obligations on the part of _____ [Applicant] incurred as a respondent to Invitation to Bid No. _____ - _____.

Drafts must be drawn and negotiated not later than _____
[90 days from date of bid opening].

BID GUARANTY – UNCONDITIONAL LETTER OF CREDIT Cont. (BB002)

Drafts must bear the clause: “Drawn under Letter of Credit No. _____ of _____
_____ (Bank name) dated _____
_____.”

This Letter of Credit sets forth in full terms of our undertaking, and such undertaking shall not in any way be modified, amended, or amplified by reference to any documents, instrument, or agreement referred to herein or to which this Letter of Credit is referred or this Letter of Credit relates, and any such reference shall not be deemed to incorporate herein by reference any document, instrument or agreement.

We hereby agree with the drawers, endorsers, and bona fide holders of all drafts drawn under and in compliance with the terms of this Letter of Credit that such drafts will be duly honored upon presentation to the drawee.

The execution of the Contract and the submission of any Performance Guaranty and Insurance Policies and Endorsements by the Applicant shall be a release of all obligations.

This Letter of Credit is subject to the “Uniform Customs and Practice for Documentary Credits,” International Chamber of Commerce (2007 revision), Publication No. 600 and to the provisions of Florida Law. If a conflict between the Uniform Customs and Practice for Documentary Credits and Florida law should arise, Florida law shall prevail. If a conflict between the law of another state or country and Florida law should arise, Florida law shall prevail.

Authorized Signature

Print Name: _____

Title: _____

SCHEDULE 1
BIDDER'S DISADVANTAGED BUSINESS ENTERPRISE (DBE) PLAN
(Form DBE001)

(Submit this form and attach one DBE Letter of Intent Form for each DBE subcontractor, supplier or manufacturer.)

Airport Name: _____

Project Name: _____

FAA AIP Project No: _____ Total Bid Amount: \$ _____

Name of Bidder's Firm: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

DBE UTILIZATION SUMMARY

<u>DBE Contract Amount</u>	<u>DBE Value</u>	<u>Contract %</u>
DBE Prime Contractor \$ _____ x 1.00 =	\$ _____	%
DBE Subcontractors \$ _____ x 1.00 =	\$ _____	%
DBE Suppliers \$ _____ x 0.60 =	\$ _____	%
DBE Manufacturers \$ _____ x 1.00 =	\$ _____	%
* Total Proposed DBE Participation	\$ _____	%
Established DBE Goal	14.32	%

* If the total proposed DBE participation is less than the established DBE goal, Bidder must provide written documentation of the good faith efforts as required by 49 CFR Part 26.

Affirmation:

The undersigned hereby assures that the information included herein is true and correct, and that the DBE firm(s) listed on the attached DBE Letter of Intent Forms have agreed to perform a commercially useful function in the work items noted for each firm. The undersigned further understands that no changes to this plan may be made without prior approval from the Civil Rights Staff of the Federal Aviation Administration.

Signature of Bidder's Representative_____

Printed Name_____ Title_____

SCHEDULE 2 DBE LETTER OF INTENT FORM (Form DBE002)

(Submit one form for each DBE subcontractor, supplier or manufacturer.)

Project Name: _____

FAA AIP Project No: _____

Name of Bidder's Firm: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Name of Bidder's Firm: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____ Email: _____

Certifying Agency: _____

*(DBE firm shall submit evidence, such as a photocopy, of their certification status)*Classification: ☐ Prime Contractor ☐ Subcontractor ☐ Manufacturer ☐ Supplier**Disadvantaged Group (check one):**☐ Black ☐ Hispanic ☐ Native American ☐ Asian-Pacific☐ Subcontinent Asian American ☐ Non-Minority Women ☐ Other _____**SUMMARY OF WORK ITEMS**

Work Item(s) (NAICS)	Description of Work Item	Total Value

The bidder is committed to utilizing the above-named DBE firm for the work described above.
 The total estimated dollar value of this work is \$ _____.

Affirmation:

The above-named DBE firm affirms that it will perform the portion of the contract for the estimated dollar value as stated above.

By: _____
(Signature of DBE firm's representative) (Title)

By: _____
(Signature of Prime Contractor's representative) (Title)

If the bidder does not receive award of the prime contract, any and all representations in this Letter of Intent and Affirmation shall be null and void.

DBE STATEMENT OF GOOD FAITH EFFORTS (Form DBE004)

Project: _____

BIDDER: _____

This form is to be completed if BIDDER fails to achieve the DBE goals established for this Work. The BIDDER is allowed to use an alternate method that demonstrates the good faith efforts made to meet the goals established as long as all of the requested information is included. Failure to include all requested information shall result in the Bid being determined as nonresponsive to the DBE requirements.

BRAA will look not only at the different kinds of efforts the BIDDER has made, but also the quality, quantity, intensity and timeliness of those efforts. It is the responsibility of the BIDDER to exercise good faith efforts. Any act or omission by the BRAA shall not relieve the BIDDER of this responsibility.

Criteria listed below are excerpted from Appendix A of 49 CFR26, as amended. A response is required to address each cited paragraph. Additional pages may be added as necessary.

1. Attendance at Pre-Bid conference, if held:

____ Yes ____ No ____ Not Held

2. Whether and when the BIDDER provided written notice to certified DBE's that perform the type of work to be subcontracted and advising the DBE's of the specific work the BIDDER intended to subcontract; that the interest in the Contract is being solicited; and how to obtain information for the review and inspection of Contract plans and Specifications.

All letters from BIDDER to prospective DBE subcontractors must be post marked or fax recorded a minimum of fifteen (15) calendar days prior to bid opening.

- Provide complete list of all DBE's solicited.

Provide **DATE** letters were mailed (DBE's will be canvassed as to who sent them letters and what date they were received.) Provide a copy of solicitation and all other letters sent to DBE's. Recommended information in your solicitation letter can include, but not limited to, the following:

Work specific information.

BIDDER's willingness to assist with supply purchases.

Bonding requirements of the BIDDER.

Any assistance the BIDDER will be giving regarding bonding requirements, lines of credit and insurance requirements.

Availability of specifications and plans through the BIDDER's office.

Best time to reach you by phone (DBE firms will be canvassed regarding your responsiveness to their calls and project information they received from the BIDDERS.)

DBE STATEMENT OF GOOD FAITH EFFORTS Cont. (Form DBE004)

Bid Opening Date and all addendum information.
 BIDDER's requirements/time frames/payment schedules.

Attachment 3 may be used to record the information required to show compliance with this section.

3. **Whether the BIDDER selected feasible portions of Work to be performed by DBE's, including, where appropriate, breaking contracts or combining elements of work into feasible units. The ability of the BIDDER to perform the work with its own work force will not in itself excuse a BIDDER from making positive efforts to meet the established goals as set forth in the Bid Documents.**

If appropriate, detail any subcontracting category that you have broken down to assist DBE firms and list firms that have been made aware of this reduced scope.

<u>Subcontracting Category</u>	<u>DBE Firm</u>
_____	_____
_____	_____
_____	_____
_____	_____

4. **Whether the BIDDER considered all quotations received from DBE's and for those quotations not accepted, the BIDDER shall provide an explanation of why the DBE will not be used during the course of the Contract. Receipt of lower quotation from non-DBE will not in itself excuse a BIDDER's failure to meet project goals.**

List all DBE firms who quoted this project; the amount quoted, and the successful subcontractor (if not the DBE firm) and their quote:

<u>Name of DBE</u>	<u>DBE's Quote vs.</u>	<u>Name of non-DBE Subcontractor Chosen</u>	<u>Subcontractor's Quote</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DBE STATEMENT OF GOOD FAITH EFFORTS Cont. (Form DBE004)

5. **Whether the BIDDER provided interested DBE's assistance in reviewing the Contract Plans and Specifications.**

Name the DBE firms provided assistance and describe how your firm provided such assistance.

6. **Whether the BIDDER assisted interested DBE firms in obtaining required bonding, lines of credit or insurance if such assistance was necessary.**

If the project was above \$200,000, name the DBE's assisted and describe the assistance provided.

7. **Whether the BIDDER advertised in general circulation, trade association, and/or minority/women - focus media concerning the subcontracting opportunities.**

List which papers carried your ad and attach a copy of the ad.

8. **Whether the BIDDERS followed up initial solicitations of interest by contacting DBE's to determine with certainty whether the DBE was interested.**

Name the DBE's you followed up with and describe your follow up efforts.

DBE STATEMENT OF GOOD FAITH EFFORTS Cont. (Form DBE004)

9. Whether the BIDDER negotiated in good faith with interested DBE's, not rejecting DBE's as unqualified without sound reasons based on a thorough investigation of their capabilities.

- a) Provide a detailed statement of reasons why subcontracts were not entered into with a sufficient number of DBE's to meet the established goals.

- b) Provide a list of DBE subcontractors you deemed unqualified and provide an explanation for the conclusion you reached.

- c) For those DBE subcontractors contacted but determined to be unavailable, provide either:

- i) a signed letter to the BIDDER from the DBE stating they are unavailable;

or

- ii) a statement from the BIDDER that the DBE subcontractor refused to submit a letter after reasonable requests; and detailed statement from the BIDDER of the reasons for the BIDDER's conclusion.

10. Whether the BIDDER effectively used the services of available minority/women community organizations; minority/women contractors' groups; local, state and federal minority/women business assistance offices; and other organizations that provide assistance in the recruitment and placement of minority/women business enterprises.

DBE STATEMENT OF GOOD FAITH EFFORTS Cont. (Form DBE004)

The BRAA will utilize the directories of Palm Beach, Broward and Miami-Dade Counties, which identify all firms eligible to participate as DBEs. The directory lists the firm's name, address, phone number, date of the most recent certification, and the type of work the firm has been certified to perform as a DBE. Each County is responsible for updating the Directory annually and it is available to the Boca Raton Airport Authority.

The Directories may be found on each County's website or program office. See below:

Palm Beach County:

Palm Beach County Office of Small Business Assistance
50 S. Military Trail, Suite 209
West Palm Beach, FL 33415
Tel.: (561) 616-6840 / Fax: (561) 616-6850
Website: www.pbcgov.com

Broward County:

Broward County Small Business Development Division
Governmental Center Annex
115 S. Andrews Ave., Room A640
Fort Lauderdale, FL 33301
Tel.: (954) 357-6400 / Fax: (954) 357-6010
Website: www.broward.org

Miami-Dade County:

Miami-Dade County Department of Business Development
Court House Center
175 NW 1st Ave., 28th Floor
Miami, FL 33128-2119
Tel.: (305) 349-5960
Website: www.miamidade.gov

List minority/women organizations contacted.
(A minimum of three organizations must be contacted.)

Organization	Person Contacted	Date Contacted
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

DBE STATEMENT OF GOOD FAITH EFFORTS Cont. (Form DBE004)

11. **Whether the BIDDER has utilized DBE subcontractors on other County contracts within the past six months.**

List any BRAA projects your firm has performed in the last six (6) months, the DBE subcontractors utilized and the dollar value of the DBE's subcontractor.

Project Name	DBE Firms Used	Dollar Value
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

12. **Describe any additional efforts or circumstances which may assist the BRAA in determining Good Faith Efforts.**

TRENCH SAFETY AFFIDAVIT (Form BID003)

Project: _____

Florida Trench Safety Act, Section 553.60, Florida Statutes, incorporates the Occupational Safety & Health Administration (OSHA) excavation safety standards, 29 C.F.R Section 1926.650, as Florida's own standards. The Trench Safety Act will apply to any individual project that has trenches in excess of 5 feet deep.

The BIDDER, by virtue of the solicitation submission, affirms that the BIDDER is aware of this Act, and will comply with all applicable trench safety standards, including any special shoring requirements, if applicable. Such assurance shall be legally binding on all persons employed by the BIDDER and subcontractors.

The BIDDER is also obligated to identify the anticipated method and cost of compliance with the applicable trench safety standards. The BIDDER further identified the costs and methods summarized below:

Schedule Item	Trench Safety Measure (Slope, Trench Shield, etc.)	Cost per Linear Foot of Trench, or Per Square Foot of Shoring
		\$
		\$
		\$
		\$
		\$
	Total:	\$

Certified and attested on behalf of BIDDER by: _____
on this _____ day of _____, 20____.

STATE OF _____)

COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of ___ physical presence or ___ online notarization, this _____ day of _____, 20__ on behalf of _____ by _____ its _____. He/she is personally known to me or has produced _____ as identification and did () did not () take an oath.

[Seal]

NOTARY PUBLIC

BIDDER'S INFORMATION SHEET (Form BID004)

Project: _____

BIDDER shall complete and submit this form with its proposal.

FIRM'S NAME: _____

ADDRESS: _____

TELEPHONE: _____

FAX: _____

EMAIL ADDRESS: _____

DATE OF INCORPORATION: _____

OF YEARS IN BUSINESS: _____

FIRM'S ANNUAL GROSS RECEIPTS: \$_____ **YEAR:** _____

CERTIFIED DISADVANTAGED BUSINESS ENTERPRISE (DBE) : ☐ YES ☐ NO

CERTIFIED MINORITY-OWNED BUSINESS ENTERPRISE (MBE) : ☐ YES ☐ NO

CERTIFIED WOMEN-OWNED BUSINESS ENTERPRISE (WBE) : ☐ YES ☐ NO

APPLICABLE LICENSES OR REGISTRATIONS:

Name:_____ **No:**_____

Name:_____ **No:**_____

Name:_____ **No:**_____

SUBCONTRACTOR INFORMATION SHEET (Form BID005)

Project: _____

BIDDER shall submit this form with its proposal for each of its subcontractors.

FIRM'S NAME: _____

ADDRESS: _____

TELEPHONE: _____

FAX: _____

EMAIL: _____

DATE OF INCORPORATION: _____

OF YEARS IN BUSINESS: _____

FIRM'S ANNUAL GROSS RECEIPTS: \$ _____ **YEAR:** _____

CERTIFIED DISADVANTAGED BUSINESS ENTERPRISE (DBE): [☐] YES [☐] NO

CERTIFIED MINORITY-OWNED BUSINESS ENTERPRISE (MBE) : [☐] YES [☐] NO

CERTIFIED WOMEN-OWNED BUSINESS ENTERPRISE (WBE) : [☐] YES [☐] NO

APPLICABLE LICENSES OR REGISTRATIONS:

Name: _____ **No:** _____

Name: _____ **No:** _____

Name: _____ **No:** _____

SUBCONTRACTOR'S QUOTE: \$ _____

TYPE OF WORK: _____

BIDDER COMPLIANCE CERTIFICATION – FAA GRANTS (Form BID006A)

Project: _____

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER
OFFICER AUTHORIZED TO ADMINISTER OATHS.**

This sworn statement is submitted by:

Name of BIDDER: _____

FEIN of BIDDER: _____

To the extent applicable to this Project, BIDDER hereby certifies, attests and acknowledges that it will comply with and assist BRAA in its compliance with:

- ~~Title 49, U.S.C., subtitle VII, as amended.~~
- ~~Davis Bacon Act 40 U.S.C. 276(a), et seq.~~
- ~~Federal Fair Labor Standards Act 29 U.S.C. 201, et seq.~~
- ~~Hatch Act 5 U.S.C. 1501, et seq.~~
- ~~Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 Title 40C U.S.C. 4601, et seq.~~
- ~~National Historic Preservation Act of 1966 Section 106 16 U.S.C. 470(f).~~
- ~~Archeological and Historic Preservation Act of 1974 16 U.S.C. 469 through 469e.~~
- ~~Native Americans Grave Repatriation Act 25 U.S.C. Section 3001, et seq.~~
- ~~Clean Air Act, P.L. 90 148, as amended.~~
- ~~Coastal Zone Management Act, P.L. 93 205, as amended.~~
- ~~Flood Disaster Protection Act of 1973 Section 102(a) 40C U.S.C. 4012a.~~
- ~~Title 49, U.S.C., Section 303, (formerly known as Section 4(f))~~
- ~~Rehabilitation Act of 1973 29 U.S.C. 794.~~
- ~~Title VI of the Civil Rights Act of 1964 (40C U.S.C. § 2000d et seq., 78 stat. 252S) (prohibits discrimination on the basis of race, color, national origin);~~
- ~~Americans with Disabilities Act of 1990, as amended, (40C U.S.C. § 12101 et seq.), prohibits discrimination on the basis of disability).~~
- ~~Age Discrimination Act of 1975 40C U.S.C. 6101, et seq.~~
- ~~American Indian Religious Freedom Act, P.L. 95 341, as amended.~~
- ~~Architectural Barriers Act of 1968 40C U.S.C. 4151, et seq.~~
- ~~Power plant and Industrial Fuel Use Act of 1978 Section 403 2 U.S.C. 8373.~~
- ~~Contract Work Hours and Safety Standards Act 40 U.S.C. 327, et seq.~~
- ~~Copeland Anti kickback Act 18 U.S.C. 874.~~
- ~~National Environmental Policy Act of 1969 40C U.S.C. 4321, et seq.~~
- ~~Wild and Scenic Rivers Act, P.L. 90 540C, as amended.~~
- ~~Single Audit Act of 1984 31 U.S.C. 7501, et seq.~~
- ~~Drug Free Workplace Act of 1988 41 U.S.C. 702 through 706.~~

BIDDER COMPLIANCE CERTIFICATION – FAA GRANTS Cont. (BID006A)

- ~~The Federal Funding Accountability and Transparency Act of 2006, as amended (Pub. L. 109-282, as amended by section 6202 of Pub. L. 110-252S).~~
- ~~Executive Order 11246 – Equal Employment Opportunity~~
- ~~Executive Order 11990 – Protection of Wetlands~~
- ~~Executive Order 11998 – Flood Plain Management~~
- ~~Executive Order 12372 – Intergovernmental Review of Federal Programs~~
- ~~Executive Order 12699 – Seismic Safety of Federal and Federally Assisted New Building Construction~~
- ~~Executive Order 12898 – Environmental Justice~~
- ~~2 CFR Part 180 – OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement).~~
- ~~2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. [OMB Circular A-87 Cost Principles Applicable to Grants and Contracts with State and Local Governments, and OMB Circular A-133 – Audits of States, Local Governments, and Non-Profit Organizations].~~
- ~~2 CFR Part 1200 – Nonprocurement Suspension and Debarment~~
- ~~14 CFR Part 13 – Investigative and Enforcement Procedures 14 CFR Part 16 – Rules of Practice For Federally Assisted Airport Enforcement Proceedings.~~
- ~~14 CFR Part 150 – Airport noise compatibility planning.~~
- ~~28 CFR Part 35 – Discrimination on the Basis of Disability in State and Local Government Services.~~
- ~~28 CFR § 50.3 – U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964.~~
- ~~29 CFR Part 1 – Procedures for predetermination of wage rates.~~
- ~~29 CFR Part 3 – Contractors and subcontractors on public building or public work financed in whole or part by loans or grants from the United States.~~
- ~~29 CFR Part 5 – Labor standards provisions applicable to contracts covering federally financed and assisted construction (also labor standards provisions applicable to non-construction contracts subject to the Contract Work Hours and Safety Standards Act).~~
- ~~41 CFR Part 60 – Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor (Federal and federally assisted contracting requirements).~~
- ~~49 CFR Part 18 – Uniform administrative requirements for grants and cooperative agreements to state and local governments.~~
- ~~49 CFR Part 20 – New restrictions on lobbying.~~
- ~~49 CFR Part 21 – Nondiscrimination in federally assisted programs of the Department of Transportation – effectuation of Title VI of the Civil Rights Act of 1964.~~
- ~~49 CFR Part 23 – Participation by Disadvantage Business Enterprise in Airport Concessions.~~
- ~~49 CFR Part 24 – Uniform Relocation Assistance and Real Property Acquisition for Federal and Federally Assisted Programs.~~
- ~~49 CFR Part 26 – Participation by Disadvantaged Business Enterprises in Department of Transportation Programs.~~

BIDDER COMPLIANCE CERTIFICATION – FAA GRANTS Cont. (BID006A)

- ~~49 CFR Part 27 – Nondiscrimination on the Basis of Handicap in Programs and Activities Receiving or Benefiting from Federal Financial Assistance.~~
- ~~49 CFR Part 28 – Enforcement of Nondiscrimination on the Basis of Handicap in Programs or Activities conducted by the Department of Transportation.~~
- ~~49 CFR Part 30 – Denial of public works contracts to suppliers of goods and services of countries that deny procurement market access to U.S. contractors.~~
- ~~49 CFR Part 32 – Government wide Requirements for Drug Free Workplace (Financial Assistance)~~
- ~~49 CFR Part 37 – Transportation Services for Individuals with Disabilities (ADA).~~
- ~~49 CFR Part 41 – Seismic safety of Federal and federally assisted or regulated new building construction.~~

Certified and attested on behalf of BIDDER by: _____
on this _____ day of _____, 20____.

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____
online notarization, this _____ day of _____, 20____ on behalf of _____
_____ by _____ its _____
_____. He/she is personally known to me or has produced _____
as identification and did () did not () take an oath.

{Seal}

NOTARY PUBLIC

BIDDER COMPLIANCE CERTIFICATION – FDOT GRANTS (Form BID006B)

Project: _____

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted by:

Name of BIDDER: _____

FEIN of BIDDER: _____

To the extent applicable to this Project, BIDDER hereby certifies, attests and acknowledges that it will comply with and assist BRAA in its compliance with:

- Chapter 73C-41, FAC, Governing the Procedure for the Submittal and Review of Local Government Comprehensive Plans and Amendments
- Chapter 14-60, FAC, Airport Licensing, Registration, and Airspace Protection
- Section 62-256.300(5) FAC, Open Burning, Prohibitions, Public Airports
- Section 62-701.320(13), FAC, Solid Waste Management, Permitting, Airport Safety
- FAA AC 70/7460-1, Obstruction Marking and Lighting
- FAA AC 150/5300-13, Airport Design
- FAA AC 150/5370-2, Operational Safety on Airports During Construction
- FAA AC 150/5370-10, Standards for Specifying Construction of Airports
- Florida Building Code
- Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (Commonly Referred to as the “Florida Green Book”)
- Manual on Uniform Traffic Control Devices
- Section 14-60.007, Florida Administrative Code, “Airfield Standards for Licensed Airports”
- Standard Specifications for Construction of General Aviation Airports
- Design Guidelines & Minimum Standard Requirements for T-Hangar Projects
- Chapter 73, F.S., Eminent Domain (re: Property Acquired Through Condemnation)
- Chapter 74, F.S., Proceedings Supplemental to Eminent Domain (re: Condemnation)
- Section 286.23, F.S., Public Business: Miscellaneous Provisions

BIDDER COMPLIANCE CERTIFICATION – FDOT GRANTS Cont. (BID006B)

Certified and attested on behalf of BIDDER by: _____
on this _____ day of _____, 20____.

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of____ physical presence or ____
online notarization, this _____ day of _____, 20__ on behalf of _____
_____ by _____ its _____
_____. He/she is personally known to me or has produced _____
as identification and did () did not () take an oath.

[Seal]

NOTARY PUBLIC

BUY AMERICAN CERTIFICATE (JAN 1991) (Form BID007)

Airport Sponsor: **Boca Raton Airport Authority**

Project: _____

~~This solicitation and any resulting contract are subject to the Buy America requirements of 49 U.S.C. Section 50101. BIDDER certifies it and all associated subcontractors will comply with the Buy American preferences established under Title 49 U.S.C. Section 50101 as follows:~~

~~**U.S.C. Section 50101 – Buying goods produced in the United States**~~

- ~~(a) Preference. – The Secretary of Transportation may obligate an amount that may be appropriated to carry out section 106(k), 44502(a)(2), or 44509, subchapter I of chapter 471 (except section 47127), or chapter 481 (except sections 48102(e), 48106, 48107, and 48110) of this title for a project only if steel and manufactured goods used in the project are produced in the United States.~~
- ~~(b) Waiver. – The Secretary may waive subsection (a) of this section if the Secretary finds that –~~
- ~~(1) Applying subsection (a) would be inconsistent with the public interest;~~
- ~~(2) The steel and goods produced in the United States are not produced in a sufficient and reasonably available amount or are not of a satisfactory quality;~~
- ~~(3) When procuring a facility or equipment under section 44502(a)(2) or 44509, subchapter I of chapter 471 (except section 47127), or chapter 481 (except sections 48102(e), 48106, 48107, and 48110) of this title –~~
- ~~A. The cost of components and subcomponents produced in the United States is more than 60 percent of the cost of all components of the facility or equipment; and~~
- ~~B. Final assembly of the facility or equipment has occurred in the United States; or~~
- ~~(4) Including domestic material will increase the cost of the overall project by more than 25 percent.~~
- ~~(c) Labor Costs. – In this section, labor costs involved in final assembly are not included in calculating the cost of components.~~

~~* * * * *~~

~~Please note that approval of waivers listed under (b) (1) & (2) above, can only be approved by the FAA Office of Airports in Washington DC and approval is rare. Waivers listed under (b) (3) & (4) may be approved by FAA Regional or District Offices. A listing of Equipment and Products that have been approved and on the national waiver list may be located at:~~

~~http://www.faa.gov/airports/aip/procurement/federal_contract_provisions/media/buy_american_waiver.xls~~

BUY AMERICAN CERTIFICATE (JAN 1991) Cont. (BID007)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with its proposal. The bidder or offeror must indicate how it intends to comply with 49 USC § 50101, BABA and other related Made in America Laws, U.S. statutes, guidance, and FAA policies, by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e., not both) by inserting a checkmark (✓) or the letter "X".

☐ Bidder or offeror hereby certifies that it will comply with 49 USC § 50101, BABA and other related U.S. statutes, guidance, and policies of the FAA by:

- a) Only installing iron, steel and manufactured products produced in the United States;
- b) Only installing construction materials defined as: an article, material, or supply—other than an item of primarily iron or steel; a manufactured product; cement and cementitious materials; aggregates such as stone, sand, or gravel; or aggregate binding agents or additives that are or consist primarily of non-ferrous metals; plastic and polymer-based products (including polyvinylchloride, composite building materials, and polymers used in fiber optic cables); glass (including optic glass); lumber or drywall that have been manufactured in the United States.
- c) Installing manufactured products for which the Federal Aviation Administration (FAA) has issued a waiver as indicated by inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or
- d) Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

- a) To provide to the Airport Sponsor or the FAA evidence that documents the source and origin of the iron, steel, and/or manufactured product.
- b) To faithfully comply with providing U.S. domestic products.
- c) To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.
- d) Certify that all construction materials used in the project are manufactured in the U.S.

☐ The bidder or offeror hereby certifies it cannot comply with the 100 percent Buy American Preferences of 49 USC § 50101(a) but may qualify for a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:

- ~~a) To the submit to the Airport Sponsor or FAA within 15 calendar days of being selected as the responsive bidder, a formal waiver request and required documentation that supports the type of waiver being requested.~~
- ~~b) That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination that may result in rejection of the proposal.~~
- ~~c) To faithfully comply with providing U.S. domestic products at or above the approved U.S. domestic content percentage as approved by the FAA.~~
- ~~d) To furnish U.S. domestic product for any waiver request that the FAA rejects.~~
- ~~e) To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.~~

Required Documentation

Type 2 Waiver (Nonavailability)—~~The iron, steel, manufactured goods or construction materials or manufactured goods are not available in sufficient quantity or quality in the United States. The required documentation for the Nonavailability waiver is~~

- ~~a) Completed Content Percentage Worksheet and Final Assembly Questionnaire~~
- ~~b) Record of thorough market research, consideration where appropriate of qualifying alternate items, products, or materials including;~~
- ~~c) A description of the market research activities and methods used to identify domestically manufactured items capable of satisfying the requirement, including the timing of the research and conclusions reached on the availability of sources.~~

Type 3 Waiver—~~The cost of components and subcomponents produced in the United States is more than 60 percent of the cost of all components and subcomponents of the “facility/project.” The required documentation for a Type 3 waiver is:~~

- ~~a) Completed Content Percentage Worksheet and Final Assembly Questionnaire including;~~
- ~~b) Listing of all manufactured products that are not comprised of 100 percent U.S. domestic content (excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety);~~
- ~~c) Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.~~
- ~~d) Percentage of non-domestic component and subcomponent cost as compared to total “facility” component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.~~

Type 4 Waiver (Unreasonable Costs)—~~Applying this provision for iron, steel, manufactured goods or construction materials would increase the cost of the overall project by more than 25 percent. The required documentation for this waiver is:~~

- a) ~~A completed Content Percentage Worksheet and Final Assembly Questionnaire from~~
- b) ~~At minimum two comparable equal bids and/or offers;~~
- c) ~~Receipt or record that demonstrates that supplier scouting called for in Executive Order 14005, indicates that no domestic source exists for the project and/or component;~~
- d) ~~Completed waiver applications for each comparable bid and/or offer.~~

False Statements: Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious, or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

Certified and attested on behalf of BIDDER by: _____ on this _____ day of _____, 20____.

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____ on behalf of _____ by _____ its _____ He/she is personally known to me or has produced _____ as identification and did () did not () take an oath.

{Seal}

NOTARY PUBLIC

**NOTICE AND CERTIFICATION REGARDING FOREIGN PARTICIPATION
(Form BID008)**

Project: _____

BIDDER: _____

You are hereby advised that no contract will be awarded to a company:

- a) who is owned or controlled by one or more citizens or nationals of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R. or
- b) whose subcontractors are owned or controlled by one or more citizens or nationals of a foreign country on such U.S.T.R. list or
- c) who incorporates in the public works project any product of a foreign country on such U.S.T.R. list; unless a waiver to these restrictions is granted by the President of the United States or the Secretary of Transportation. (Notice of the granting of a waiver will be published in the Federal Register.)

THE FOLLOWING CERTIFICATION CONCERNS A MATTER WITHIN THE JURISDICTION OF AN AGENCY OF THE UNITED STATES AND THE MAKING OF A FALSE, FICTITIOUS, OR FRAUDULENT CERTIFICATION MAY RENDER THE MAKER SUBJECT TO PROSECUTION UNDER TITLE 18, UNITED STATES CODE, SECTION 1001.

By signing below and submitting a proposal for the above-referenced Project, the BIDDER certifies that with respect to this solicitation, and any resultant contract, the BIDDER:

- Is ☐ is not ☐ a contractor of a foreign country included on the list of countries that discriminated against U.S. firms published by the Office of the United States Trade Representative (U.S.T.R.);
- Has ☐ has not ☐ entered into any contract or subcontract with a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R.; and
- Has ☐ has not ☐ entered into any subcontract for any product to be used on the Federal public works project that is produced in a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R.

The BIDDER agrees that, if awarded a contract resulting from this solicitation, it will incorporate the certification provided in 49 C.F.R. §30.15(g) in each solicitation for subcontracts issued and subcontracts entered into under such contract.

The BIDDER shall not knowingly enter into any subcontract under this contract:

- with a subcontractor of a foreign country included on the list of countries that discriminate against U.S. firms published by the United States Trade Representative (U.S.T.R.); or
- for the supply of any product for use on the Federal Public works project under this contract that is produced or manufactured in a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R.

**NOTICE AND CERTIFICATION REGARDING FOREIGN PARTICIPATION
Cont. (BID008)**

The BIDDER shall provide immediate written notice to the Contract Administrator if, at any time prior to contract award, the BIDDER learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

The BIDDER may rely upon the certification of a prospective subcontractor that it is not a subcontractor of a foreign country included on the list of countries that discriminates against U.S. firms published by the U.S.T.R. and that products supplied by such subcontractor for use on the Federal public works project under this contract are not products of a foreign country included on the list of countries that discriminate against U.S. firms published by the U.S.T.R., unless the contractor has knowledge that the certification is erroneous.

Certified and attested on behalf of BIDDER by: _____
on this _____ day of _____, 20____.

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of____ physical presence or ____
online notarization, this _____ day of _____, 20__ on behalf of _____
_____ by _____ its _____
_____. He/she is personally known to me or has produced _____
as identification and did () did not () take an oath.

[Seal]

NOTARY PUBLIC

**SWORN STATEMENT UNDER SECTION 287.133(3)(A). FLORIDA STATUTES ON
PUBLIC ENTITY CRIMES (Form BID009)**

Project: _____

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER
OFFICER AUTHORIZED TO ADMINISTER OATHS.**

This sworn statement is submitted by:

Name of BIDDER: _____

FEIN of BIDDER: _____

BIDDER hereby certifies and attests:

I understand that a “public entity crime” is defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry plea of guilty or nolo contendere.

I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

- A predecessor or successor of a person convicted of a public entity crime: or
- An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

**SWORN STATEMENT UNDER SECTION 287.133(3)(A).FLORIDA STATUTES
ON PUBLIC ENTITY CRIMES Cont. (BID009)**

I understand that a “person” as defined in Paragraph 287.133(1)(c), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

The statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

- ☐ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- ☐ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989,

AND

- ☐ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings, the final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)
- ☐ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administration Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)
- ☐ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

**SWORN STATEMENT UNDER SECTION 287.133(3)(A).FLORIDA STATUTES
ON PUBLIC ENTITY CRIMES Cont. (BID009)**

Certified and attested on behalf of BIDDER by: _____
on this _____ day of _____, 20____.

STATE OF _____)
COUNTY OF _____)

The foregoing instrument was acknowledged before me by means of____ physical presence or ____
online notarization, this _____ day of _____, 20__ on behalf of _____
_____ by _____ its _____
_____. He/she is personally known to me or has produced _____
as identification and did () did not () take an oath.

[Seal]

NOTARY PUBLIC

END OF SWORN STATEMENT - PUBLIC ENTITY CRIMES

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